



Action Meeting Notes

Stormwater Advisory Board

Meeting Date/Time: October 22, 2013; 6:00 pm

Members present: Matt Witsil; Pam Herndon; Ron Wells; Julie McClintock; Terry Crook; George Retschle; George Sparling; Ed Harrison (Council Liaison)

Members absent: Alan Rimer (exc); Meg Holton (exc)

Staff: Sue Burke; Mike Taylor; Dwight Bassett

Guests: Sally Hoyt

Agenda Item	Discussion points	Motions/Votes	Action
Meeting called to order	N/A	N/A	Meeting began at 6:10 pm. A quorum was present.
Introductions	Mr. Witsil introduced Dwight Bassett, the Town's Economic Development Officer.	N/A	N/A
Announcements	Mr. Witsil informed Board members of an email from Jay Gibson concerning an environmental assessment completed at the Police Department site. An old coal ash disposal site was found; the Town is working with the NC DENR to identify next steps and develop an action plan.	N/A	N/A
Petitions	None	N/A	N/A
Approval of Meeting Notes from August 27, 2013	None.	A motion to approve the August 2013 meeting notes was made by Mr. Sparling and seconded by Ms. Herndon. Passed unanimously.	N/A
OLD BUSINESS			
Stormwater Master Plan – status	Staff reported that renewed focus is being brought to complete the edits to the master plan and anticipates presenting the Master Plan to the Council in January to open a public hearing.	N/A	N/A
Update of recent stormwater issues	Library rain garden: the bioretention basin has been repaired – the unsuitable soils were removed, an impermeable membrane added; and the outlet structure grate reconfigured. Sediment in the channel is being removed by hand and is expected to take a couple of weeks. DWR will be asked to re-inspect the site. June 30th flood: nothing to report.	N/A	N/A

NEW BUSINESS Realignment of Stormwater Division	Staff distributed an organization chart.	N/A	N/A
Open Board position	The Town Council approved a resolution to extend Board member terms from September 30, 2013 to June 30, 2014. As before, Jennifer Phillips will contact affected Board members to ask if they are interested in continuing to serve. The Town will not actively solicit applications for appointment to boards and commissions.	N/A	Mr. Witsil will contact Mr. Rimer about continuing to serve on the Board.
LUMO RCD Revisions and Focus Areas	<p>a. LUMO meetings – general information at the kick-off meeting; the following night was more specific to the RCD issues. Mr. Witsil has communicated with John Richardson via email about next steps and future meetings. Mr. Richardson replied that they are working through project planning questions and will provide additional information through an upcoming news release.</p> <p>b. Ephesus Church/Fordham – Mr. Bassett provided a summary of the stormwater and flooding study findings. Little new impervious area is anticipated as much of the area is already impervious. The S. Elliott Rd. and Fordham Blvd. culverts act as dams during 100-yr. floods. The study evaluated ways to increase flow without adverse impacts. One option is to add another culvert at S. Elliott. Two sites (behind Eastgate Shopping Center and downstream of Willow Dr) are being considered for a BMP, slough, or stream restoration. No improvements are being proposed downstream; the District did not cause the downstream flooding problems. The plan recommends the creation of a stormwater overlay district. A redevelopment project site would be required to contribute \$100,000 to fund future stormwater capital projects; the Town will contribute \$1.2M for improvements; and there would be a \$0.02 tax for maintenance costs. Pending approval of the overlay district by the Town Council, improvements could begin as soon as July 2014.</p> <p>c. Central West – Ms. McClintock provided an update of the Central West planning project. The Steering Committee's plan was presented to the Town Council last night (10/21/13). A separate citizens' plan from four of the Steering Committee members was also presented to the Council. The plans will go to boards</p>	N/A	<p>Ms. Hoyt will forward email to staff with link to LUMO Topic Area surveys for distribution to the Board.</p> <p>Mr. Bassett will email the map to staff for distribution to the Board.</p>

LUMO RCD Revisions and Focus Areas (cont.)	and commissions for comments and then back to Council for action. d. Obey Creek – Mr. Harrison provided an update from today’s Compass Committee meeting. The group is working on a set of principles, which could become the basis for a development agreement.		
Communication and Outreach	Several Board members responded to Mr. Witsil’s email about possible topics for inclusion in the education presentation to the Town Council. They included: stormwater basics in lay terms and overview of the Town’s regulations. Mr. Witsil and/or Mr. Harrison will check with the Mayor about getting on the Council agenda; the soonest would be in January. Mr. Witsil, Ms. Herndon, and Ms. McClintock will meet to begin developing the presentation. This meeting would be subject to the open meetings rules.	N/A	N/A
Upcoming Stormwater issues before Council	Preliminary floodplain maps have been released by the state for Chapel Hill. The Town will be required to adopt them at a future date.	N/A	N/A
Adjournment	N/A	Motion to adjourn was made by Ms. Herndon and seconded by Mr. Sparling. Passed unanimously.	Meeting adjourned at 7:57 pm.