



Draft Action Minutes: Cemetery Advisory Board

Meeting Date/Time: June 11, 2018

Members Present: Jane Slater (Chair), James Merritt

Members Absent: Eunice Brock, Currently (2) empty seats

Guest Speaker: Trudy Parker Thornton (Claypot Ministries)

Staff and Others Present: Jim Orr, Kevin Robinson, Debra Lane (Staff Liaison), Steve Moore (Preservation Chapel Hill)

Agenda Item	Discussion Point	Motions	Votes/Actions
OPENING			
Call to Order	The Chair called the meeting to order at 7:15 p.m.		
Roll Call			
Approval of Agenda			
Approval of December 12, 2017 Action Minutes		Jane Slater (Chair) moved and James Merritt seconded a motion to approve the December 12 th , 2017 action minutes.	The motion was adopted unanimously (2-0).
OLD BUSINESS			

Agenda Item	Discussion Point	Motions	Votes/Actions
Claypot Ministries “ Wreaths Across America” presentation	Nonprofit Organization founded in 2007, wants permission from the board to lay wreaths on veterans graves in Chapel Hill Memorial Cemetery.	James Merritt motioned and Jane Slater (Chair) seconded to support the effort to place wreaths on veteran’s graves December 16, 2018.	The motion was adopted unanimously (2-0).
CH Memorial entrance area garden, plan, start date, whether to use private landscape architect	New landscape plans for the dump area and additional greenery along the fence line between the affordable housing and Memorial cemetery.	James Merritt motion to move forward the new landscape plans for Chapel Hill Memorial Cemetery.	The motion was adopted unanimously (2-0).
NEW BUSINESS			
REPORTS			
ADJOURNMENT	The meeting adjourned at 8:15 p.m.	Jane Slater (Chair) motioned and James Merritt seconded a motion to adjourn.	The motion was adopted unanimously (2-0).
Next Meeting – September 10, 2018			