



Action Minutes

Stormwater Advisory Board

Meeting Date/Time: February 26, 2013; 6:00 pm

Members present: George Sparling; Meg Holton; Terry Crook; Matt Witsil; Alan Rimer; Ron Wells; Julie McClintock

Members absent: Pam Herndon (excused)

Staff: Wendy Smith; Chris Jensen; Trish D'Arconte, Ernest Odei-Larbi; Sue Burke

Guests: Linda Carol Davis; Sally Hoyt

Agenda Item	Discussion points	Motions/Votes	Action
Meeting called to order	N/A	N/A	Meeting called to order at 6:04 pm. A quorum was present.
Announcements	<p>Staff reminded the Board that several Board member terms expire in June. Mr. Rimer (business) and Ms. Holton (UNC) are not eligible for reappointment. Mr. Crook and Mr. Sparling have submitted their applications for reappointment. Ms. Holton noted that Ms. Hoyt (guest) may apply for the UNC representative vacancy.</p> <p>Stormwater is participating at the Town service fair, at University Mall on Saturday, March 2, 2013.</p> <p>There are two stream clean-ups scheduled in March (3/16/13 and 3/23/13). Please contact Wendy Smith for details if interested.</p> <p>Earth Day will be celebrated on April 13, 2013.</p>	N/A	Staff will check with the Clerk's Office about receipt of Mr. Sparling's application.
Introductions	Ms. Davis and Ms. Hoyt introduced themselves. Ms. Davis is interested in the RCD text amendment discussion.	N/A	N/A
Single Family Residential Update	<p>Staff provided an update on the revised stormwater requirements for single family projects. Staff has reviewed revised plans for projects that were between permit and Certificate of Occupancy as well as reviewing new single family projects.</p> <p>The revised requirements have not yet been extended to existing structures. Notification has been sent to those property owners and staff has met with several owners to discuss the requirements.</p>	N/A	N/A
Design Manual Revisions	Staff summarized the Design Manual changes and the Board viewed them online. A Board member is interested in reviewing the standards and providing comments.	None	None
Master Plan	Staff is finalizing comments and will submit to the consultant in the next two weeks. Staff will submit an information item to Town Council and begin the public comment process.	None	None

RCD Text Amendments Update	<p>Mr. Wells summarized the discussion from the Sustainability Committee meeting on February 12, 2013. The Sustainability Committee chair indicated there was interest in having a joint meeting of the Sustainability Committee and the Stormwater Advisory Board. The joint meeting with the Sustainability Committee was discussed. A tentative date of Wednesday, March 20, 2013 was suggested.</p> <p>During the discussion, several other boards were identified as possibly being interested in attending also. It was suggested instead of the joint meeting with the Sustainability Committee only, that a meeting be scheduled to which all the other interested boards could send 3-4 representatives. Mr. Witsil will contact the other boards.</p> <p>The Board briefly discussed the summary emailed by Ms. McClintock, which can be used by the Board as a basis for discussion in its meetings with other boards and committees. Staff plans another public information meeting to continue the discussion of the major issues and hear from other members of the community.</p>	None	None
Ethics Guidelines and Pledge	Mr. Witsil distributed copies of the Ethics Guidelines and Pledge for members to read and sign.	None	Staff will follow up with members who have not signed the pledge and return signed pledges to the Communications and Public Affairs Department staff.
Adjournment	N/A	Motion to adjourn was made by Mr. Witsil, seconded by Mr. Crook, and approved unanimously.	Meeting adjourned at 7:44 pm.