



Action Minutes

Housing Advisory Board

Meeting Date/Time: February 10, 2015; 6:45 p.m.

Members Present: Holly Fraccaro (Chair), Laura Cowan, Crystal Fisher, Mary Jean Seyda, and Kimberly Manturuk

Members Absent: Reginald Swinson, Nathan Clark (Vice Chair), Ben Perry, Millicent Bowie

Staff Present: Loryn Clark, Sarah Viñas

Agenda Item	Discussion points	Motions/Votes	Action
Call to Order/Approve Agenda/Announcements/Petitions	Chair Holly Fraccaro called the meeting to order at 6:48 pm. A quorum was present.		.
Approve January 23, 2015 Action Minutes		Crystal Fisher made a motion to approve the minutes as written; Kim Manturuk seconded the motion.	Motion approved. Mary Jean abstained.
Public Comments/Petitions	No public comment or petitions from the public.		

<p>Old Business</p> <p>Continued Discussion of Affordable Housing Trust Fund</p>	<p>Staff presented the board with the draft scoring rubric for evaluating applications and the revised allocation strategy, which incorporated the Board's feedback from its January meeting.</p> <p>The board members discussed the rubric and revised proposal and provided feedback to staff.</p> <p>Suggested changes to the scoring rubric include:</p> <ul style="list-style-type: none"> - Change long-term affordability to 30 points - Combine income and leverage categories into a matrix - Income: change 81-120% AMI scoring points to 5 - Take out zoning compliance from threshold requirements - Change Feasibility criteria to "The applicant can demonstrate zoning compliance and a project 		
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	<p>schedule that is feasible.”</p> <ul style="list-style-type: none">- Add language to allocation strategy that identifies priority for 60% AMI and below- Add scoring criteria for universal design- Incorporate relevant scoring criteria from the funding application- Specify property management in Capacity category- Add proven track record to accepting section 8 vouchers to application/experience working with this population- Add language to clarify that the 120% AMI threshold reflects the Town’s priority to support housing for people at all income levels, but priority will be given to income categories below 80% AMI <p>Staff will provide a revised allocation strategy, scoring rubric,</p>		
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	and application for consideration by the board at their March meeting.		
New Business Discussion of board member attendance	Holly suggested that the Board enforce an attendance policy. If members do not attend regularly, they may be asked to resign from the board. Staff will review the Town's advisory board attendance policy and follow-up with the Chair to determine next steps.		
Reports	No reports.		
Adjournment and Next Meeting Date	Crystal Fisher motioned to adjourn the meeting. Kim Manturuk seconded the motion.		Meeting adjourned at 8:37 p.m. The next Housing Advisory Board meeting is scheduled for Tuesday, March 10, 2015 at 6:45 p.m.