



## Advisory Board Action Minutes Template

**Meeting Date/Time:** 5/9/18 7:30pm

**Members Present:** Chair Darrell Keyes, Christopher Jackson, Helen Galbreath, Allan Chrisman, Liz Wayne

**Members Absent:** Calvin Deutschbein, Eric Hallfors, Caleb Harrison, Tye Hunter

**Staff and Others Present:** Asst. Chief Jabe Hunter / Community members: Monique Keyes

| Agenda Item                       | Discussion Point   | Motions   | Votes/Actions  |
|-----------------------------------|--|---|--|
| <b>OPENING</b>                    |  |   |  |
| Call to Order                     | Chair called the meeting to order at 7:30 p.m.   |   |  |
| Roll Call                         |  |   |  |
| Approval of Agenda                |  | A. Chrisman made a motion to approve, seconded by H. Galbreath. | The motion was adopted unanimously.  |
| Approval of [DATE] Action Minutes |  |   |  |
| <b>OLD BUSINESS</b>               |  |   |  |
|                                   |  |   |  |
|                                   |  |   |  |
| <b>NEW BUSINESS</b>               |  |   |  |
|                                   | <ol style="list-style-type: none"> <li>1. Suspicious Person Policy</li> <li>2. Summer Schedule</li> <li>3. Vacancies and Applications</li> </ol> |   | <ol style="list-style-type: none"> <li>1. CPAC will help in the development of a new policy.</li> <li>2. No meetings July and August</li> <li>3. Reviewed applications and will finish in June meeting.</li> </ol> |
|                                   |  |   |  |
| <b>REPORTS</b>                    |  |   |  |

| Agenda Item                  | Discussion Point   | Motions  | Votes/Actions                       |
|------------------------------|--|--|-------------------------------------|
|                              | Asst. Chief Hunter provided an update on: <ol style="list-style-type: none"> <li>1. Municipal Services Center</li> <li>2. Spring Community Police Academy Feedback</li> <li>3. Suspicious Person Policy</li> </ol> |  |                                     |
|                              |  |  |                                     |
| <b>ADJOURNMENT</b>           | The meeting adjourned at 8:36 p.m.   | Chari Keyes made a motion to approve, seconded by A. Chrisman. | The motion was adopted unanimously. |
| <b>Next Meeting – [DATE]</b> | 6/12/2018  |  |                                     |