



# Action Meeting Notes

## Stormwater Advisory Board

Meeting Date/Time: April 23, 2013; 6:00 pm

Members present: George Sparling; Meg Holton; Terry Crook; Matt Witsil; Alan Rimer; Ron Wells; Pam Herndon; Julie McClintock; Ed Harrison (Council Liaison)

Members absent: None

Staff: Sue Burke; Jay Gibson

Guests: Linda Carol Davis; Sally Hoyt

Agenda Item	Discussion points	Motions/Votes	Action
Meeting called to order	N/A	N/A	Meeting called to order at 6:10 pm. A quorum was present.
Introductions	Ms. Davis and Ms. Hoyt introduced themselves.	N/A	N/A
Announcements	Stream Team training is scheduled for May 11, 2013. This is a collaborative effort between Chapel Hill Stormwater and the UNC Institute for the Environment. Participants will learn about local watershed ecology and training opportunities for data collection. The Booker Creek Watershed Alliance is meeting Monday afternoon.	N/A	N/A
Petitions	Ms. Davis requested that the public be allowed to speak with respect to the RCD text amendments at the public hearings.	N/A	N/A
Update on Design Manual Revisions	A reminder that any comments concerning the Design Manual revisions should be forwarded to Ms. McClintock. Ms. McClintock distributed comments that she received from Mr. Rob Crook and asked for staff feedback. Staff noted that it had not received the comments in sufficient time to review but observed that practices posted on the Stormwater website have been designed to meet the new requirement for non-erosive and diffuse flow. If an applicant wishes to use another measure, he/she will need to include documentation that the design complies with the new requirement. A Board member recommended that rain gardens be added to the list. Another Board member noted that there are a number of websites such as King County, WA with good information. It was suggested that the staff add a statement to the website to indicate that options are not limited to only the standard details shown.	N/A	N/A

Board membership	<p>Staff reported that the Town Council amended its policy concerning the retention of applications to advisory boards and commissions; these applications expire on June 30 of the fiscal year in which a person applied.</p> <p>George Retschle has applied for the vacant business representative seat. The Board had recommended him for appointment last summer.</p>	<p>Mr. Rimer made a motion to recommend to the Town Council George Retschle for appointment to the vacant business representative seat. The motion was seconded by Mr. Crook.</p>	<p>The Stormwater Advisory Board voted unanimously to recommend George Retschle to the Town Council for appointment to the Stormwater Advisory Board.</p>
Single Family Residential Update	<p>Staff provided an update on the revised stormwater requirements for single family projects. The revised requirements were extended to existing structures by the Town Council at its meeting on April 15, 2013. Staff estimates there are approximately 150 homes that may be eligible. Staff has been contacted by approximately 18 owners requesting information.</p> <p>A Board member asked about outreach. Staff has primarily been meeting with individual owners. It was suggested that staff consider providing information to groups such as realtors. It was noted however that realtors are not responsible for zoning disclosures nor do they interpret regulations.</p>	N/A	N/A
RCD Text Amendments Update	<p>A copy of the draft Q&amp;A was emailed to Board members by Ms. McClintock. Comments should be sent to Ms. McClintock and Mr. Crook.</p> <p>It was recommended that the Q&amp;A be posted on the website and emailed to those who attended the information sessions and the other advisory boards that indicated an interest in the RCD/buffer topic.</p> <p>Mr. Gibson reported that Lee Einsweiler, Code Studio, would be making a presentation to the Town Council about the LUMO Updates on May 8, 2013. Mr. Einsweiler will recommend taking up a rule cluster for consideration in late Fall (November). The RCD text amendments are proposed to be part of that cluster.</p> <p>Information and comments gathered to date will be provided to Mr. Einsweiler along with the guiding principles of simplification and maintaining environmental protections.</p>	None	Staff will email links to the Board members.
Greenways Master Plan	<p>The staff comments were emailed to the Board members as an information item. No action is required by the Stormwater Advisory Board.</p>	None	N/A
Future Agenda Topics	<p>Please email suggestions to Mr. Witsil. Some suggestions are:</p> <ul style="list-style-type: none"> <li>• climate change and how it affects flood elevations</li> <li>• Master Plan status</li> <li>• next watershed studies</li> </ul>	None	N/A
Adjournment	N/A	<p>Motion to adjourn was made by Mr. Crook, seconded by Ms. McClintock, and approved unanimously.</p>	<p>Meeting adjourned at 7:40 pm.</p>