



## Draft-Advisory Board Action Minutes

Meeting Date/Time March 22, 2021 at 6:00pm

**Members Present:** Carolyn Fanelli (Chair), Mary Andrews, Amy Liu (Vice-Chair), Kate Henz, Josh Ravitch, and Mychal Weinert

**Members Absent:** Katina Welch

**Staff and Others Present:** Sarah Vinas and Jackie Thompson

Agenda Item	Discussion Point	Motions	Votes/Actions
<b>OPENING</b>			
Call to Order	The Chair called the meeting to order at 6:00 p.m.		
Roll Call	All members were present except Katina Welch		
Petitions from the Public	None		
Approval of Agenda		Josh Ravitch made, and Kate Henz seconded a motion to approve the agenda.	The motion was adopted (5-0).
Approval Action Minutes	March 1, 2021 Draft Action Minutes  March 8, 2021 Draft Action Minutes	Kate Henz made, and Mary Andrews seconded a motion to approve the March 1, 2021 Draft Action Minutes.  Kate Henz made, and Amy Liu seconded a motion to approve the March 8, 2021 Draft Action Minutes.	The motion was unanimously adopted (6-0)  The motion was unanimously adopted (6-0)

<b>Old Business</b>			
<b>Agenda Items</b>	<b>Discussion Point</b>	<b>Motions</b>	<b>Votes/Actions</b>
<b>New BUSINESS</b>			
<b>Agenda Items</b>	<b>Discussion Point</b>	<b>Motions</b>	<b>Votes/Actions</b>
Discussion of FY2021-22 Human Services Recommendations	<p>Carolyn Fanelli thanked the Board Members for completing their individual scoring rubric and submitting them to Jackie. She also thanked Thomas Chen, Intern in the Housing and Community Department for gathering the data for the completion of the scoring book.</p> <p>Carolyn provided an overview of the book scoring workbook. She explained that they would follow a similar approach to last year by looking at the allocations that have general alignment and confirming those, then moving to the Agencies where someone suggested \$0 and then move to the areas where there are greater differences in what was allocated.</p> <p>The Board briefly discussed the impact that COVID-19 may have on some agencies/programs and the Town's funding for Covid-19 Human Services Response Efforts.</p>	Kate Henz made, and Mychal Weinert seconded a motion to approve the Human Services Funding Recommendations (attached).	The motion was adopted (6-0)

<p>Board Priorities</p>	<p>The Board decided to recommend three Community Impact Awards.</p> <p>The Board recommended funding for 37 Human Services Agencies.</p> <p>The Board made final adjustments to their funding recommendations and discussed justifications for applicants not recommended for funding.</p> <p>Carolyn shared the Board Priorities memo that was drafted and discussed at the March 8<sup>th</sup> meeting. The Board had some minor edits and suggestions.</p> <p>Jackie reminded the Board that Kate Henz will be rotating off the Board in June. At the next meeting, the Board will review applications and make a recommendation. Also, one Board member has only attended one meeting since being appointed. Jackie will check the bylaws and will follow up to determine how the Board should move forward. Amy Liu asked Jackie to check to see if there is funding available for Child Care and Transportation.</p> <p>To increase the diversity on the Board Mary Andrews will contact Quinton Harper and El Centro Hispano to recruit</p>	<p>Kate Henz made a motion to approve the Budget Priorities as discussed and edited. The motion was seconded by Mary Andrews.</p>	<p>The motion was adopted (6-0).</p>
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	applicants. Board members have been asked to reach out to their contacts about serving on the Board.		
<b>ADJOURNMENT</b>	The meeting adjourned at 8:11pm.	Amy Liu moved, and Kate Henz seconded a motion to adjourn.	The motion was adopted unanimously. (6-0)
<b>Next Virtual Meeting</b> –April 6, 2021			