



Action Minutes

Housing Advisory Board

Meeting Date/Time: March 10, 2015; 6:45 p.m.

Members Present: Holly Fraccaro (Chair), Laura Cowan, Crystal Fisher, Millicent Bowie, and Kimberly Manturuk

Members Absent: Reginald Swinson, Nathan Clark (Vice Chair), Ben Perry

Staff Present: Loryn Clark, Sarah Viñas

Agenda Item	Discussion points	Motions/Votes	Action
Call to Order/Approve Agenda/Announcements/Petitions	Chair Holly Fraccaro called the meeting to order at 6:46 pm. A quorum was present.		.
Approve February 10, 2015 Action Minutes		Kim Manturuk made a motion to approve the minutes as written; Crystal Fisher seconded the motion.	Motion approved unanimously.
Public Comments/Petitions	No public comment or petitions from the public.		

<p>Old Business</p> <p>Continued Discussion of Affordable Housing Trust Fund</p>	<p>Staff presented the board with a revised draft allocation strategy, scoring rubric, and application for the Affordable Housing Trust Fund.</p> <p>The board members discussed the revised allocation strategy and supporting materials and provided feedback to staff.</p> <p>Suggested changes to the scoring rubric include:</p> <ul style="list-style-type: none"> - Take out the scoring rubric matrix for leverage and income, and list the 50 point maximum only. The staff and board will further revise the point value assignments for this scoring category. - Define universal design criteria. <p>Staff shared with the board a proposed timeline for the AHTF:</p> <ul style="list-style-type: none"> • March 10: HAB final review of staff proposal & recommendation regarding AHTF 	<p>Kim Manturuk made a motion to approve the final version of the Affordable Housing Trust Fund allocation strategy; Crystal Fisher seconded the motion.</p>	<p>Motion approved unanimously.</p>
---	---	--	-------------------------------------

	<ul style="list-style-type: none"> • March 23: Presentation of proposal to Council • Late-March: Request for applications • May 12: HAB Review of Applications • Early June: Presentation of funding recommendation to Council for approval 		
Discussion of board member attendance	<p>The board continued the discussion of meeting attendance.</p> <p>Staff will review the Town’s advisory board attendance policy and follow-up with the Chair to determine next steps.</p>		
New Business Chamber announcement about Eller Living	Aaron Nelson shared with the board that Eller Living plans to offer public employees a discount at their newly renovated properties.		
Reports Obey Creek development agreement.	Staff provided the board with an overview of the affordable housing language from the draft development agreement.		

Adjournment and Next Meeting Date	Crystal Fisher motioned to adjourn the meeting. Kim Manturuk seconded the motion.		Meeting adjourned at 7:52 p.m. The next Housing Advisory Board meeting is scheduled for Tuesday, April 14, 2015 at 6:30 p.m.
--	---	--	--