

Proposed Schedule for the Central West Focus Area Steering Committee

Revised: January 2013

Meeting	Proposed Date	Meeting Topic	Presenter
Steering Committee Information Session	Tuesday, January 29, 2013 7:00-8:30pm Council Chamber, Town Hall	What is a Focus Area Plan? (Components, Process, How is it created)	Mary Jane Nirdlinger, Director of Policy and Strategic Initiatives & Megan Wooley, Housing and Neighborhood Services Planner
Steering Committee Information Session	Monday, February 4, 2013 7:00-8:00pm Council Chamber, Town Hall	Making Transportation Decisions on a Local Level	Bill Martin and Miller Cochran from Martin/Alexiou/Bryson
Steering Committee Meeting	Tuesday, February 12, 2013 7:00-8:30pm Location: TBD	Begin conditions assessment; review existing information	Facilitated by the team from Rhodeside & Harwell
Steering Committee Information Session	Tuesday, February 26, 2013 7:00-8:30pm Council Chamber, Town Hall	Transportation in the Central West Focus Area corridor	David Bonk, Long Range and Transportation Manager & Mila Vega, Transit Service Planner
Community Workshop	March 1, 2, and 3, 2013 (Friday evening through Sunday)	Community discussions and planning for the Central West Focus Area	Facilitated by the team from Rhodeside & Harwell
Steering Committee Meeting	Tuesday, March 12, 2013 7:00-8:30pm Location: TBD	Discussion about what was learned during the Community Workshop and begin developing the vision	Facilitated by the team from Rhodeside & Harwell
Steering Committee Information Session	TBD	<i>If needed, additional informational sessions can be held</i>	
Steering Committee Meeting	Thursday, March 21, 2013 7:00-8:30pm Location: TBD	Finalize the vision and summarize the chapters for the Central West Focus Area Plan	Facilitated by the team from Rhodeside & Harwell
Steering Committee Meeting	Tuesday, April 9, 2013 7:00-8:30pm Location: TBD	Review and discussion of the initial chapters of the Central West Focus Area Plan	Facilitated by the team from Rhodeside & Harwell
Community Report Out Meeting	Thursday, April 18, 2013 Time and Location: TBD	Share information with the community and ask for their feedback	Facilitated by the Steering Committee and Town staff
Steering Committee Meeting	Tuesday, May 7, 2013 7:00-8:30pm Location: TBD	Review of the draft Central West Focus Area Plan, discussion, and integration of the community comments	Facilitated by the team from Rhodeside & Harwell

Meeting	Proposed Date	Meeting Topic	Presenter
Community Report Out Meeting	Thursday, May 16, 2013 Time and Location: TBD	Share the draft Plan with the community; invite Town Advisory Board members; ask for feedback	Facilitated by the Steering Committee and Town staff
Steering Committee Meeting	Tuesday, June 4, 2013 7:00-8:30pm Location: TBD	Review of the Central West Focus Area Plan and continued integration of community comments	Facilitated by the team from Rhodeside & Harwell
Report to Council	Monday, June 24, 2013 7:00pm Council Chamber, Town Hall	Council reviews the proposed Central West Focus Area Plan	Presented by the Steering Committee and Town staff
Steering Committee Meeting	Tuesday, July 16, 2013 7:00-8:30pm Location: TBD	Review comments received from Council; recommend adjustments	Facilitated by the team from Rhodeside & Harwell
<i>No meetings</i>	August 2013	Consultant refines and edits the Plan based on Committee direction	
	Early September 2013	Draft Plan is emailed to Committee members and posted for the community to review	
Steering Committee Meeting	Tuesday, September 10, 2013 7:00-8:30pm Location: TBD	Review and discussion of the draft Plan	Facilitated by the team from Rhodeside & Harwell
Planning Board Meeting	Tuesday, October 1, 2013 7:00pm Council Chamber, Town Hall	Planning Board reviews the Central West Focus Area Plan	Presented by the Steering Committee and Town staff
Steering Committee Meeting	Tuesday, October 8, 2013 7:00-8:30pm Location: TBD	Adjust and refine the Plan, if necessary	Facilitated by the team from Rhodeside & Harwell
Public Hearing	Monday, October 21, 2013 7:00pm Council Chamber, Town Hall	Open Public Hearing and receive public comment about the Plan	Presented by the Steering Committee and Town staff
Steering Committee Meeting	Tuesday, November 5, 2013 7:00-8:30pm Location: TBD	Adjust and refine the Plan, if necessary	Facilitated by the team from Rhodeside & Harwell
Town Council	Monday, November 25, 2013 7:00pm Council Chamber, Town Hall (There are no Council meetings scheduled in December 2013.)	Council receives the Plan for review and possible endorsement	Presented by the Steering Committee and Town staff