

Meeting Date/Time: October 28, 2014; 6:00 pm

Members present: Matt Witsil; Sally Hoyt; George Retschle; Julie McClintock; Steve Bevington; Stefan Klakovich; Carson Stuart; Phil Post

Members absent: Pam Herndon (exc.)

Staff: Mike Taylor; Jay Gibson; Sue Burke

Guests: Jennifer Runquist; Alfonse Runquist; Esther Miller; Dale Coker

<b>Agenda Item</b>	<b>Discussion points</b>	<b>Motions/Votes</b>	<b>Action</b>
Meeting called to order	Ms. McClintock called the meeting to order.	N/A	Meeting began at 6:05 pm in Meeting Room B at the Town Library. A quorum was present.
Introductions	Ms. McClintock welcomed Phil Post, the newly appointed business/commercial representative; welcomed the guests; and asked guests to briefly introduce themselves.	N/A	N/A
Announcements	Board members can expect to receive an email from Megan Wooley this week asking if they would like to be included on the Obey Creek distribution list. Mr. Klakovich worked at the Stormwater booth during Festifall, as well as some of his students. If there are learning opportunities that need volunteers, please contact him. The November meeting has been scheduled for November 18 and will be held at the Library in Room A.	N/A	N/A
Agenda Review	Under New Business, add "budget priorities" before Ms. Hoyt's presentation. Under Board Business, move "public education role" ahead of "future plans for speakers" and add "what Board needs from staff to do its work."	N/A	N/A
Approval of Meeting Notes from September 23, 2014	None	A motion to approve the September 23, 2014 meeting notes was made by Mr. Stuart and seconded by Mr. Witsil. Passed unanimously.	N/A
Petitions	Dale Coker - Burlington Park petition Mr. Coker reported that one of the dual 60-inch culverts under Ephesus Church Rd. at Burlington Park needed attention. The bottom of the right side (or westernmost) pipe on the upstream side has rusted through. He asked the Board to refer the matter to the Town Engineer to evaluate the condition and make the pipe safe to avoid a future wash-out of Ephesus Church Rd.		

Agenda Item	Discussion points	Motions/Votes	Action
Petitions (cont.)	<p>Ms. McClintock asked if the staff could respond to Mr. Coker's petition.</p> <p>Staff stated that Ephesus Church Rd. is an NC DOT road and is state-maintained. If Mr. Coker will send his presentation to the Town engineer, staff will forward Mr. Coker's information to the NC DOT Maintenance staff.</p> <p>Esther Miller - stormwater fee petition</p> <p>Mrs. Miller reported that her stormwater fee is \$144.00. She has a cistern to collect runoff, which she uses to water. No sediment leaves her property. Runoff from the back of her house is collected in a pool, and then goes to a stream. Occasionally, some clear water runs off but no sediment. Mrs. Miller is asking the Board for relief from the stormwater fee.</p> <p>Ms. McClintock asked if the staff could respond to Mrs. Miller's petition.</p> <p>There is no credit mechanism for the stormwater fee. While the fee is based on the amount of impervious area on individual properties, the funds provide community-wide benefits such as infrastructure maintenance and repair, floodplain management, development review, and public education. The only way to reduce the fee is to reduce the amount of impervious area.</p> <p>Ms. McClintock noted that at the Master Plan public hearing, the Town Council was interested in fee credits. Staff indicated that other incentives were suggested for single-family residents such as rain barrel discounts, roof drain disconnects, and riparian buffer restoration; these types of activities could provide a much larger benefit for the community.</p>	<p>Ms. Hoyt made a motion to ask Town staff to send Mr. Coker's information to NC DOT and report the DOT's response back to the Board. The motion was seconded by Mr. Witsil and passed unanimously.</p> <p>None.</p>	<p>Staff will forward Mr. Coker's concerns to John Howell, NC DOT Maintenance.</p> <p>Staff will send Mrs. Miller a map of the impervious area on her property.</p>
<b>BOARD BUSINESS</b>			
Review of priorities and interests	Ms. McClintock briefly reviewed the list from the September meeting and will forward it to Mr. Post.		
Public education role	The Board discussed how it could assist with public education by relating to the community, explaining why stormwater management is important, and getting people excited about water quality through a variety of activities.		

Agenda Item	Discussion points	Motions/Votes	Action
Board Business - Public education role (cont.)	It was suggested that Wendy Smith, Stormwater Public Education and Outreach Coordinator, be invited to give a presentation about the Town's outreach and public education activities at the November meeting. The Board can then identify possible opportunities where it can assist Ms. Smith.	N/A	Staff will check Ms. Smith's availability for the November 18 meeting.
Future plans for speakers	Not discussed.	N/A	N/A
<b>OLD BUSINESS</b>			
Stormwater Master Plan	Board's role in implementation and how it can assist with the subwatershed studies - Staff reported that the RFQ was being drafted and would be reviewed internally before mailing the notice to consultants. Staff noted that the Board could help with public engagement by encouraging residents to be involved and understand the issues.	N/A	N/A
<b>NEW BUSINESS</b>			
Budget Priorities	Ms. McClintock distributed a copy of the 2014-16 Council goals was to the Board members. Ms. McClintock attended the Advisory Board Officer breakfast with Mayor Kleinschmidt this morning. The mayor noted that the advisory boards have been asked to provide their budget priorities to the Town Council by November 21 <sup>st</sup> for consideration during the Council's budget retreat. Ms. Hoyt suggested that the Board members prepare for the November 18 discussion of budget priorities by reviewing the two budget models in the Stormwater Master Plan (pp 49-54).	N/A	Staff will email the budget priorities previously submitted by the Board.
Guest speaker - Sally Hoyt, UNC Stormwater Systems Engineer	Ms. Hoyt handed out a copy of a comparison of the Town's and UNC's stormwater programs. Both programs have similar program drivers and conduct similar stormwater activities.	N/A	N/A
<b>UPDATES</b>	None	N/A	N/A
Adjournment	N/A	A motion to adjourn was made by Mr. Witsil and seconded by Mr. Stuart. Passed unanimously.	Meeting adjourned at 7:56 pm.