

Meeting Date/Time: March 28, 2017, 6:00 pm

Members present: Julie McClintock; Chad Pickens; Stefan Klakovich; Phil Post; Carson Stuart; Sally Hoyt; Steve Bevington; Ed Harrison (Council liaison)

Members absent: None

Staff: Chris Roberts; Sue Burke

Guests: Mary Turner, Stephan Hearn

Agenda Item	Discussion points	Motions/Votes	Action
Meeting called to order	Mr. Klakovich called the meeting to order.	N/A	The meeting began at 6:05 pm in Meeting Room B at the Chapel Hill Public Library. A quorum was present.
Introductions	Mr. Klakovich asked Board members, staff, and guests to introduce themselves.	N/A	N/A
Announcements	Ms. McClintock announced that a “walk about” tour of the Chapel Hill High School project is scheduled for April 5, 2017. Ms. McClintock will forward information to Board members.	N/A	N/A
Petitions	None	N/A	N/A
Approval of Meeting Notes from January 24, 2017 and February 28, 2017	N/A	A motion to approve the January 24, 2017 and February 28, 2017 meeting notes was made by Mr. Pickens. Mr. Stuart seconded the motion. It passed unanimously.	N/A
BOARD BUSINESS			
Applicants for Board vacancies	<p>Three applications have been received for the two residential vacancies – Mary Turner, Stephan Hearn, and Pamela Schultz. All three applicants were invited to the Board meeting.</p> <p>Ms. Turner and Mr. Hearn were in attendance; Ms. Schultz had a scheduling conflict. Mr. Klakovich asked Ms. Turner and Mer. Hearn to briefly introduce themselves and describe their interest in the Stormwater Advisory Board.</p> <p>Ms. Turner – has lived in Chapel Hill for 10 years and is looking for a way to get involved. She has a background in geology and is interested and concerned about flooding.</p>		

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Applicants for Board vacancies (cont.)	<p>Mr. Hearn is still very interested in being involved with the Board. He has lived in the area and is attending UNC. His degree will be in environmental science with a focus on water and climate.</p> <p>Mr. Klakovich read an email he received from Ms. Schultz reiterating her interest in the Stormwater Advisory Board.</p>	<p>Ms. McClintock made the following motion: <i>“To recommend Mr. Hearn and Ms. Turner to the Town Council for appointment to fill the two residential vacancies.”</i></p> <p>Mr. Post seconded the motion. It passed unanimously.</p>	<p>Staff will prepare the memo and send it to Mr. Klakovich.</p>
Stormwater Advisory Board budget priorities for upcoming fiscal year	<p>Mr. Klakovich prefaced the discussion by reminding the Board that the Town Manager had asked for budget priorities from the Town’s boards and commissions.</p> <p>Town staff gave a brief summary of the draft stormwater budget that was presented to the Town Manager. It included a recommendation for a fee increase, which was divided into three categories – debt service for bond project construction; bolstering the fund balance; and program expansions/additions.</p> <p>Mr. Post suggested that the Board’s recommendations focus on outcomes. He would like to see CRS and hazard mitigation activities advanced.</p> <p>Ms. Hoyt suggested that the Board’s recommendations refer to the Stormwater Master Plan’s implementation and funding plan scenario.</p> <p>Ms. McClintock noted that the priorities should include the Lower Booker Creek Subwatershed Study recommendations.</p> <p>Prior to the vote, Ms. McClintock requested to be excused from the meeting. Ms. Hoyt made a motion to excuse Ms. McClintock and Mr. Bevington seconded the motion. It passed unanimously.</p>	<p>Mr. Stuart made a motion, which was seconded by Mr. Post, to forward the budget recommendations below to the Town Council. It passed 6-0 (Klakovich, Post, Stuart, Hoyt, Pickens, Bevington).</p> <p><i>“Whereas the Stormwater Master Plan was adopted in 2014, and the first of many sub-watershed studies has been completed, and the citizens have passed a stormwater bond, it is now time to move forward with important parts of the Stormwater Master Plan. The Board met on Tuesday, March 28, 2017 and by unanimous vote made the following budget recommendations to the Town Council for its consideration:</i></p> <p><i>That the Town adopt a step increase to the stormwater fee:</i></p> <ul style="list-style-type: none"> • <i>To fund debt service of stormwater bonds passed by the voters;</i> • <i>To begin the replenishment the utility fund balance;</i> • <i>To fund stormwater staff and equipment improvements for the drainage maintenance program as set forth in the approved Stormwater Master Plan;</i> 	<p>Staff will prepare the memo and send it to Mr. Klakovich.</p>

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Stormwater Advisory Board budget priorities for upcoming fiscal year (cont.)		<ul style="list-style-type: none"> • <i>To fund CIP projects identified in the subwatershed plans; and</i> • <i>To begin to transition to the FEMA Community Rating System (CRS) program and to initiate a flood hazard mitigation program.</i> <p><i>To meet these objectives regarding debt service, replenishing the fund balance and implementing year one of the master plan recommendations, would require a stormwater fee increase of more than 15 dollars per ERU.”</i></p>	
Town Design Manual	<p>Mr. Roberts reported that Town staff are reviewing comments and making small organizational changes. Upon completion, the Design Manual will be presented to the Town Council.</p> <p>Mr. Post noted that the recommended arterial and collector street designs (specifically widths) require additional impervious area, which does not reflect good stormwater management.</p>	N/A	N/A
ADJOURNMENT	N/A	A motion to adjourn was made by Mr. Bevington and seconded by Ms. Hoyt. It passed unanimously.	Meeting adjourned at 7:54 pm.