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| **Logo** | **Action Minutes****Community Design Commission** |
| **Date:** | **April 28, 2015**  |
| **Present:** | **Susana Dancy, Lucy Carol Davis, John Gualtieri, Jason Hart, and Laura Moore** |
| **Absent:** | Chris **Berndt, Dixon Pitt, and Polly van de Velde** |
| **Staff Present:::** | **Kay Pearlstein Council Member Present: Sally Greene****Planning Commission Champion Present: Amy Ryan**  |

| **Agenda Item** | **Discussion points** | **Motions/Votes** | **Action** |
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| **Call to Order** | **Meeting called to order at 6:40 p.m. A quorum was present** |  |  |
| **Minutes** | **None** | **Laura Moore moved and John Gualtieri seconded to approve the minutes. The motion passed unanimously.** | **The March 24, 2015 Action Minutes were approved.**  |
| **Certificate of Appropriateness, Ephesus/Fordham Form District: Rams Plaza Outparcel** | **Awnings are awkward, A-frontages need to be redone, service area should look like part of the building and not a service area, color pallet is good; and windows not blacked out but clear glass; consider pedestrian connections and covering for outdoor patio, greater relief in the columns.** | **None** | **Applicant to return on May 26 meeting with revisions.** |
| **Concept Plans:*** **Stancell Drive Car Wash**
* **Siena Hotel Expansion**
 | **Five neighbors spoke of their concerns with buffers, traffic, noise, and neighborhood impact. Pearl Lane owners on last portion of land left over from large farm existing at time of civil war. Commission comments: Include a second driveway on Stancell Drive, design for noise abatement, move building to street to preserve greater buffer adjacent to neighbors, café good idea for neighbors, and on gateway into town so signature building.** **Supportive of expansion close to downtown, lots of existing architectural elements to draw from, parking off-site with valet on Fast Med and overflow across Franklin Street.**  | **None****None** | **Comments forwarded to Council.****Comments forwarded to Council.** |
| **Recommendation to Council:****Membership and Planning Commission Champion** |  | **John Gualtieri moved and Lucy Carol Davis seconded to recommend Chris Berndt and Dixon Pitt for reappointment and Amy Ryan for Planning Commission Champion. The vote was 2-3. Ayes: John Gualtieri, Susana Dancy, and Lucy Carol Davis. Nay: Jason Hart and Laura Moore.**  | **Council recommendation for reappointment of Chris Berndt and Dixon Pitt and Amy Ryan as Champion.** |
| **Final Plans:****1509 E. Franklin Street, Dunkin’ Donuts*** **Building Elevations**
 | **Existing gas station is a long-time eye sore; likes the use of stone (like Pepboys); more covered outdoor space; awnings, and taller plants to fill in wall expanse.**  | **Laura Moore moved and John Gualtieri seconded and the vote was unanimous to approve the Building Elevations with conditions: 1. south side of building needs added glass and 2. north side needs increase amount of awning over the entry with visual connection of brown colors.** | **Building Elevations were approved with conditions.**  |
| **Staff Update:** **Northside NCD regulations** | **Staff reported the status on Northside NCD meetings and Planning Commission recommendation.** | **None** | **None** |
| **Reports and other Business*** **Obey Creek Development Agreement**
* **Petition to Council**
 | **Susan Dancy asked if any Commissioners were available to serve on a sub-committee for Obey Creek Design Guidelines. Commissioners were supportive but did not have time to attend the April 30 meeting.** **The Commission recommended a petition to Council to remove the condition that a member from a historic district service on the CDC and make it a seat like the others.** | **None****John Gualtieri moved and Laura Moore seconded to submit a petition for seat vacancy to be a non-restricted seat. The motion passed unanimously.** | **None****A petition will be submitted for the May**  |
| **Adjournment – The meeting was adjourned at 9:50 p.m.** |

**Prepared by Kay Pearlstein**