

Meeting Date/Time: August , 2014; 6:00 pm

Members present: Matt Witsil; Pam Herndon; Sally Hoyt; George Retschle; Julie McClintock; Steve Bevington; Stefan Klakovich; Carson Stuart; Ed Harrison (Council Liaison)

Members absent: None

Staff: Mike Taylor; Sue Burke

Guests: Jack Chambers; Scott Parker; Paul Jansen; Diane Willis

Prior to the meeting, Mr. Beving, Mr. Klakovich, and Mr. Stuart were sworn in.

Agenda Item	Discussion points	Motions/Votes	Action
Meeting called to order	Mr. Witsil called the meeting to order.	N/A	Meeting began at 6:02 pm in Meeting Room B at the Town Library. A quorum was present.
Introductions	Mr. Witsil welcomed the guests and asked them to briefly introduce themselves.	N/A	N/A
Announcements	None.	N/A	N/A
Petitions	<p>Mr. Parker, Mr. Chambers, and Mr. Jansen provided copies of a petition that was submitted to Town staff concerning the subwatershed studies to be continued under the Stormwater Management Master Plan.</p> <p>Mr. Parker is president of the Lake Ellen Association and is also a member of the Booker Creek Watershed Alliance (BCA). Lake Ellen and Eastwood Lake have experienced sedimentation over the years. The Association understands that the staff is preparing a Request for Qualifications as part of continuing the subwatershed studies.</p> <p>Mr. Chambers is the chair of the Lake Forest Association. The BCA has prepared a list of recommendations that it believes should be included in the scope of work. It was referred to the Council - staff would not meet with them.</p> <p>Mr. Jansen is an environmental consultant. The Association made specific suggestions; he saw that some of these were mirrored in the Master Plan. Don't look at subwatersheds but focus on entire Booker Creek watershed.</p>	N/A	N/A
Board Member Orientation	Staff made the orientation presentation to the Board members.	N/A	Will refer recommendation concerning the addition of length of

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Board Member Orientation (cont.)	<p>Mr. Harrison noted that the residential representative requirement stated “five owners” and not “five residents.” This could be changed in the future.</p> <p>A Board member asked if the application form could be revised to indicate how long the business representative had worked in Chapel Hill.</p>		employment to the Communications and Public Affairs (CaPA) staff.
Election of Chair and Vice Chair	Mr. Witsil made a motion to nominate Ms. McClintock for Chair and Mr. Retschle for Vice Chair. Mr. Bevington seconded the motion.	By a show of hands, Ms. McClintock and Mr. Retschle were elected as Chair and Vice Chair, respectively, in a unanimous vote.	N/A
Approval of Meeting Notes from June 24, 2014	None	A motion to approve the June 24, 2014 meeting notes was made by Mr. Witsil and seconded by Ms. Hoyt. Passed unanimously.	N/A
Recommendation to Council - business representative	Three applications were received for the business representative - Ms. Drostin, Mr. Post, and Ms. Davis. The Board briefly discussed the strengths each would bring to the Board.	Mr. Retschle made a motion to recommend Mr. Post to fill the business position. Ms. Herndon seconded the motion. The motion passed unanimously.	Staff will forward the recommendation to CaPA staff.
Updates	<p>Ephesus Church/Fordham - none</p> <p>FEMA maps - Staff will recommend to the Council to close the public hearing. After FEMA opens the 90-day appeal period, staff will then reschedule the public hearing for the updated maps.</p>	N/A	N/A
Stormwater Master Plan	The public hearing was continued to September 22, 2014. The Council has rescheduled the September 22 nd Council meeting to September 29, 2014, which is after the September Stormwater Advisory Board meeting.	N/A	N/A
Upcoming Stormwater issues before Council	None	N/A	N/A
Current Town initiatives	<p>Hazard Mitigation Grant program funds have been made available as a result of a federal disaster declaration from the March 2014 ice storm. The Town is proposing residential properties for acquisition on behalf of owners who have expressed an interest in participating.</p> <p>The Town is also part of an effort to develop a regional Hazard Mitigation plan that would include Alamance, Orange, and Durham Counties.</p>	N/A	N/A

Adjournment	N/A	Motion to adjourn was made by Mr. Witsil and seconded by Mr. Carson. Passed unanimously.	Meeting adjourned at 7:49 pm.
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