



Advisory Board Action Minutes Template

Meeting Date/Time: 2/19/19 7:30pm Chapel Hill Public Library

Members Present: Chair Liz Wayne, Vice Chair Allan Chrisman, Calvin Deutschbein, Tye Hunter, Mattie Galbreath, Darrell Keyes, Elizabeth Taylor and Staff Liaison Asst. Chief Hunter

Members Absent: Kalyani Hawaldar and Eric Halfors / **Staff and Others Present:** Council Liaison Allen Buansi / Community members: Bill Murray, 4 other community members.

Agenda Item	Discussion Point	Motions	Votes/Actions
OPENING			
Call to Order	Chair called the meeting to order at 7:33 p.m.		
Roll Call			
Approval of Agenda		T. Hunter made a motion to approve, seconded by A. Chrisman	The motion was adopted unanimously.
OLD BUSINESS			
	Update from subcommittee on letter to UNCPD Chief.		Asst. Chief Hunter will check on a response and add CPAC's letter to the website.
NEW BUSINESS			
	Advisory Board Responsibilities		Town Attorney spoke about Advisory Board rules and responsibilities. Asst. Chief Hunter will check into Town email for members.
	2019 Board Priorities		No vote; after a brief discussion committee wants to review them at the next meeting.

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REPORTS			
	CHPD Updates; None given as we ran out of time.		
ADJOURNMENT	The meeting adjourned at 9:00p.m.	T. Hunter made a motion to approve, seconded by A. Chrisman	The motion was adopted unanimously.
Next Meeting – [DATE]	3/12/2019		CHPL Room C