



# Chapel Hill Parks and Recreation Department

*200 Plant Road, Chapel Hill, NC 27514*

## CEMETERIES ADVISORY COMMITTEE

**Wed Sept 12, 2012**

### **Meeting Agenda**

**Members:** Debbie Miller, Chairperson; Mary Hayes; Marguerite Hutchins; Jim Merritt; Steve Moore

**Liaisons:** Ernest Dollar; Martin Rody

**Staff:** Butch Kisiah; Robert Minick; Debra Lane

### **Welcome – Committee Chairperson**

#### **Announcements –**

- **We Remember Rebecca Clark, Happy Birthday**
- **Thank you to Ernest Dollar for his service to the Committee**
- **Date of Next meeting?** (January 9, 2013)
- **Training Meeting for all boards** (Saturday, September 15<sup>th</sup> 9-1 at Town Hall)
- Veterans Memorial Committee next meeting (Monday. September 17<sup>th</sup> Town Hall, 3:30pm, 2<sup>nd</sup> floor large training room)

#### **Old Business –**

- Cemetery Funds Report
- Update and Enhance Town Website
- Preservation Society Report
- Maintenance Report
- Veterans Memorial
- Status of Town Asset Study

#### **New Business –**

- **Questions about cemetery record keeping**
  - What does the Town have in terms of record keeping for all the cemeteries?
  - Does The Legion have records, photo and/or other details of each interred Military Vet for Memorial Cemetery and each of the other cemeteries?
  - What does the Preservation Society have to date and can the cemetery committee see a sample of the data as it would be available for public review?

**Future Discussion Items -**

- **Development of a Cemeteries Committee Mission Statement**
  - Incorporating charge from the council that reflects our vision and goals/objectives.
- **Friends of The Cemeteries –**
  - Development of a group that is devoted to the Town's cemeteries and can help with maintenance, establish a volunteer base, solicit and hold funds, etc.

**Other Business –**

**Adjourn**