**Draft-Advisory Board Action Minutes**

**Meeting Date/Time: November 11, 2019 at 6:30pm**

**Members Present:** Mary Andrews**,** Carolyn Fanelli, (Chair), Amy Liu (Vice-Chair), Josh Ravitch, and Mychal Weinert

**Members Absent**: Tisha Buelto and Kate Henz

**Staff and Others Present**: Jackie Thompson, Sarah Vinas, Ashley Heger and Molly De Marco

| **Agenda Item** | **Discussion Point** | **Motions** | **Votes/Actions** |
| --- | --- | --- | --- |
| **OPENING** |  |  |  |
| Call to Order | The Chair called the meeting to order at 6:30 p.m. |  |  |
| Roll Call | All members were present except Tisha Buelto and Kate Henz. |  |  |
| Public in Attendance | No Public in Attendance |  |  |
| Approval of Agenda |  | Mychal Weinert made and Josh Ravitch seconded a motion to approve the agenda. | The motion was adopted unanimously (4-0) |
| Approval of October 1, 2019 Action Minutes |  | Mary Andrews made and Amy Liu seconded a motion to approve the October 1, 2019, Action Minutes. | The motion was adopted unanimously (5-0) |
| **Welcome** | Carolyn Fanelli welcomed and thanked Ashley Heger and Moly DeMarco from the Orange County Food Policy Council. |  |  |
| **Agenda Items** | **Discussion Point** | **Motions** | **Votes/Actions** |
| **Old Business** |  |  |  |
| Outside Agency Application Update  Performance Measures Workshop Update  **Agenda Items** | Jackie Thompson reported that the Human Services application is scheduled to be ready and on the Towns website on Tuesday, November 12th. There were no significant changes to the application; however, Orange County did change their Goals/Performance Measures chart.  Carolyn Fanelli reported that the Performance Measures Workshop was held on October 28th with many agencies present. The goal this year was to focus on how agencies could select, measure and use performance measures and indicators in their work.  There was much discussion around how agencies measure indicators, how frequently to measure, how data would be used, and the challenges in data collection, analysis and use. Several agencies are already using data collection to measure the effectiveness of their programs.  Ideas have already started to form on how to enhance next year’s workshop.  **Discussion Point** | **Motions** | **Votes/Actions** |
| **NEW BUSINESS** |  |  |  |
| Orange County Food Council  ADJOURNMENT | The Orange County Food Council was formed in 2016 with the goal of growing a local food system that ensures health, sustainable agriculture, and access for all. They currently have three working groups that consist of Food Access, Local Food Economy and Waste Rescue. They also focus on the justice side of food insecurity.  Ashley Heger, Coordinator for the Orange County Food Council elaborated on the questions that were submitted to her prior to tonight’s meeting. Ashley will follow-up with the Board on the following information: Good Neighbor Index, Racial Equity Score Card, and Information on food insecurity from Tacoma, Washington. | Mychal Weinert moved and Mary Andrews seconded a motion to adjourn. | The motion was adopted unanimously (5-0) |