



Public Hearing Notice

I. GUIDANCE

A. Public Hearing Notice

1. Timeline: Various regulations prescribe the minimum notice and advertisement time of a public hearing. Usually, public notice in a newspaper is required. The time required varies with the subject of the hearing. Generally, it is between 10 and 15 days.
2. Content: There is usually no legal form of notice required, only that the notice be of sufficient clarity and fullness to give the public an idea as to what the subject matter will be, when and where the hearing will be held, and where additional information may be obtained.

*North
Carolina
General
Statute,
Chapter
160A,
Article 19*

II. PURPOSE

- A. The purpose of this document is to provide guidance on making proper notice for a public hearing.

III. RELATED INFORMATION

- A. G.S. 160A-81 and 81.1
- B. Town Code of Ordinances
- C. Chapel Hill Land Use Management Ordinance Article 4
- D. [How to Publish a Legal Notice](#) – A “How To” guide developed by Communications and Public Affairs.