

Meeting Date/Time: November 28, 2017, 6:00 pm

Members present: Chad Pickens; Julie McClintock; Mary Stowe; Pamela Schultz; Phil Post; Sally Hoyt; Stefan Klakovich; Stephan Hearn; Steve Bevington; Ed Harrison (Council liaison)

Members absent:

Staff: Chris Roberts; Sue Burke

Guests: Al Runquist; Jennifer Runquist

<b>Agenda Item</b>	<b>Discussion points</b>	<b>Motions/Votes</b>	<b>Action</b>
Meeting called to order	Mr. Klakovich called the meeting to order.	N/A	The meeting began at 6:02 pm in Meeting Room B at the Chapel Hill Public Library. A quorum was present.
Introductions	Mr. Klakovich invited guests to introduce themselves.	N/A	N/A
Announcements	<p>Mr. Klakovich announced that there will be a Backyard Stream Repair workshop by NC State at Carrboro High School on January 20, 2018. Mr. Klakovich will forward the information via email.</p> <p>Mr. Bevington sent Board members training information about the Clean Water Management Trust Fund grant process.</p> <p>Mr. Harrison asked about the Hazard Mitigation Grant Project on Tinkerbell Rd. Fescue should not be used for stabilizing the site. Staff will check with Barry McLamb. Ms. Hoyt will forward the grass mix recommended by the NC Botanical Garden.</p> <p>Staff announced that the Eastwood Lake Subwatershed Study public information meetings will be next week on Thursday, December 7.</p> <p>Staff forwarded information about the LUMO rewrite project agenda items for tomorrow night's Council meeting.</p> <p>Staff followed up with the Town Attorney about the public notice requirement for subcommittee meetings. Mr. Karpinos' reply was forwarded to the Board members. All subcommittee meetings are required to comply with the public notice requirements.</p>	N/A	N/A
Petitions	None	N/A	N/A

Agenda Item	Discussion points	Motions/Votes	Action
Approval of Meeting Notes from October 24, 2017	None	A motion to approve the October 24, 2017 meeting notes was made by Mr. Post. Ms. Stowe seconded the motion. It passed unanimously.	N/A
<b>BOARD BUSINESS</b>			
OWASA water line breaks – update and discussion	<p>There have been several water line breaks, including one on Kensington Dr. A lack of inlet protection has resulted in sediment being washed into stormwater drains and then into waterways. Board members are interested in knowing what protocols OWASA is using.</p> <p>Staff noted that OWASA is a governmental agency and is not regulated by the Town. Town staff has met with OWASA staff and discussed three main objectives – turn off the water; walk downstream to check for impacts; and communications.</p> <p>OWASA needs to research how other water agencies provide inlet protection under high flow/velocity conditions.</p>	N/A	N/A
Stormwater Retrofits subcommittee report	<p>The subcommittee met on November 13, 2017. Ms. Schultz will email the meeting notes.</p> <p>The subcommittee has looked at models used in other jurisdictions; most of these are large cities.</p> <p>The focus is on education and how to get the community to help. Assemble information in one place – how-tos; materials; and someone to get it started.</p> <p>Could roll out at the Water in Nature events on March 22<sup>nd</sup>.</p> <p>The Board officially requests that W.K. Dickson identify potential neighborhoods.</p> <p>Staff noted that W. K. Dickson has already identified potential retrofit neighborhoods in the Lower Booker Creek Subwatershed Study report.</p> <p>The subcommittee will address community effort.</p> <p>This could be proposed as a UNC Capstone project. Other initiatives cited included the City of Durham's Rain Catchers program, funded by grants.</p>		

Agenda Item	Discussion points	Motions/Votes	Action
Chapel Hill High School subcommittee report	<p>The latest application submittal indicates no increase in impervious area and no stormwater controls are required. This is a missed opportunity for both stormwater and education.</p> <p>The Chapel Hill-Carrboro City Schools has \$70M in school bond funds for the Lincoln Center and the high school. Bids for the Lincoln Center came in \$10M above the estimate. The School Board is meeting on December 7<sup>th</sup> to discuss whether to do only one project and which project.</p> <p>The subcommittee presented its initial draft of a statement to make to the School Board. The Board discussed wording and suggested changes.</p>	A motion to authorize the subcommittee to finish the document in the spirit discussed at this meeting and to present it to the School Board was made by Mr. Bevington. Mr. Post seconded the motion. It passed unanimously.	N/A
LUMO Rewrite project	A Board member suggested that the Board should make recommendations for the bases used in developing the Future Land Use Map. The Board would like Alisa Duffey Rogers to attend the January meeting to discuss how the Stormwater Advisory Board can be most effective in the process.	N/A	Staff will invite Ms. Rogers to the meeting.
Fordham Apartment project	The CDC issued a certificate to the project. Staff recommended that the Board check the website.	N/A	N/A
“Top 10 list” of stormwater program accomplishments	<p>Staff provided Mr. Post and Mr. Hearn the pie charts used to illustrate how stormwater funds are used along with the day-to-day activities.</p> <p>Mr. Post created a draft layout for presenting the information, which the Board reviewed and discussed.</p> <p>Staff can finalize the draft and send it to Mr. Post and Mr. Hearn for their review.</p> <p>Staff asked about which 12-month period the Top 10 list should cover – calendar year or fiscal year. The Board suggested using the calendar year.</p>	N/A	Staff will prepare a final draft and send to Mr. Post and Mr. Hearn for their review and comments.
For the next meeting	<ul style="list-style-type: none"> <li>• LUMO Rewrite Project</li> <li>• CHHS project</li> <li>• Retrofits subcommittee report</li> <li>• Fordham Apartments</li> </ul>	N/A	Add to January 23, 2018 meeting agenda

Agenda Item	Discussion points	Motions/Votes	Action
ADJOURNMENT	N/A	A motion to adjourn was made by Ms. McClintock and seconded by Mr. Hearn. It passed unanimously.	Meeting adjourned at 7:50 pm.