



Action Minutes

Historic District Commission

Meeting Date/Time: March 10, 2015 from 7:00 p.m. to 8:25 p.m.

Members Present: Craig Carbrey, Cari Filer (Vice Chair), Vicki Parrott, Alan Rimer (Deputy Vice Chair), Iris Schwintzer, Jim Spencer, Mary-Frances Vogler

Members Absent: Benjamin Brodey (Chair), Kimberly Kyser, Vicki Parrott, Jim White

Staff Present: Eric Feld

Agenda Item	Discussion/Motions/Votes	Action
Call to order	N/A	Meeting called to order at 7:00 p.m.
Swearing in of those wishing to provide evidence and testimony	N/A	N/A
Reading of governing laws and documents into the record	N/A	Staff read into the record pertinent laws and documents.
<p>Consent Agenda 218 Wilson Street (Carolina Campus Community Garden) – Construction of a greenhouse</p>	<p>Commissioner Vogler motioned, Commissioner Rimer seconded, moving the Certificate of Appropriateness application to the consent agenda. <u>Vote: 6-0.</u></p> <p>Commissioner Spencer motioned, Commissioner Carbrey seconded, approving the Certificate of Appropriateness application for reasons A (the height of the building in relation to the average height of the nearest adjacent and opposite buildings), B (the setback and placement on lot of the building in relation to the average setback and placement of the nearest adjacent and opposite buildings), C (exterior construction materials, including texture and pattern), E (roof shapes, forms, and materials), F (proportion, shape, positioning and location, pattern, and size of any elements of fenestration), G (general form and proportions of buildings and structures), and J (architectural scale). <u>Vote: 6-0.</u></p>	<p>The Commission voted to move the Certificate of Appropriateness application for 218 Wilson Street to the consent agenda.</p> <p>The Commission voted to approve a Certificate of Appropriateness application for the proposed changes at 218 Wilson Street.</p>

Historic District Commission

<p>New Business: Hearings On Certificate of Appropriateness Applications 118 Kenan Street – Renovation and addition to single family dwelling; remove vinyl siding; new wood windows; new wooden deck to rear of addition</p>	<p>Commissioner Carbrey motioned, Commissioner Schwintzer seconded, to recuse Commissioner Spencer from the meeting. Vote: 5-0. (Commissioner Spencer did not vote.)</p> <p>Commissioner Rimer motioned, Commissioner Carbrey seconded, to close the public portion of the hearing. Vote: 5-0.</p> <p>Commissioner Rimer motioned, Commissioner Carbrey seconded, to approve the Certificate of Appropriateness application for reasons A (the height of the building in relation to the average height of the nearest adjacent and opposite buildings), B (the setback and placement on lot of the building in relation to the average setback and placement of the nearest adjacent and opposite buildings) because the setback has not been affected, C (exterior construction materials, including texture and pattern), E (roof shapes, forms, and materials), F (proportion, shape, positioning and location, pattern, and size of any elements of fenestration), G (general form and proportions of buildings and structures), and I (structural conditions and soundness). Vote: 5-0.</p> <p>Commissioner Carbrey motioned, Vogler seconded, to return Commissioner Spencer to the hearing. Vote: 5-0. (Commissioner Spencer did not vote.)</p>	<p>The Commission voted to recuse Commissioner Spencer from the meeting.</p> <p>The Commission voted to approve a Certificate of Appropriateness application for the proposed changes at 118 Kenan Street.</p> <p>The Commission voted to return Commissioner Spencer to the meeting.</p>
<p>Courtesy Review 127 Mallette Street</p>	<p>N/A</p>	<p>The applicant described the proposed project, and the Commission provided feedback.</p>
<p>227 Vance Street</p>	<p>N/A</p>	<p>The applicant described the proposed project, and the Commission provided feedback.</p>
<p>Policies/Purview:</p>	<p>The Commission began a discussion about informing prospective applicants about the applicability of the Historic District overlay in the Land Use Management Ordinance to properties in the Town’s historic districts.</p>	<p>N/A</p>

Historic District Commission

Action Minutes February 10, 2015	Commissioner Vogler motioned, Commissioner Schwintzer seconded, to approve the post-meeting action minutes from February 10, 2015 as submitted. <u>Vote: 6-0.</u>	The Commission approved the post-meeting action minutes as submitted from the February 10, 2015 meeting.
Next meeting	April 14, 2015 at 6:30 p.m.	N/A
Remarks and Adjournment	Commissioner Rimer motioned, Commissioner Spencer seconded, to adjourn the meeting. <u>Vote: 6-0.</u>	The Commission voted to adjourn the meeting at 8:25 p.m.