Affordable Housing Major Projects Work Plan FY17-20

PROJECTS	FY 2017		FY 2018		FY 2018			FY 2019			FY 2020					
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
MEASUREMENT & REPORTING																
Affordable housing activity report				•		•										
Update performance measures and set affordable housing targets				X												
Develop prototype for regular reports on affordable housing activities				X												
Set affordable housing targets to share with Council, the Housing Advisory Board and others					х											
Share first report for feedback with Council						*										
Annual Housing & Community Report					x				x				X			
Incorporate County-wide housing inventory data into report				X												
Consider opportunities for adding new affordable housing questions to Community Survey				X												
COLLABORATIONS																
Expand collaboration with Town staff and providers				•												•
Develop a framework for collaboration				X												
Establish regular meetings with housing providers				X												
Establish monthly meetings with Managers				X												

Expand Scope of HOME Consortium					
Establish quarterly meeting schedule	x				
Expand membership		x			
Integrate various work plans		x			
Council review proposal expanded scope		*			
Engage UNC and UNC Healthcare	•				•
Consider new housing opportunities and resources	х				
NNI Next Steps		x			
DEVELOPMENT					
Homestead Road	•				
Complete financial modeling		x			
Complete financial modeling		1			
Engage Geotech/Soil engineer for analysis	x				
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Engage Geotech/Soil engineer for analysis	x	*			
Engage Geotech/Soil engineer for analysis Obtain formal appraisal	x				
Engage Geotech/Soil engineer for analysis Obtain formal appraisal Council approval to proceed with project	x		x		
Engage Geotech/Soil engineer for analysis Obtain formal appraisal Council approval to proceed with project Engage initial design architect	x		x		

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Construction Begins				X				
Project Completion						x		
Public Housing Master Plan	•		•					
Issue RFQ for assessment of all units (architect and engineer)		x						
Issue/award RFP for assessment of all units (architect and engineering)		x						
Council review of financing options		*						
Council review of redevelopment plan			*					
If approved, begin implementation of plan			x					
Analysis of Other Town Properties	•		•					
Complete analysis with DRA to identify sources for public housing, Homestead Rd. and Plant Rd. sites and share with Counci		\Rightarrow						
Share recommendations in response to report from Town-Owned Property Task Force		\bigstar						
FUNDING								
Create Investment Plan for Affordable Housing	•							
Explore options for sale of Town owned properties	х							
Discuss with Council options for bond referendum for affordable housing		*						
Explore revenue options identified by affordable housing consultants (DRA)		x						
Administer affordable housing funding programs - CDBG, HOME, AHRD, AHF	•—				, 			•
Coordinate review of projects, timing of applications to continue streamlining funding processes		x						

OTHER PROJECTS			
Employee housing incentives	•	•	
Conduct employee housing preference survey	x		
Provide Council with recommendations for incentive program		*	
LUMO Re-Write	•		•
Develop communications and marketing strategy		x	
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Council Action			