



Action Meeting Notes

Stormwater Advisory Board

Meeting Date/Time: May 28, 2013; 6:00 pm

Members present: Matt Witsil; Julie McClintock; George Sparling; Ron Wells; Meg Holton; Ed Harrison (Council Liaison)

Members absent: Alan Rimer; Terry Crook (exc.); Pam Herndon (exc.)

Staff: Sue Burke; Jay Gibson

Guests: Steve Bevington; Linda Carol Davis; Kristen Smith

Agenda Item	Discussion points	Motions/Votes	Action
Meeting called to order	N/A	N/A	Meeting begin at 6:11 pm. A quorum was present after the arrival of a fifth member.
Announcements	Ms. McClintock announced that she had attended the Stream Team training. She thought the session was well done and successful.	N/A	N/A
Petitions	Ms. Davis requested that the Board continue to advocate for more citizen input with respect to the RCD text amendments.	N/A	N/A
Board Status	Board members had expressed concern about the Council Committee on Boards and Commissions presentation to the Town Council. Staff clarified that Phase 1 of the Committee's review addressed only those boards and commissions that had development review responsibility.	N/A	N/A
Approval of Meeting Notes	None.	Ms. McClintock made a motion to approve the April meeting notes. Mr. Wells seconded the motion. Passed unanimously.	N/A
Board Membership – Status of Appointment	George Retschle's application will be considered by the Town Council at its meeting tomorrow (May 29, 2013).	N/A	N/A

RCD/Buffer Discussion	<p>a) Summary sheet – the “What’s Next?” section needs to be finalized.</p> <p>b) Legislative update – Senate Bill 515, which would repeal the Jordan rules, was approved by the Senate and crossed over to the House.</p> <p>c) Resolution referring RCD text amendment to Code Studio – The Town Council approved the resolution that refers the RCD text amendment process for inclusion in the Code Studio LUMO Update project. As noted at the April meeting, a point has been reached where the RCD text amendment process and the Code Studio LUMO Update project have converged.</p> <p>d) Board input regarding public engagement - Board members expressed their continued interest in being active participants in the process. There was concern about the lack of specificity in the schedule presented to the Town Council. Staff noted that interested boards will be part of the process and that board participation is needed in order to reach residents. A copy of the staff memo and schedule that was provided to the Town Council at its May 8, 2013 Work Session was distributed. Staff noted that the schedule indicated approximately 300 days before the Town Council would consider taking action on any proposed text amendments. A kick-off meeting (introduction and broad overview) and more focused topic-based stakeholder meetings are proposed as part of the process. To get as broad participation as possible, the stakeholder meetings will occur on different dates. A Board member wanted the consultant to share details of how he will invite input. Others asked if the consultant could attend a Stormwater Board meeting to discuss the public engagement process. Staff will inform the consultant about the Board’s concerns and its request for a meeting before the kick-off. As the process is refined, the information will be sent to the Board.</p>	<p>Ms. McClintock made a motion to have the summary sheet emailed to those who attended the information sessions and the other advisory boards that indicated an interest in the RCD/buffer topic after Ms. Nirdlinger has approved the revised language in the “What’s Next?” section. Mr. Witsil will write a note to accompany the summary. Mr. Wells seconded the motion. The motion passed unanimously.</p>	
Town Manager’s budget recommendation	<p>Staff forwarded information to the Stormwater Board concerning the Town Manager’s recommended budget. The Manager recommended an increase of \$9.00/ERU to the stormwater utility fee. In subsequent discussions, the Manager recommended revising the ERU from 2,000 sq. ft. to 1,000 sq. ft.</p>	None	N/A
Meeting Schedule	<p>The Board discussed whether to take a summer break. The Board will meet in June and decide then if the July meeting will be cancelled.</p>	None	N/A
Adjournment	N/A	<p>Motion to adjourn was made by Mr. Sparling, seconded by Mr. Wells. Passed unanimously.</p>	Meeting adjourned at 7:32 pm.