



# Action Minutes

## *Historic District Commission (Joint meeting with the Environmental Stewardship Advisory Board)*

**Meeting Date/Time:** February 10, 2015 from 6:55 p.m. to 8:55 p.m.

**Members Present:** Benjamin Brodey (Chair), Craig Carbrey, Cari Filer (Vice Chair), Kimberly Kyser, Vicki Parrott, Alan Rimer (Deputy Vice Chair), Iris Schwintzer, Jim Spencer, Jim White, Mary-Frances Vogler

**Members Absent:** None

**Staff Present:** Eric Feld, John Richardson, Jesse Freedman

Agenda Item	Discussion/Motions/Votes	Action
Call to order	N/A	Meeting called to order at 6:55 p.m.
Swearing in of those wishing to provide evidence and testimony	N/A	N/A
Reading of governing laws and documents into the record	N/A	Staff read into the record pertinent laws and documents.
Consent Agenda N/A	N/A	N/A

## Historic District Commission

<p><b>Recommendations</b> 523 East Franklin Street (UNC Arts &amp; Sciences Foundation) – Change of use and site changes (widening driveway, new dumpster, improvements to handicap accessibility, changes to access)</p>	<p>The Historic District Commission and the Environmental Stewardship Advisory Board met together to receive a presentation from the staff and a presentation the applicant regarding the Special Use Permit application for 523 East Franklin Street. Following the presentations, the Environmental Stewardship Advisory Board left the meeting, and the Historic District Commission began discussing details of the application with a representative of the applicant. Commissioner Kyser motioned, Commissioner Carbrey seconded, closing the public portion of the hearing. <b>Vote: 10-0.</b> Commissioner White motioned, Commissioner Vogler seconded, recommending that the Council approve the special use permit but that the Council should pay close attention to discussion about the possible consolidation about the two driveways on North Boundary Street into one. Vogler second. <b>Vote: 10-0.</b></p>	<p>The Commission voted to recommend that the Council approve the Special Use Permit application for 523 East Franklin Street and the Council consider the Commission’s discussion on possible consolidation of the driveways on North Boundary Street into one driveway.</p>
<p>Chapel Hill National Historic District Boundary</p>	<p>Commissioner Vogler motioned, Commissioner Filer seconded, to close the public portion of the hearing. <b>Vote 10-0.</b> Commissioner Kyser motioned, Commissioner Rimer, to recommend that the State Historic Preservation Office recommend approval of the nominated boundary increase with the following comment: “We, the Chapel Hill Historic District Commission, have reviewed and discussed the nomination for the Chapel Hill Historic District boundary increase and additional documentation and find that the nomination meets the criteria for listing in the National Register of Historic Places as stated in Section 8 of the report. We therefore recommend that the nomination be submitted for listing in the Register.” <b>Vote 10-0.</b></p>	<p>The Commission recommended that the State Historic Preservation Office recommend the nomination for expansion of the Chapel Hill National Historic District and additional documentation be submitted for listing in the National Register of Historic Places.</p>
<p><b>Old Business: Hearings On Certificate of Appropriateness Applications</b> 719 East Rosemary Street – Construction of a two story garage</p>	<p>N/A</p>	<p>N/A <i>Note: Prior to the meeting, the applicant postponed review until the March 10, 2015 meeting.</i></p>

## Historic District Commission

<p><b>New Business: Hearings On Certificate of Appropriateness Applications</b> 321 McCauley Street – Building addition to rear</p>	<p>Commissioner Filer motioned, Commissioner Rimer seconded, to close the public portion of the hearing. Vote: <b>10-0</b>. Commissioner Filer motioned, Commissioner Carbrey, seconded, to approve the Certificate of Appropriateness for the proposed changes with the stipulation that the front gable be changed to an open gable with details matching the other gables given their congruity with the following criteria: A (height of the building), B (the setback and placement on lot of the building in relation to the average setback and placement of the nearest adjacent and opposite buildings), C (exterior construction materials, including texture and pattern), D (architectural detailing, such as lintels, cornices, brick bond, and foundation materials), E (roof shapes, forms, and materials), F (proportion, shape, positioning and location, pattern, and size of any elements of fenestration), G (general form and proportions of buildings and structures), H (appurtenant fixtures and other features such as lighting), I (structural conditions and soundness), and J (architectural scale). <b>Vote: 10-0.</b></p>	<p>The Commission approved a Certificate of Appropriateness for the proposed changes with the stipulation that the front gable be changed to an open gable with details matching the other gables.</p>
<p><b>Courtesy Review</b> 212 McCauley Street</p>	<p>N/A</p>	<p>The applicant described the proposed project, and the Commission provided feedback.</p>
<p>109 Kenan Street</p>	<p>N/A</p>	<p>The applicant described the proposed project, and the Commission provided feedback.</p>
<p>118 Kenan Street</p>	<p>N/A</p>	<p>The applicant described the proposed project, and the Commission provided feedback.</p>
<p><b>Policies/Purview:</b></p>	<p>N/A</p>	<p>N/A</p>

## Historic District Commission

<b>Action Minutes</b> December 9, 2015	Commissioner Vogler motioned, Commissioner Filer seconded, to approve the post-meeting action minutes from January 13, 2015 as submitted. <b><u>Vote: 10-0.</u></b>	The Commission approved the post-meeting action minutes as submitted from the January 13, 2015 meeting.
<b>Next meeting</b>	March 10, 2015	N/A
<b>Remarks and Adjournment</b>		8:55 p.m. adjournment.

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