**Action Minutes**

## ***Central West Focus Area: Steering Committee Meeting***

**Meeting Date/Time:** February 26, 2013, 4:30 p.m. to 6:45 p.m.

**Members Present:** Keith Billy, Mia Burroughs, Anthony Carey, Lucy Carol Davis, Eric Hyman, Jeff Kidd, Julie McClintock, Sarah McIntee, Firoz Mistry, Bruce Murray, Abby Parcell, Michael Parker, Whit Rummel, Amy Ryan, Mickey Jo Sorrell, and Buffie Webber

**Members Absent:** David Tuttle

**Staff Present:** Mary Jane Nirdlinger, Megan Wooley, David Bonk, Garrett Davis **Council Members Present:** Councilmember Jim Ward

**Consultants Present:** Deana Rhodeside and Meredith Judy, Rhodeside & Harwell

| **Agenda Item** | **Discussion Points** | **Motions/Votes** | **Action** |
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| 1. **Introductions and Opening Remarks**
 | Megan Wooley, Chapel Hill Planning Department, opened the meeting and welcomed attendees. |  |  |
| 1. **Public Participation/ Comments**
 | There were no comments or questions from the public. |  |  |
| 1. **“Pledge to Follow Ethics Guidelines” Form**
 | Megan Wooley reviewed the standard “Pledge to Follow Ethics Guidelines” form that is signed by all Town committee and advisory board members. She asked that all members sign the form and return it before the end of the meeting. |  |  |
| 1. **Presentation of Data Resource Package (Part 2 of 2)**
 | Meredith Judy presented the Data Resource Package (Part 2 of 2), highlighting data that was new or revised since the presentation Part 1 of 2. This included parks & green spaces, watersheds, updated traffic and transit conditions and plans, school board pedestrian/bicycle survey, public housing, land value information, and updated Carolina North plans. |  |  |
| 1. **Committee Discussion Regarding the Data Resource Package**
 | Steering Committee members asked questions and noted edits. Items included clarification of open space types (conservation periods) on the Carolina North campus, discussion of the “complete street” definition, traffic data collection practices, the status of the Long Range Transit Plan adoption. SC members recommended mapping the informal trail network in the area. An SC member asked if we can collect information on the amount of “affordable housing” in the area, rather than just public housing. | There were no motions or votes. | * SC members will send map mark-ups showing the locations of informal paths.
* Chapel Hill staff will provide clarification on the property tax revenue and land value data analyses.
* The consultant will increase the size of the maps in the package so that they are more easily read at the 11x17 size.
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| 1. **Presentation of Draft Community Workshop Format**
 | Deana Rhodeside presented the agendas for the Friday SC tour and meeting, and the Saturday Community Workshop. She also explained that the role of the Steering Committee will be neutral observers and note takers at the break-out tables.  |  |  |
| 1. **Committee Discussion Regarding Community Workshop**
 | A SC member suggested extending the walking tour map to include a walk from Estes Drive to Elliot Road and through the pedestrian path to the school. The committee agreed to meet at the YMCA on Friday at 2:00 to conduct the tour.SC members agreed with the agendas for the Friday meeting and Saturday Community Workshop.  | There were no motions or votes. | * The consultant will revise the walking tour map.
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| 1. **Review of Central West Questionnaire**
 | Deana Rhodeside presented the questionnaire to be used at the Community Workshop. SC members offered comments to improve the questionnaire such as adding an “I work there” category, and an option for perceiving the area as “an established residential area.” SC members suggested refining the open ended questions to ask what respondents like most and least about the area. | There were no motions or votes. |  |
| 1. **Next Steps**
 | The next Steering Committee meeting will be held on Friday, March 1. The walking tour will be from 2:30-3:30 (beginning at the YMCA), and the meeting will be from 4:00 to 6:00 p.m. in the Tuscany Room of the Siena Hotel.During this meeting the Committee will discuss findings from the walking tour. |  |  |
| 1. **Public Participation/ Comments**
 | There were no comments or questions from the public. |  |  |
| 1. **Closing**
 |  |  | The meeting adjourned at 6:45 p.m. |