

**APPLICATION FOR MEMBERSHIP ON TOWN OF CHAPEL HILL  
ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE**

**This application requests some general information based on your interest in applying for a position on a Chapel Hill Town Advisory Board, Commission, Committee or Task Force. Please type or use dark ink.**

Applicant's Legal Name: Craig Alan Carbrey Date of Application: 04 / 15 / 15

Home Address: 2469 Wayfarer Court, Chapel Hill, NC 27514  
Street Address, City, Zip Code

Home Phone: 919.942.7598 Business/Other Phone: 919.967.0158

FAX Number: \_\_\_\_\_ Email Address: carbrey@bellsouth.net

**In order to consider this application and provide some balance to the various boards, this personal information is required:**

Male:  Female:  Ethnicity: Caucasian (African American, Asian, Caucasian, Hispanic, Native American)  
Date of Birth: 01 / 14 / 74 Occupation: Architect

**Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.**

Do you reside within the Town Limits of Chapel Hill: Yes  No

Length of residence in Chapel Hill: 9 1  
Years Months

How did you find out about this Board? (please circle or underline one)  
Newspaper, Email, Friend, TV, Internet, Current Member, Brochure, Bus Poster, Radio, Magazine, Speaker at Event, Other \_\_\_\_\_

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*The Council encourages you to visit a meeting of the group that you are interested in serving on.*

**Please indicate your preferences by number (first choice being "1") and choose no more than two, along with category, if applicable.**

**COUNCIL ADVISORY BOARDS AND COMMISSIONS**

- |   |   |
|---|---|
| <input type="checkbox"/> Board of Adjustment                      | <input checked="" type="checkbox"/> Historic District Commission        |
| <input type="checkbox"/> Cemeteries Advisory Board                | <input type="checkbox"/> Human Services Advisory Board                  |
| <input type="checkbox"/> Chapel Hill Downtown Partnership         | <input type="checkbox"/> Library Board of Trustees                      |
| <input type="checkbox"/> Chapel Hill Public Arts Commission       | <input type="checkbox"/> Orange Water & Sewer Authority (OWASA)         |
| <input type="checkbox"/> Community Design Commission              | <input type="checkbox"/> Parks & Recreation Commission                  |
| <input type="checkbox"/> Community Policing Advisory Committee    | <input type="checkbox"/> Personnel Appeals Committee                    |
| <input type="checkbox"/> Environmental Stewardship Advisory Board | <input type="checkbox"/> Planning Commission                            |
| <input type="checkbox"/> Greenways Commission                     | <input type="checkbox"/> Stormwater Management Utility Advisory Board   |
| <input type="checkbox"/> Housing Advisory Board                   | <input type="checkbox"/> Transportation and Connectivity Advisory Board |

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**OTHER COUNCIL COMMITTEES AND TASK FORCES**

(Please Specify): \_\_\_\_\_  
Seat Category(s) if applicable: \_\_\_\_\_

**ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

(Please check if you agree.)

X  Yes, if appointed, I pledge to comply with the following ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council. (Other Council committees and OWASA are excluded.)


Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Please provide a brief statement outlining why you wish to serve on the Advisory Board(s), Commission(s), Committee(s) or Task Force(s) to which you are applying.

As an architect living and working in Chapel Hill I understand the impact of the built environment on our lives and the importance of maintaining and enhancing our existing buildings. Architecture encompasses historical, cultural, and economic issues and all need to work together for a successful project. I have extensive experience working on the adaptive reuse of existing and historical buildings. It is important to retain the spirit of the buildings while adapting them to our modern lifestyles and technologies. I appreciate the opportunity to be considered as a member of the HDC. My training as an architect and my experience with the renovation of existing buildings makes me uniquely qualified to be a member of the Commission. I am completing the term for an outgoing Commission member, and have served on HDC since January 2015. Due to the timing of members' terms I need to reapply for the position. I have enjoyed serving on the HDC and ask to be nominated for continuing to serve as a member of the Commission.

  
Applicant's Signature Required

04/15/15  
Date

*Applications will be kept on file from July 1<sup>st</sup> to June 30<sup>th</sup> of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

Please return form to:

Communications and Public Affairs Department, 405 Martin Luther King, Jr. Blvd., Chapel Hill, NC 27514  
Email [clerk@townofchapelhill.org](mailto:clerk@townofchapelhill.org) or FAX 919-967-8406