**Draft-Advisory Board Action Minutes**

**Meeting Date/Time:** 6:30 pm May 15, 2018

**Members Present:** Mary Andrews, Tisha Buelto, Carolyn Fanelli, Kate Henz, Amy Liu and Michelle Zembow

**Members Absent:**  None

**Staff and Others Present**: Jackie Thompson, Sarah Vinas and Council Member Allen Buansi

| **Agenda Item** | **Discussion Point** | **Motions** | **Votes/Actions** |
| --- | --- | --- | --- |
| Call to Order | The Chair called the meeting to order at 6:10 p.m. |  |  |
| Roll Call | All members were present except. |  |  |
| Approval of Agenda |  | Mary Andrews made and Amy Liu seconded a motion to revise the agenda to include a recommendation to approve the Funding Justifications for nonprofit agencies that were not recommended or have received reduce funding for FY2018-19. | The motion was adopted unanimously (6-0) |
| Approval of April 30, 2018 Action Minutes |  | Michelle Zembow made and Tisha Buelto seconded a motion to approve the April 30, 2018 Action Minutes. | The motion was adopted unanimously (6-0) |
| **OLD BUSINESS** |  |  |  |
| Funding Justifications | Kate Henz gave an overview of the Funding Justifications. | Mary Andrews made and Carolyn Fanelli seconded a motion to approve the Funding Justifications for agencies that were not recommended or have received reduce funding for FY2018-19. | The motion was adopted unanimously (6-0) |
| **NEW BUSINESS** |  |  |  |
| Human Service Program Improvement Design Update/Recommendation | Jackie Thompson, Sarah Vinas and Carolyn Fanelli gave an overview of the Human Service Program Improvement Design. | Michelle Zembow made and Tisha Buelto seconded a motion to approve the Results Framework, as drafted by the HSAB subcommittee. | The motion was adopted unanimously (6-0) |
|  |  |  |  |
| **ADJOURNMENT** | The meeting adjourned at 7:59p.m. | Tisha Buelto made and Carolyn Fanelli seconded a motion to adjourn. | The motion was adopted unanimously (6-0). |
| **Next Meeting – June 5, 2018** |  |  |  |