

Quick Minutes

Parks, Greenways and Recreation Commission

Date/Time: Virtual Meeting – February 16, 2021; 7:00 p.m. – 9:05 p.m.

Members Present: Renuka Soll, (Chair), Alice Armstrong (Orange County Representative), Leah Boucher, Lydia Kivihya-Ndugga, Jeanette Bench, William Kaiser, Tyler Steelman and Guthrie Richardson (Youth Council Representative)

Members not Present: Jochen Schwarz

Staff Present: Phil Fleischmann (Director), Linda Smith (Assistant Director), Kevin Robinson (Park Maintenance Superintendent), and Marcia Purvis (Senior Planner), Chris Roberts, P.E., Manager of Engineering and Infrastructure; and Samantha Bauer, Community Education Coordinator Public Works Department

Citizens Present: Julie McClintock, Barbara Driscoll, Joel Bulkley, Community Sports News, and Tom Murray, P.E., Raleigh Stormwater Program Manager, WK Dickson & Co. Inc.

	Discussion points	Motions/Votes	Action
Approval of Minutes	Approval of January 19, 2021 Minutes	Steelman motioned, and Kaiser seconded a motion to approve the Minutes.	The motion passed 8-0
Parks and Recreation Department Capital Improvement Program Funding	Commission members discussed the need for petitioning the Mayor and Town Council for Capital Improvement Program funding.	McMahon motioned, and Soll seconded a motion to authorize the Vice-Chair to work with staff	The motion passed 8-0

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		to write a recommendation to Council that includes facility repairs (pickleball and tennis courts) at Cedar Falls and Ephesus Parks and to allocate the necessary funding and actively promote the use of the Legion Road property as a park while its long-term future is determined.	
Booker Creek Basin Park Project	Chris Roberts, P.E., Manager of Engineering & Infrastructure, Samantha Bauer, Stormwater Management; Community Education Coordinator and Tom Murray, P.E., Raleigh Stormwater Program Manager shared a presentation on the Project. The park property is located between the Eastgate Crossing Shopping Center and South Elliott Road and helps to Manage floods for most storm events. During heavy rainfalls, the site will slow down water flow by holding more of it in place. The project also includes a passive recreation space for the Blue Hill District with landscaping, public art, a walking trail and an	N/A	N/A

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	overlook. The plants that are installed are under warranty for one year.		
Capital Improvement Funding Sources and Budget Overview	Marcia Purvis, Senior Planner, shared a summary outlining the Parks and Recreation Department's capital improvement project funding sources and how much money is remaining at the present time.	N/A	N/A
Cemeteries Update	Kevin Robinson, Park Maintenance Superintendent provided a quarterly update on the operations and maintenance program for the Town's cemeteries. Staff met with the Town's Technology Solutions Department and a vendor, CemSites, to further examine options for a grave locator service at the Memorial Cemetery. Staff are also exploring ESRI software, an option that already supports various Town applications, to see if it may be feasible to offer such a service through that platform. Options for offering this service will continue to be explored.	N/A	N/A
Liaison Reports	Soll reviewed information on the North South Bus Rapid Transit route.	N/A	N/A