



Action Minutes

Housing Advisory Board

Meeting Date/Time: May 12, 2015; 6:30 p.m.

Members Present: Holly Fraccaro (Chair), Millicent Bowie, Laura Cowan, Mary Jean Seyda, Crystal Fisher, and Kimberly Manturuk

Members Absent: Ben Perry, Nathan Clark

Staff Present: Sarah Viñas & Loryn Clark

Public Present: Nora Estheimer, Empowerment Board Chair; Susan Levy, Habitat for Humanity Executive Director; and Gretchen Senez, Housing for New Hope Executive Director

Agenda Item	Discussion points	Motions/Votes	Action
Call to Order/Approve Agenda/Announcements/Petitions	Chair Holly Fraccaro called the meeting to order at 6:48 pm. A quorum was present.		
Approve April 28, 2015 Action Minutes		Mary Jean made a motion to approve the minutes as written; Crystal seconded the motion.	Motion approved unanimously.
Public Comments/Petitions	No public comment or petitions from the public.		
New Business Vice-Chair Position	Holly shared with the Board that Nathan has resigned his position as Vice-Chair of the HAB and invited nominations for the	Holly nominated Mary Jean to serve as the Vice-Chair of the board. Millicent motioned to approve Mary Jean's nomination as Vice-Chair; Crystal seconded	Motion approved unanimously.

Agenda Item	Discussion points	Motions/Votes	Action
<p>Review and Recommendation for Affordable Housing Development Reserve Applications</p>	<p>position.</p> <p>The Board reviewed their scoring sheets and discussed the funding applications received from Empowerment, Housing for New Hope, and Habitat for Humanity. Habitat received the highest average score of 139.5 (87%). Empowerment received an average score of 118.75 (72%). Housing for New Hope’s application received a score of 72.25 (65%).</p> <p>The Board discussed that Empowerment’s application lacked sufficient detail about the renovation projected costs.</p> <p>The Board discussed that while Housing for New Hope’s application was an eligible use for the AHDR funding and a worthy project, several members expressed concern that the majority of the request was for personnel expenses and that the proposal received a score below the minimum threshold of 70%. The board also discussed that the proposal was strong, but the AHDR is more geared towards unit development than program support.</p>	<p>the motion.</p> <p>Kim motioned to fund Habitat for Humanity’s request for \$270,000 in full; Laura seconded the motion.</p> <p>Mary Jean motioned to fund Empowerment’s request in the amount of \$27,000 for the property purchase; Millicent seconded the motion.</p> <p>Kim motioned to not fund Housing for New Hope’s request. Mary Jean seconded the motion.</p>	<p>Motion approved unanimously.</p> <p>Motion approved unanimously.</p> <p>Motion approved unanimously.</p> <p>Motion approved unanimously.</p>

Agenda Item	Discussion points	Motions/Votes	Action
Come Learn with Us Session Feedback	Sarah reminded the board to provide their feedback about the Come Learn with Us sessions via the online survey. She will email the board a link to the survey.		
Adjournment and Next Meeting Date		Millicent motioned to adjourn the meeting; Kim seconded the motion.	Meeting adjourned at 9:34 p.m. The next regular Housing Advisory Board meeting is scheduled for Tuesday, June, 9, 2015 at 6:30 p.m.