



## Advisory Board Action Minutes Template

**Meeting Date/Time:** 4/09/19 7:30pm Chapel Hill Public Library

**Members Present:** Chair Liz Wayne, Vice Chair Allan Chrisman, Tye Hunter, Mattie Galbreath, Elizabeth Taylor

**Members Absent:** Eric Halfors, Calvin Deutschbein / **Staff and Others Present:** Asst. Chief Hunter, Council Member Allen Buansi, Community members: 3

Agenda Item	Discussion Point	Motions	Votes/Actions
<b>OPENING</b>			
Call to Order	Chair called the meeting to order at 7:30 p.m.		
Roll Call			
Approval of Quick Report		E. Taylor made a motion to approve, seconded by A. Chrisman.	The motion was adopted unanimously.
	CPAC's charge read by Chair L. Wayne		
<b>OLD BUSINESS</b>			
<b>NEW BUSINESS</b>			
	Draft letter to State AG on Jurisdiction	T. Hunter made a motion to approve with edits, seconded by T. Hunter.	The motion was adopted unanimously. Further information is needed on the deliver and formatting.
	Letter to Council		Review of letter requesting public meeting with UNC. Further edits were needed in a special meeting.
<b>REPORTS</b>			

Agenda Item	Discussion Point	Motions	Votes/Actions
	Asst. Chief Hunter updated CPAC on the following: <ul style="list-style-type: none"> <li>a. Upcoming protest event</li> <li>b. Recruiting and Retention issues</li> <li>c. Schedule for summer and vacancies.</li> <li>d. NAACP letter to UNC</li> </ul>		
<b>ADJOURNMENT</b>	The meeting adjourned at 8:56p.m.	A. Chrisman made a motion to adjourn, seconded by E. Taylor.	The motion was adopted unanimously.
<b>Next Meeting – [DATE]</b>	5/14/2019		CHPL Room C
<b>Follow-up items</b>	Special Meeting on the 23 <sup>rd</sup> at 7:30pm		Location TBD