

Action Item Report

Cemeteries Advisory Board

Meeting Date/Time: September 12, 2012; 7:00pm – 9:00pm

Members Present: Debbie Miller, Chairperson; Steve Moore; Mary Hayes;

Committee Ex-officio Members Present: Sharon Szcodronski, CH Preservation Society

Members not present: Marguerite Hutchins, Jim Merritt

Staff Present: Butch Kisiah; Robert Minick, Debra Lane

Agenda Item	Discussion points	Motions/Votes	Action
1. Preservation Society Updates	1. Committee discussed the work of the preservation society.	1. Motion by Moore, second by Hayes Passed unanimously	1. Thanking the Preservation Society for its efforts and recommending that the Preservation Society work with the Southern Historical Collection at UNC to provide retention and access of the data collected. The Town to also receive a copy of the data.
2. Cemetery Maintenance	2. Appropriate markers for unknown grave sites in cemeteries.	2. Motion by Moore, Second by Hayes Passed unanimously	2. The preservation Society to research and recommend appropriate markers for unknown grave sites that would provide for consistency at all of the Town's Cemeteries.
3. Thanks to Ernest Dollar	3. Committee discussed an appropriate way to thank Ernest Dollar, former Director of the Chapel Hill Preservation Society for his work on behalf of the Cemetery Committee and the Town of Chapel Hill.	3. Motion by Moore, Second by Hayes Passed unanimously	3. The Committee recommended that the Chair draft a letter of commendation from the Committee to Mr. Dollar.

Next meeting scheduled for January 9, 2013 , 7:00pm at Plant Road

Meeting Adjourned at 9:00pm