

Town of Chapel Hill

Stormwater Management Fee Appeal Form

Applicant (person to whom correspondence will be mailed):

Name: _____ Address: _____

City: _____ State: _____ ZIP: _____

Email: _____ Daytime Phone: _____

Property Information:

Parcel Identification Number (PIN): _____ Date: _____

Address (or location if no address assigned): _____

Basis of Appeal:

(Check all that apply and attach descriptions and other documentation as indicated.)

Ownership: Parcel does not belong to me.
Please provide a copy of the latest recorded plat for this parcel, which can be obtained from Orange County Land Records.

Existence: Impervious surfaces have been removed or do not exist as billed.
No additional material required for appeal. Appeals will be reviewed/verified by staff.

Location: Impervious surfaces indicated are not located on this parcel.
Please provide a copy of a certified survey or updated as-built plat created no earlier than 12 months before the date of this appeal.

Size: Impervious surfaces in question have a different area than reported.
Please provide a copy of a certified survey or updated as-built plat created no earlier than 12 months before the date of this appeal.

Composition: Impervious surfaces in question are identified incorrectly or have been specifically engineered to be pervious or porous. (Note: Compacted gravel is not porous. Please see technical note on reverse side.)

Pervious surfaces include only those surfaces that have not been compacted in any way. Foot paths or areas designed only for foot traffic may be pervious when composed of washed gravel, river rock, flagstone or brick pavers with gaps (joints) filled with stone, sand, mulch, or vegetation. **Please provide one printed photo and a description of the area in terms of particle or substrate type, and special treatments in support of your appeal. Provide a cross-sectional drawing of these areas to document the construction design.**

Specially-engineered pervious surfaces capable of bearing the weight of automobiles include driveways composed of washed uniform stone of at least 4" depth, pavement or concrete especially designed to be porous and permeable paving stones with appropriate subgrade treatments. **For these specially-engineered surfaces, please provide engineering specifications and design details supporting the appeal.**

For Office Use Only

Date appeal received: _____ By: _____

	Before	After
Review		
Impervious surface (sq ft)		
ERUs		
Fee (\$)		

Appeal denied by _____ on _____.

Appeal approved by _____ on _____.

Records corrected, no adjustment req'd.

Fee adjustment issued.

Submittal Instructions:

Mail to:

Sue Burke, PE,CFM
Stormwater Management Engineer
405 Martin Luther King Jr. Blvd
Chapel Hill, NC 27514

Appeal Description or Documentation:

Describe the structure or local conditions as indicated on the reverse side. Use only the space provided to describe the above items, handwritten or 12-point font typed. Appeals missing required information will be returned to the applicant for completion

Special Notes:

Staff verification of information: Staff may conduct a site visit for appeals. If it is found that information submitted with your appeal is inaccurate or falsified, the original stormwater fee will be retroactively reinstated.

Gravel driveways: Appeals contesting the Town's classification of standard gravel driveways and parking areas as impervious will not be considered. Both the USDA Soil Conservation Service and the Town of Chapel Hill Stormwater Utility Ordinance define gravel and compacted areas as typically found on driveways, parking areas, and unpaved streets as an impervious surface. Areas designed for automobiles prohibit or significantly reduce infiltration, and do not allow stormwater to soak into the soil to replenish the underlying water table. While it may appear that the water soaks into the ground, it only passes through the top layer and is diverted by the compacted layer of the mix of soil, sand, silt, clay and stone beneath the surface.

Impervious surfaces include rooftops and permanent structures, as well as driveways, parking lots, sidewalks, and patios paved with asphalt, concrete or brick and mortar. As water travels across impervious areas, it picks up pollutants such as oil, sediment, metals, and other chemicals and flows untreated, through storm drains or channels into the nearest stream. Hard surfaces also limit the volume of groundwater recharge. **For calculation of the stormwater management fee, property owners may not appeal the inclusion of gravel as an impervious surface, except for pervious areas designated for foot traffic only or engineered pervious driving and parking surfaces.**

Appeals will be reviewed by the stormwater staff, and a response will be mailed to the address indicated above within 15 calendar days. Please review the Stormwater Management Ordinance and other detailed information at www.townofchapelhill.org/stormwater.