Town of Chapel Hill-UNC School of Government Employee Perspectives Survey





Thank you for participating in the Town of Chapel Hill-UNC School of Government Workplace Survey! Your participation gives you the chance to voice your opinions to the Town of Chapel Hill about your workplace. Please read the attached document that outlines your rights and protections as a human subject participating in research before completing the survey.

1. Tour Job. This secu	ion asks qui	estions about y	our job at	the Town	of Chaper	11111.	
1. How would you rate	your job bet	ween the follow	ving oppos	ite characte	ristics?		
Relaxed						Press	sured
Slow-paced						Fast-1	paced
Stress Free						Stres	ssful
Engaging						Bor	ring
Nonroutine						Rou	tine
2. In thinking about you	ır job, how r	nuch do you ag	ree or disa	gree with th	e following	g stateme	nts?
			Strongly				Strongly
			Disagree	Disagree	Neutral	Agree	Agree
I have the resources (e.g to do my job effectively		it, materials)					
I have the training to do	my job effe	ectively.					
I have opportunities for organization.	advanceme	nt in this					
3. In thinking about you	ar job, how r	nuch do you ag					
			Strongly	Disagree	Neutral	Agree	Strongly
Generally, I'm allowed my job.	to work ind	ependently in					
I feel that I am my own	boss in mos	t matters.					
I am certain how much	authority I h	ave.					
I could do a better job i	f I had more	authority.					

Town employees and	managers.					
1. How would you desc employees, between the					m departm	ent head to
Accurate						Inaccurate
Timely						Late
Complete						Incomplete
Open						Hidden
Adequate						Inadequate
Written						Unwritten
2. How would you desc between the following of				owards, from e	employees	to department heads,
Accurate						Inaccurate
Timely						Late
Complete						Incomplete
Open						Hidden
Adequate						Inadequate
Written						Unwritten
3. Which ways of receiv	ving work-re	elated comm	munications	do you prefer	or not pre	fer?
				Prefer	Do N Pref	
Town Work Email						
Personal Email						
Mailings to Home						
Staff Meetings						
Verbal Updates from Su	periors					
Internal Intranet						
TOWNTalk Newcletter				П		П

II. Communications in Your Workplace. This section asks about communications between

III. Change in the Town of Chapel Hill. This section asks your opinion about the organizational changes going on in the Town of Chapel Hill.

1. How familiar are you with the following Town of Chapel Hill Initiatives?

1. 110 W Tallimar are you with the following to	wir or enaperr	1111 1111111111111111111111111111111111	•	
		Som	ewhat	
	Very Famili	ar Fan	niliar	Not Familiar
Personnel Policies and Procedures Improvement Project		I		
Ombuds Office		1		
Compensation and Classification Study		I		
Employee Performance Management and Development System		I		
2. In your opinion, how likely are the following change?	ng Town of Cha	pel Hill Initia	tives to prod	uce positive
		Somewhat	Not at all	
	Very Likely	Likely	Likely	Don't Know
Personnel Policies and Procedures Improve-				
Ombuds Office				
Compensation and Classification Study				
Employee Performance Management and Development System				
3. To what extent do the following Town of C workplace?	hapel Hill Initia	atives address	a problem ir	n the
	Clearly Addresses	Partially Addresses	Does Not Address a	Don't Know
Personnel Policies and Procedures Improvement Project	Addresses			
Ombuds Office				
Compensation and Classification Study				
Employee Performance Management and Development System				

IV. Town of Chapel Hill Mission and Values. This section asks your opinion of the Town of Chapel Hill mission statement and the values of RESPECT.

1. Listed below are the values of the Town of Chapel Hill. How clear are these values to you?

			Somewhat	
	Ţ	Unclear	Clear	Clear
owing Town o	of Chapel Hil	l values in you	r workplace?	
Never	Paraly	Sometimes	Often	A lavaye
Never	Rarely	Sometimes	Often	Always
_				
	owing Town o			

Teamwork

3. How much improvement does your workplace need in demonstrating the Town of Chapel Hill values? Some Improvement Major Improvement No Improvement Needed Needed Needed Responsibility **Equity** Safety Professionalism **Ethics** Communications **Teamwork** 4. How much do you agree or disagree with the following statements about the Town's mission and values? Strongly Neither Agree Strongly Disagree Disagree nor Disagree Agree Agree The Town's mission statement makes me excited to do my job. The Town's values make me excited to do my

IV. Town of Chapel Hill Mission and Values (cont.)

job.

5. Below is the Town of Chapel Hill mission statement. How effective is your workplace in achieving the mission on a scale from 1 to 5 stars with 1 star representing complete ineffectiveness and 5 stars representing complete effectiveness?

The Town of Chapel Hill Mission is "Learning, serving, and working together to build a community where people thrive."



1. As far as you know, how many or few of your workplace rules can be described as follows?						rs?
	No Rules	Few Rules	Some Rules	Many R	ules	All Rules
Written						
Clear Purposes						
Logical						
Consistently Applied						
Helpful						
Effective						
2. As far as you know, how many	or few of you	ır workplace r	ules can be de	scribed as	follow	s?
	No Rules	Few Rules	Some Rules	Many Ru	ales	All Rules
Inefficient						
Burdensome						
Illegitimate						
Unfair						
Violated						
Biased						
3. How much do you agree or disa	gree with the	following star	tements on rul	e bending	?	
		Strongly				Strongly
		Disagree	Disagree	Neutral	Agree	Agree
Even if I dislike a rule, I usually ol	bey it.					
I figure that rules are there for a pu	ırpose.					
If I think a rule is pointless, I will around it.	find a way					

V. Workplace Rules. This section asks questions about rules in your workplace.

1. In thinking about dec following statements?	ision makin	g in your work	place, how	much do yo	ou agree o	or disagree	with the
			Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
In general, an employee own decisions in my wo discouraged.	_						
Even small matters have to be referred to someone higher up for a final answer.							
I must check with my su most anything.	ipervisor be	fore I do al-					
2. In thinking about your input into workplace decisions, how much do you agree or disagree with the following statements?							
			Strongly				Strongly
			Disagree	Disagree	Neutral	Agree	Agree
I have a lot of say in the affect my job.	developme	nt of rules that					
I have a lot of say in dev	veloping To	wn rules.					
I am given the chance to decisions made about m		-					
3. How would you description opposite characteristics	•	ain of comman	d (departm	ent head on	down) b	etween the	following
Few Layers of Management						Many L Manag	-
Values My Opinion						Does Not Opin	-
Fair						Un	fair

VI. Decision Making in Your Workplace (cont.)

1. Thinking about trust in your workplace, how mu	ch do you	agree or dis	agree with	the follow	ving state-
	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Employees here trust supervisors.					
My supervisor does not trust me to get work done on my own.					
Employees do not trust supervisors to do the right thing on their behalf.					
When supervisors here say something, you can believe it's true.					
2. Thinking about your workplace, how much do yo	ou agree on	r disagree w	ith the follo	owing sta	tements?
	Strongly				Strongly
	Disagree	Disagree	Neutral	Agree	Agree
Around here it is important to protect yourself or you will be blamed for problems.					
People here are afraid to express their views to supervisors.					

VII. Trust. This section asks about trust in your workplace.

team in the Town.							
1. How much do you agree or disa workplace?	agree with the	following sta	tements	about team	work in yo	ur	
		Strongly Disagree		ee Neu	tral Ag	1	ong- ly gree
Employees in my department wor	k as a team.						
My supervisor encourages employ together to solve problems.	yees to work] [
My department works with other Town departments to accomplish organizational goals.] [
Other Town departments work with our department to accomplish organizational goals.		. 🗆					
Employees function as a team To	wn-wide.						
IX. Job Satisfaction. This section	n asks how sa	atisfied you a	re with o	different p	earts of you	ır job.	
1. How satisfied or dissatisfied ar	e you with the	e following pa	rts of yo	ur job at th	e Town?		
	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	Not Applies	
The amount of job security I have							
Traditional benefits, like health insurance and retirement package							
The monetary compensation I receive for my work at the Town							
Nontraditional benefits like flextime and vacation time							

VIII. Teamwork. This section asks about how employees and departments work together as a

2. How satisfied or dissatisfied are you with the following parts of your job at the Town?							
	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	Not Applicable	
The opportunities I have for professional development (training, learning opportunities)							
The feeling that I have accomplished worthwhile work							
The access I have to new technology							
The extent to which my work environment embraces new ideas							
3. How satisfied or dissatisfied an	re you with the	e following pa	rts of you	ır job at the	e Town?		
3. How satisfied or dissatisfied an	very Very Dissatisfied	e following pa	·	Ü	Very Satisfied	Not Applicable	
3. How satisfied or dissatisfied at The verbal recognition that I receive from my supervisor or my co-workers	Very		·	Ü	Very		
The verbal recognition that I receive from my supervisor or	Very Dissatisfied		·	Ü	Very Satisfied		
The verbal recognition that I receive from my supervisor or my co-workers The clarity of expectations that	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	Applicable	

IX. Job Satisfaction (cont).

IX. Job Satisfaction (cont.)
4. What are the five factors that are most important to you in a job?
☐ Friendly co-workers
☐ Guidance throughout a work assignment from my supervisor
☐ Traditional benefits (retirement/ health insurance)
☐ Nontraditional benefits (vacation, flextime)
☐ Professional development opportunities
☐ A work environment that embraces new ideas
☐ High expectations from my supervisor
☐ Regular opportunities for promotions
☐ Monetary compensation
☐ Job security
☐ Verbal recognition from my supervisor or co-workers
☐ Clear expectations from my supervisor
☐ Access to technology
□ Autonomy
☐ A sense of worthwhile accomplishment
☐ Clear rules and a defined reporting structure

IX. Job Satisfaction (cont.)					
5. What are the three factors that are least importa	ant to you i	in a job?			
☐ Friendly co-workers					
☐ Guidance throughout a work assignment from	my supervi	isor			
☐ Traditional benefits (retirement/ health insurance)	ce)				
☐ Nontraditional benefits (vacation, flextime)					
☐ Professional development opportunities					
☐ A work environment that embraces new ideas					
☐ High expectations from my supervisor					
☐ Regular opportunities for promotions					
☐ Monetary compensation					
☐ Job security					
☐ Verbal recognition from my supervisor or co-w	vorkers				
☐ Clear expectations from my supervisor					
☐ Access to technology					
☐ Autonomy					
☐ A sense of worthwhile accomplishment					
☐ Clear rules and a defined reporting structure					
X. You and the Town. This section asks about	you as a T	Town emplo	yee.		
1. In thinking of yourself as a Town employee, ho statements?	w much do	o you agree	or disagree v	vith the fo	ollowing
	Strongly				Strongly
		Disagree	Neutral	Agree	Agree
When someone criticizes the Town, it feels like a personal insult.					
I am very interested in what others think about the Town.					
When I talk about the Town, I usually say "we" rather than "they".					

X. You and the Town (cont.)					
2. How much do you agree or disagree with the forworking for the Town?	ollowing sta	atements ab	out how you	feel abou	ıt
	Strongly				Strongly
	Disagree	Disagree	Neutral	Agree	Agree
I would feel guilty if I left the Town now.					
I wouldn't leave the Town right now because I have a sense of obligation to the people in it.					
I would be very happy to spend the rest of my career with the Town.					
3. In thinking of yourself as a Town employee, ho statements?	w much de	o you agree	or disagree v	with the fo	ollowing
	Strongly				Strongly
	0,5	Disagree	Neutral	Agree	Agree
The Town's successes are my successes.					
When someone praises the Town, it feels like a personal compliment.					
If a story in the media criticized the Town I would feel embarrassed.					
I often think about myself as an employee of the Town of Chapel Hill.					
4. How much do you agree or disagree with the fo	ollowing sta	atements ab	out working	for the To	own?
	Strongly				Strongly
	Disagree	Disagree	Neutral	Agree	Agree
Each workday seems like it will never end.					
As soon as I find a better job, I'll leave the Town.					
I often think of quitting my job.					
I do not feel emotionally attached to the Town.					
All in all, I am satisfied with my job with the Town.					

XI. About You. This section of the survey asks basic demographic and personality information about you.								
1. Have you ever held a position in the private sector similar to the one you hold now?								
□Yes	□ No							
2. In thinking about your professional identity, how much do you agree or disagree with the following statements?								
			Strongly				Strongly	
				Disagree	Neutral	Agree	Agree	
I am proud to be a public servant.								
I am enthusiastic about public service.								
I do not identify myself as a public servant.								
3. Where would you place yourself between the following personality characteristics?								
Going Along with the System						Bucking th	ne System	
Accepting Authority						Questioning ty	_	
Conforming						Rebelling		

XI. About You (cont.)						
4. Which of the following represents your h	ighest level of education? (Please select one.)					
☐ High School or GED	☐ Some Graduate School					
☐ Some College	☐ Graduate Degree					
☐Bachelor's Degree	☐ Other (Please Specify):					
Thank you for your participation in the Town of Chapel Hill Workplace Study. If you have any additional thoughts about your experiences as a Town employee, please use the space below to share them.						