



# Action Minutes

## Historic District Commission

**Meeting Date/Time:** May 12, 2015 from 6:31 p.m. to 8:26 p.m.

**Members Present:** Benjamin Brodey (Chair), Craig Carbrey, Cari Filer (Vice Chair), Iris Schwintzer, Jim Spencer, Mary-Frances Vogler, Jim White

**Members Absent:** Kimberly Kyser, Vicki Parrott, Alan Rimer (Deputy Vice Chair)

**Staff Present:** Eric Feld

Agenda Item	Discussion/Motions/Votes	Action
Call to order	N/A	Meeting called to order at 6:31 p.m.
Reading of governing laws and documents into the record	N/A	Staff read into the record pertinent laws and documents.
Swearing in of those wishing to provide evidence and testimony	N/A	N/A
<b>Consent Agenda</b> 214 Pittsboro Street (Newman Catholic Student Center Parish) – New ground sign, wall sign, and directional sign	Commissioner Filer motioned, Commissioner Spencer seconded, moving the application for a Certificate of Appropriateness for 214 Pittsboro Street to consent agenda. <b>Vote: 7-0.</b>  Commissioner Filer motioned, Commissioner Carbrey seconded, approving a Certificate of Appropriateness for 214 Pittsboro Street for reasons H (appurtenant fixtures and other features such as lighting) and J (architectural scale). <b>Vote: 7-0.</b>	The Commission voted to move the Certificate of Appropriateness application for 214 Pittsboro Street to the consent agenda.  The Commission voted to approve the Certificate of Appropriateness application for the proposed changes at 214 Pittsboro Street.

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<p><b>Old Business: Hearings On Certificate of Appropriateness Applications</b> 201 East Franklin Street (Time Out Restaurant) – New signs on awnings, building facades, windows, and door</p>	<p>Commissioner Spencer motioned, Commissioner Vogler seconded, to recuse Commissioner Carbrey from the meeting. <b>Vote: 6-0.</b> (Commissioner Carbrey did not vote.)</p> <p>Commissioner Filer motioned, Commissioner White seconded, to close the public portion of the hearing. <b>Vote: 6-0.</b></p> <p>Commissioner White motioned, Commissioner Schwintzer seconded, to approve the following portions of the Certificate of Appropriateness application for 201 East Franklin Street: wall sign above Henderson Street. The reason for approval is as follows: F (proportion, shape, positioning and location, pattern, and size of any elements of fenestration). <b>Vote: 6-0.</b></p> <p>Commissioner Spencer motioned, Commissioner Vogler seconded, to return Commissioner Carbrey to the hearing. <b>Vote: 6-0.</b> (Commissioner Carbrey did not vote.)</p>	<p>The Commission voted to recuse Commissioner Carbrey from the meeting.</p> <p>The Commission voted to approve the Certificate of Appropriateness application for portions of the proposed changes at 201 East Franklin Street.</p> <p>The Commission voted to return Commissioner Carbrey to the meeting.</p>
<p><b>New Business: Hearings On Certificate of Appropriateness Applications</b> 203 3/4 East Franklin Street (Lyceum Tattoo &amp; Piercing Arts Studio) – New projecting sign</p>	<p>Commissioner Filer motioned, Commissioner Vogler seconded, to close the public portion of the hearing. <b>Vote: 7-0.</b></p> <p>Commissioner White motioned, Commissioner Carbrey seconded, approving a Certificate of Appropriateness for 203 ¾ East Franklin Street for reasons H (appurtenant fixtures and other features such as lighting) and J (architectural scale). <b>Vote: 6-1.</b> Commissioner Brodey voted nay because the architectural scale is incongruous with the surrounding historic district.</p>	<p>The Commission voted to approve the Certificate of Appropriateness application for the proposed changes at 203 3/4 East Franklin Street.</p>

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<p>211 Pittsboro Street (Carolina Inn) – Patio and walkway renovations</p>	<p>Commissioner Spencer motioned, Commissioner White seconded, to recuse Commissioner Carbrey from the meeting. <b><u>Vote: 6-0.</u></b> (Commissioner Carbrey did not vote.)</p> <p>Commissioner Filer motioned, Commissioner Vogler seconded, to close the public portion of the hearing. <b><u>Vote: 6-0.</u></b></p> <p>Commissioner Spencer motioned, Commissioner Filer seconded, approving a Certificate of Appropriateness for 211 Pittsboro Street for reasons C (exterior construction materials, including texture and pattern), D (architectural detailing, such as lintels, cornices, brick bond, and foundation materials), E (roof shapes, forms, and materials), G (general form and proportions of buildings and structures), H (appurtenant fixtures and other features such as lighting), and J (architectural scale). <b><u>Vote: 6-0.</u></b></p> <p>Commissioner Vogler motioned, Commissioner Filer seconded, to return Commissioner Carbrey to the hearing. <b><u>Vote: 6-0.</u></b> (Commissioner Carbrey did not vote.)</p>	<p>The Commission voted to recuse Commissioner Carbrey from the meeting.</p> <p>The Commission voted to approve the Certificate of Appropriateness application for the proposed changes at 211 Pittsboro Street.</p> <p>The Commission voted to return Commissioner Carbrey to the meeting.</p>
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<p>705 Gimghoul Road – Extend garage bay, living room addition with terrace, extend copper metal roofing, and new stone terraced planters</p>	<p>Commissioner Filer motioned, Commissioner White seconded, to recuse Commissioner Spencer from the meeting. <b>Vote: 6-0.</b> (Commissioner Spencer did not vote.)</p> <p>Commissioner Filer motioned, Commissioner White seconded, to close the public portion of the hearing. <b>Vote: 6-0.</b></p> <p>Commissioner Filer motioned, Commissioner Carbrey seconded, to reopen the public portion of the hearing. <b>Vote: 6-0.</b></p> <p>Commissioner Carbrey motioned, Commissioner Filer seconded, to close the public portion of the hearing. <b>Vote: 6-0.</b></p> <p>Commissioner Filer motioned, Commissioner White seconded, to postpone the hearing until the June 9, 2015 meeting. <b>Vote: 4-2.</b> (Commissioner Schwintzer and Commissioner Carbrey voted nay.)</p> <p>Commissioner Filer motioned, Commissioner White seconded, to return Commissioner Spencer to the hearing. <b>Vote: 6-0.</b> (Commissioner Spencer did not vote.)</p>	<p>The Commission voted to recuse Commissioner Spencer from the meeting.</p> <p>The Commission voted to postpone the Certificate of Appropriateness application hearing regarding proposed changes at 705 Gimghoul Road until the June 9, 2015 meeting.</p> <p>The Commission voted to return Commissioner Spencer to the meeting.</p>
<p><b>Courtesy Review</b> 214 West Cameron Avenue – Rear building addition</p>	<p>N/A</p>	<p>The applicant described the proposed project, and the Commission provided feedback.</p>

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<p><b>Recommendations to Council</b>          Appointments to the Historic District Commission</p> <ul style="list-style-type: none"> <li>• Craig Carbrey</li> <li>• Elizabeth Farris</li> <li>• Mary-Frances Vogler</li> </ul>	<p>Commissioner Filer motioned, Commissioner White seconded, recommending that the Town Council reappoint Craig Carbrey to the Historic District Commission. <b><u>Vote: 7-0.</u></b></p> <p>Commissioner Filer motioned, Commissioner Carbrey seconded, recommending that the Town Council reappoint Mary-Frances Vogler to the Historic District Commission. <b><u>Vote: 7-0.</u></b></p> <p>Commissioner Filer motioned, Commissioner Vogler seconded, postponing a recommendation to the Town Council on Elizabeth Farris's application for appointment to the Historic District Commission until the June 9, 2015 meeting. <b><u>Vote: 7-0.</u></b></p>	<p>The Commission voted to recommend that the Council reappoint Craig Carbrey to the Historic District Commission.</p> <p>The Commission voted to recommend that the Council reappoint Mary-Frances Vogler to the Historic District Commission.</p> <p>The Commission postponed voting on a recommendation to the Town Council regarding Elizabeth Farris's application for appointment to the Historic District Commission until the June 9, 2015 meeting.</p>
<p><b>Action Minutes</b>          April 14, 2015</p>	<p>Commissioner Spencer motioned, Commissioner Craig seconded, to approve the post-meeting action minutes from the April 14, 2015 meeting as submitted. <b><u>Vote: 7-0.</u></b></p>	<p>The Commission approved the post-meeting action minutes as submitted for the April 14, 2015 meeting.</p>
<p>June 10, 2014</p>	<p>Commissioner Brodey motioned, Commissioner Vogler seconded, to approve the post-meeting action minutes from the June 10, 2014 meeting as submitted. <b><u>Vote: 7-0.</u></b></p>	<p>The Commission approved the post-meeting action minutes as submitted for the June 10, 2014 meeting.</p>
<p><b>Next meeting</b></p>	<p>June 9, 2015 at 6:30 p.m.</p>	<p>N/A</p>
<p><b>Remarks and Adjournment</b></p>	<p>Commissioner Vogler motioned, Commissioner Carbrey seconded, to adjourn the meeting. <b><u>Vote: 7-0.</u></b></p>	<p>The Commission voted to adjourn the meeting at 8:26 p.m.</p>