



Action Meeting Notes

Stormwater Advisory Board

Meeting Date/Time: August 27, 2013; 6:00 pm

Members present: Matt Witsil; Pam Herndon; Ron Wells; Meg Holton; Julie McClintock; Terry Crook; George Retschle; George Sparling; Ed Harrison (Council Liaison)

Members absent: Alan Rimer (exc)

Staff: Sue Burke; Jay Gibson; Mike Taylor

Guests: Gary Kahn; Sally Hoyt

| Agenda Item | Discussion points | Motions/Votes | Action |
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| Meeting called to order | N/A | N/A | Meeting began at 6:08 pm. A quorum was present. |
| Introductions | Mr. Witsil welcomed Gary Kahn and Sally Hoyt to the meeting. | N/A | N/A |
| Announcements | Staff announced that the September, October, and December meetings would be held in the Public Works' large conference room at the Town Operations Center. | N/A | N/A |
| Petitions | None | N/A | N/A |
| Approval of Meeting Notes from May 28, 2013 and July 23, 2013 | None. | A motion to approve the May meeting notes was made by Ms. Herndon and seconded by Mr. Retschle. Passed unanimously. A motion to approve the July meeting notes was made by Mr. Crook and seconded by Ms. Herndon. Passed unanimously. | N/A |
| OLD BUSINESS | | | |
| Response to petitions | Staff provide summaries of follow-up actions to the petitions presented by residents at the July meeting. John Wasik – 609 Brookview Dr. Public Works staff visited the site and debris from the stream has been removed. | N/A | N/A |

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| Response to petitions (cont.) | Edward Utes - Marin Drive. Staff talked with Ms. Lucignani. After the July Board meeting, Mr. Utes and Ms. Lucignani met with Zinn Construction staff, who is proposing to pipe the runoff from the Montclair properties through the Utes/Lucignani property to the existing drainage system on Marin Dr. Town staff will review the plan and provide comments to Mr. Utes and Ms. Lucignani. David Gellatly – Jay Gibson, the Town Engineer, responded by email to Mr. Gellatly. | N/A N/A | N/A N/A |
| Stormwater Budget | Staff provided a copy of the Stormwater budget to the Board. | N/A | N/A |
| Stormwater Master Plan – status | Staff reported that the internal review and edits are ongoing. Mr. Witsil will forward the weblink to Mr. Retschle. | N/A | N/A |
| NEW BUSINESS Board Elections | Mr. Witsil announced that the Board needed to elect a Chair and Vice-Chair. Both Mr. Witsil and Mr. Crook are eligible and willing to serve a second term as Chair and Vice-Chair, respectively. Several Board members voiced their support for re-electing Mr. Witsil and Mr. Crook. | George Sparling made a motion to re-elect Matt Witsil as the Chair of the Stormwater Advisory Board. Mr. Crook seconded the motion. By a show of hands, Mr. Witsil was re-elected unanimously. Ms. Herndon made a motion to re-elect Terry Crook as the Vice-Chair of the Stormwater Advisory Board. Mr. Retschle seconded the motion. By a show of hands, Mr. Crook was re-elected unanimously. | N/A |
| 2013-2014 Board Goals | Mr. Witsil reviewed the draft goals that he prepared and that were distributed by email. Ms. McClintock suggested an additional goal – tracking of and reporting on the focus area plans such as Central West, Obey Creek, Ephesus Church, etc., as those plans relate to stormwater. Mr. Witsil noted that Goal 5 was requested by the Mayor. Several of the goals generated discussion by the Board. General questions and discussion about aspects of the different area plans and requirements followed. Goal 7 concerns the Board's input and participation with the Land Use Management Ordinance (LUMO) revisions. Some Board members think that a separate in-depth meeting between the Stormwater Advisory Board and Lee Einsweiler, Code Studio, needs to be scheduled. | | |

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| 2013-2014 Board Goals (cont.) | Mr. Gibson said he would relay the Board's concerns and its strong interest in meeting with Mr. Einsweiler to John Richardson and Mary Jane Nirdlinger. Goal 8 was amended "to provide a recommendation to the Town council on stormwater issues that come before the Town Council <i>requiring a vote.</i> " | Ms. McClintock made a motion to approve the draft goals as outlined with the amendments. Mr. Wells seconded the motion. The motion passed unanimously. | N/A |
| Overview of recent stormwater issues | <ul style="list-style-type: none"> a. BP Gasoline spill along MLK, August 2nd – a Notice of Violation has been issued by the NC Department of Environment and Natural Resources. Town staff did a good job in responding to the spill and preventing it from reaching Eastwood Lake. b. Homestead Road shelter construction – staff walked the stream with a resident; any deficiencies on the IFC Shelter site have been addressed. c. Library rain garden, June 30th flood – a plan for repairing the embankment to include the installation of a liner and the removal of unsuitable material has been prepared and is being implemented. Town staff has not received the inspection report from the NC DENR Raleigh Regional Office. | N/A | N/A |
| Education Program for Town Council | Mr. Witsil will send an email and poll the board members about their interests. | N/A | N/A |
| Stormwater design basics and Town design criteria | Defer to a future meeting | N/A | N/A |
| State Legislation | Mr. Harrison noted that Governor McCrory signed House Bill 74, which includes the regulatory reform to state laws. State agencies are required to review and classify their regulations and submit their assessments to the Rules Review Commission (RRC) for its review. Pending completion of the RRC's review, existing rules will remain in place. | N/A | N/A |
| September 24, 2013 Board meeting | The LUMO Launch kick-off meeting is scheduled for September 24, 2013 at 7:00 pm, the same night as the Stormwater Advisory Board meeting. | Mr. Witsil made a motion to cancel the Stormwater Advisory Board's September meeting and encouraged members to attend the LUMO meeting. Ms. McClintock seconded the motion. The motion passed unanimously. | N/A |
| Central West Focus Area | Ms. McClintock distributed a flyer with upcoming meeting dates for the Central West Focus Area. | N/A | N/A |
| Adjournment | N/A | Motion to adjourn was made by Mr. Sparling and seconded by Ms. Herndon. Passed unanimously. | Meeting adjourned at 7:45 pm. |