

## G. Status Report on FY2011-2012 Advisory Board Priorities

Board/Committee	Priority	Status as of July 2011	Status as of June 30, 2012	Status as of Sept 2012
Bicycle and Pedestrian Advisory Board	Fund priorities in the Bicycle and Pedestrian Action Plan and sidewalk construction program	Public hearing 9/27/11, and two proposals for sidewalk construction 11/22/10 and 12/6/10.	Council adopted Resolution to pursue construction of top ranking sidewalk projects; staff has focused on the top ten sidewalks projects from 2011 to present.	Staff continues to focus on the top ten projects.
Bicycle and Pedestrian Advisory Board	Funds for ongoing safety education could include Safe Routes to School Program.	Proclamation, 9/27/10.	TDM program, ongoing	TDM program, ongoing
Bicycle and Pedestrian Advisory Board	Campus to Campus bicycle and pedestrian connection.	Include Campus to Campus Connector in Transportation Improvement Program (TIP), 5/9/11.	UNC and Town staff group formed Summer 2012	UNC and Town staff group formed; meets monthly
Cemeteries Advisory Board	Continue working with Preservation Society on a host of projects that have been started.	Projects ongoing and continuing. Surveys of all cemeteries reaching completion. Town received award from Preservation Society for its stewardship efforts. Veterans Memorial Committee and the Cemeteries Advisory Board Regarding Approval of Veterans Memorial to be Located at the Chapel Hill Memorial Cemetery, 11/22/10. Petition received 5/23/11.	Projects ongoing and continuing. Preservation Society continues to work on documenting the cemetery gravesites. Veterans Memorial Committee continues to refine the concept plan for the memorial to be located in Memorial Cemetery.	Preservation Society has completed the first phase of the survey work for the Old Chapel Hill and Barbee Chapel Cemeteries. Records to be administered by the Town and a copy to be held at the Southern Historical Collection at UNC.

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Cemeteries Advisory Board	Continue and enhanced grounds and turf improvements.	Funding included in department budget for FY 11-12 and CIP.	The project to establish/improve grass turf within the Old Chapel Hill Cemetery continues and is on schedule.	New turf established in the African-American section of the Old Chapel Hill Cemetery. Work continues at Memorial Cemetery and at the West Chapel Hill Cemetery to fill subsided grave sites and establish new turf.
Cemeteries Advisory Board	Advocacy for update and additions to Town ordinances that are needed for unique circumstances related to Old Chapel Hill Cemetery.	Project under discussion.	Options for new rules and regulations have been discussed with a determination that administrative rules are the best option at this time.	Response to petition regarding the establishment of administrative rules to be presented to Town Council later this month.
Chapel Hill Public Arts Commission	Develop the facility at 523 E. Franklin Street as a community-based cultural arts center.	Update on Plans for Town Utilization of 523 East Franklin Street 10/11/10. Chapel Hill Public Arts Commission Report on 523 East Franklin St. Facility Public Input, Current Building Use and Recommendations for Future Building Use, 4/25/11. Council considers enacting an Ordinance to Permit Alcohol at Private Events at 523 East Franklin Street, 5/23/11.	Plan submitted. Building was no longer available for use for arts programming as of July 2011	No change in status.

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Chapel Hill Public Arts Commission	Evaluate and revise public arts programs to maximize the impact of funding available for programming at 523 E. Franklin St.	Chapel Hill Public Arts Commission Report on 523 East Franklin St. Facility Public Input, Current Building Use and Recommendations for Future Building Use, 4/25/11.	Programs evaluated for value. See above re:523. A new Downtown Art Program was developed	Downtown Art program Implemented September 4, 2012. 3-4 projects pending review
Chapel Hill Public Arts Commission	Develop a Cultural Arts Plan and Program.	Implement the 2010-2011 Public Art Plan and Percent for Art Allocation, 9/27/10.	Public & Cultural arts plans are premature as they didn't take into consideration citizen desires from the 2020 planning exercises. Need survey to determining cultural arts needs. No % for art allocation submitted.	Planning based on 2020 action items has begun. Means of funding and producing a survey needs to be developed.
Community Design Commission	Assist the Town Staff and/or outside consultants in the review/revision of the Design Guidelines section of the Comprehensive Plan	Work anticipated beginning following adoption of the Comprehensive Plan in June 2012.	Same	Consultant hired to begin work on revising the Land Use Management Ordinance
Community Design Commission	Develop an educational program designed to enhance its work and the community's understanding of the CDC's role in the development process.	Work has begun with the hiring of a Community Participation Coordinator.	Community Participation Coordinator assisting staff and advisory boards with conduction of meetings.	Continuing education via Joint Advisory Board meetings with the UNC School of Government occurred this Fall.

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Community Design Commission	Assist applicants in understanding of the CDC's process and expectations, through updating the applicant worksheet and detailing what is useful for a successful submission	Work anticipated to begin summer 2011.	A new step in the review process for a Pre-Concept Plan meeting has been implemented.	Efficacy of Concept Plan minutes is being reviewed for better organization of comments.
Greenways Commission	Use some of the proceeds from the Parks bond sale for phase 2 of the Morgan Creek Trail project and phase 3 of the Bolin Creek Trail.	Initial stages of planning Morgan Creek phase 2, including requests for bids for projects. Bolin Creek planning ongoing and contingent on OWASA project on Umstead Road.	Completed design and permitting of the Morgan Creek Trail Project. Bidding process was underway.	The project budget for the Morgan Creek Trail includes \$560,000 in Parks bond funds. The Council awarded a contract for construction contingent upon NCDOT concurrence. A budget has not been established for the Bolin Creek Trail. However, approximately \$2,000,000 remains in the bond fund. The project is nearing completion of the design phase.
Greenways Commission	At least \$50,000 for the Town's Greenways program.	Adopted budget FY 11-12 includes \$40,000.	\$40,000 was used for a variety of projects including the Battle Branch Trail project.	We are preparing to start phase 2. We are negotiating with a construction administration firm and will bid the project out in late 2012.

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Greenways Commission	Funding to implement phase 2 of the Battle Branch Trail renovation project.	Accepted \$2,000 grant for signs on Battle Branch Trail, 1/18/11.	Design of the Battle Branch Trail, Phase 2 project was completed using CIP funds.	No further update. Priority was addressed by close of FY12.
Historic District Commission	Explore ways to encourage historic preservation, discourage demolition.	Petitions from Historic District Commission regarding recommendation to develop a land use management Ordinance Text Amendment to Delay Demolition of Historic Structures of Statewide Significance, 11/22/10.	Same	Consultant hired to begin work on revising the Land Use Management Ordinance
Historic District Commission	Maintain Certified Local Government status with the state.	Funding included in FY 11-12 Budget.	Funding included in FY 12-13 Budget.	Funding included in FY 12-13 Budget.
Historic District Commission	Provide input into Downtown Development Plan.	Work ongoing.	Work ongoing	Incorporate into Chapel Hill 2020 process
Historic District Commission	Explore tree preservation in Historic Districts.	Public Hearing, 2/22/10. Considered Amending the Land Use Management Ordinance Regarding Tree Protection, 9/27/10, 12/6/10.	Tree protection ordinance adopted 2010.12.06	Same
Historic District Commission	Outreach to new residents in Historic Districts to prevent/minimize violations.	Ongoing work with Communications and Public Affairs.	Not started	Item scheduled on HDC meeting agenda for further discussion and feedback

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Human Services Advisory Board	Identify and support agencies that most directly and effectively meet the human service needs of Chapel Hill residents, focused on: Programs for at-risk youth, Mental health services, Assistance for low-income residents.	Adopted budget FY 11-12 includes same funding as prior year.	Town Council allocated funding and approved Performance Agreements for 50 non-profit agencies.	Funding has been disbursed to 48 non-profit agencies.
Library Board of Trustees	Advocate to minimize the detrimental impact of library services and staff levels associated with the cost of transition.	Petition from the Friends of the Chapel Hill Public Library and the Chapel Hill Public Library Foundation Regarding Granting Permission to the Friends to Sell Engraved Bricks/Pavers for Placement as Part of the New Library Expansion, 10/27/10.	Friends began sale of Engraved Bricks/Pavers (5/12). Trustees presented budget recommendations to the Council (6/12).	Library service at University Mall continues at the same circulation level as in Pritchard Park. Additional Mall space has been rented to provide library programs for adults and youth.

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Library Board of Trustees	Advise the Town Council on fiscal and operational issues associated with an expanded facility.	University Mall's Library Proposal Updates, 1/18/11, 2/14/11, and 3/28/11. Report on the status of Library Funding Discussions with Orange County Representatives, 5/25/11. Authorization to Execute Library Construction Contract, 6/13/11.	Library Board reviews meeting room policies and compares procedures and costs of peer libraries. Orange County approves additional library support. Memorandum of Understanding regarding collaboration discussions was approved by the Town and the County.	Review of meeting room policies continues. Staff participates in a series of meetings with Orange County Library staff to develop a report on potential collaborations between the two library systems.
Library Board of Trustees	Continue to work with the CHPL Foundation and Friends of the CHPL to present a strong, unified message regarding the value and importance of library services	Appropriate Gift Funds to Complete Library Collection Development Project, 9/15/10.	Completed multi-year Library Collection Development Project (\$350,000). Held discussions regarding development of a communications plan for the Library, Friends and Foundation.	Began new collection development project (\$150,000) for opening day of the expanded library.
Parks and Recreation Commission	Support the administration and program building for the Parks and Recreation Dept.	Part of Council report on facilities.	Part of Council report on facilities.	Part of Council report on facilities.
Parks and Recreation Commission	Expand the contracted mowing to include public housing units, park and ride lots, and major right-of-ways.	Not funded in budget for FY 11-12.	Contracted mowing operations established for the Town's public housing units.	Plans are being developed to contract mowing operations for Fordham Blvd beginning in March of 2013.

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Parks and Recreation Commission	Continuation of the playground replacement program	Budget for FY 11-12 includes \$50,000 for playground replacement. Work on Oakwood Playground scheduled for completion in 9/11.	Oakwood Playground completed.	Plans for the replacement of the Umstead Park Playground and other park amenity upgrades nearing completion.
Parks and Recreation Commission	Provide sufficient funding for maintenance (Landscaping Services and Park Maintenance Division for supplies and materials).	Funding levels are consistent with previous year in FY 11-12 Budget.	Funding levels are consistent with previous year in FY 11-12 Budget.	Refinement of maintenance management plans to better determine actual costs of maintenance are underway for use with the 2013-14 budget discussions.
Planning Board	Expanded web page information concerning public education about sustainability and environmental protection.	Work underway.	Work underway	Link to sustainability programs added to Planning Department web page
Planning Board	Set aside funds for consultants to be used on an as-needed basis.	Limited funds available.	Funding available for implementation of CH 2020	Funding available for implementation of CH 2020.



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Planning Board	Fully fund staff positions for zoning enforcement.	New enforcement positions anticipated.	In April 2012, the Council allocated federal Community Development funds to support the Code Enforcement Officer position and a position in the Planning Department so that more time was spent on education and enforcement in areas surrounding the University. Starting in January 2012 a significant amount of time was spent on implementation of new zoning regulations in the Northside and Pine Knolls neighborhoods	Implementation of new zoning regulations in the Northside and Pine Knolls is ongoing. The Manager-appointed Code Enforcement Team is actively working with property owners Town-wide to gain compliance with Town regulations in six key areas: safety/endangerment; construction without permits; zoning violations; repeat parking offenders' sewage/erosion control; trash.
Public Housing Advisory Board	Hire a Social Worker for the Dept. of Housing staff.	Nothing requested in FY 11-12 Budget.	No action taken	No action taken
Public Housing Advisory Board	Ongoing financial support from the General Fund.	Continuation of services provided free of charge for landscape and general administrative services.	Landscaping services were contracted out. Support from the general fund for administrative services is ongoing.	No additional status update.

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Sustainability Committee	Improve energy efficiency for low-income housing, including opportunities for solar hot water.	Created a Budget for the Better Buildings Program Grant Project, 9/27/10. Approved design of the Chapel Hill Residential Energy Efficiency Program, 1/11.	WISE Home Energy Upgrade Program launched and active as of March, with specific outreach to local affordable housing organizations.	Active.
Sustainability Committee	Play a significant role in the Comprehensive Plan update process to reinforce the importance of maintaining a focus on sustainability.	Discussion of Comprehensive Plan 1/24/11, 3/17/11, and 4/7/11.	Discussion of involvement and deployment of members for participation done at monthly interval. Committee joined Planning Board in recommendation of "4 Big Ideas" as well as emphasis on "Sustainable Decision-Making", both of which were included in the final draft of the plan.	Committee Chair continues to look for ways to advance both sets of recommendations noted above.
Sustainability Committee	Maintain existing levels of service on Chapel Hill Transit's regular, express, and EZ Rider services.	FY 11-12 Budget includes service reductions.	To improve Fiscal Sustainability and Improve efficiencies, CHT implemented a series of service adjustments on Aug.15, 2011	To improve Fiscal Sustainability and Improve efficiencies, CHT implemented a series of service adjustments on Aug.15, 2011

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Sustainability Committee	Identify opportunities to improve operating efficiency, reduce expenses and enhance revenues. Consider the modification of services that do not produce well and expand services where warranted.	FY 11-12 Budget includes service modifications to low usage routes.	To improve Fiscal Sustainability and Improve efficiencies, CHT implemented a series of service adjustments on Aug.15, 2011	To improve Fiscal Sustainability and Improve efficiencies, CHT implemented a series of service adjustments on Aug.15, 2011
Sustainability Committee	Fund the Capital Reserve adequately.	FY 11-12 Budget includes no addition to capital reserve, but includes use of reserve.	FY 12/13 Budget includes the same priority.	FY 12/13 Budget includes the same priority.
Transportation Board	Support implementation of efficiency recommendations from the Comprehensive Operations Analysis.	N/A	To improve Fiscal Sustainability and Improve efficiencies, CHT implemented a series of service adjustments on Aug.15, 2011	To improve Fiscal Sustainability and Improve efficiencies, CHT implemented a series of service adjustments on Aug.15, 2011
Transportation Board	Encourage Transit to look at alternate revenue sources, such as transit advertising and use of the vehicle registration fee.	Budget presentation, including Transit presentation on transit advertising 5/10/11. Draft Orange County Transit Plan, 5/25/11.	Approximately \$50,000 in revenue for FY 11/12	FY 12/13 projected revenue is \$250,000. ½ Cent Sales Tax on November ballot which may be used to fund Chapel Hill Transit

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Transportation Board	Continue to explore opportunities to coordinate services and investigate the possibility of providing transit services to all of Orange County.	Exterior Transit Advertising, 4/25/11. Establish a Project Budget for a Job Access and Reverse Commute Grant for the Continuation of the Pittsboro Express (PX) Route, and Adopt a Resolution Authorizing the Issuance of a RFP for Operation of Select PX Route Trips, 5/23/11. Draft Orange County Transit Plan, 5/25/11.	Completed. Worked with county and NCDOT on Consolidation Study for Orange Public Transit and Chapel Hill Transit	Worked with county and NCDOT on Consolidation Study for Orange Public Transit and Chapel Hill Transit

**The Town's other boards, committees, and commissions were not included above because they did not submit priorities to the Town Council.**

**Boards and Commissions not included above:** Board of Adjustment, Chapel Hill Downtown Partnership, Community Policing Advisory Committee, OWASA Board of Directors, Personnel Appeals Committee, and Stormwater Management Utility Advisory Board .