

Draft-Joint Human Services Advisory Board Action Minutes

Meeting Date/Time September 7, 2021, at 6:30pm

Chape Hill Members Present: Carolyn Fanelli (Chair), Mary Andrews, Amy Liu (Vice-Chair), and Kit Stanley

Chapel Hill Members Absent: Josh Ravitch, Mychal Weinert and Katina Welch

Chapel Hill Staff and Others: Council Member Karen Stegman, Jackie Thompson, and Sarah Vinas

Carrboro Members Present: Janet Archer and Wes Knepper

Carrboro Members Absent: Quentin Harper, Lisa Hazirjian, Vijay Vsivaram and Vicki Cruz

Carrboro Staff and Others: Zequel Hall, Anne-Marie Vanaman, Earleen Burch, Ronni Zuckerman and Josie Hartman

Agenda Item	Discussion Point	Motions	Votes/Actions
OPENING			
Call to Order	The Chair called the meeting to order at 6:31 p.m.		
Roll Call	All members were present except Josh Ravitch, Mychal Weinert, Katina Welch, Quentin Harper, Lisa Hazirjian, Vijay Vsivaram and Vicki Cruz.		
Approval of Agenda		Mary Andrews made, and Kit Stanley seconded a motion to approve the agenda.	The motion was adopted (4-0).
Petitions from the Public	None		
Approval of Minutes - August 3, 2021		Mary Andrews made, and Kit Stanley seconded a motion to approve the August 3, 2021, minutes.	The motion was adopted (4-0)
Staff Updates	None		
Old Business	None		

New BUSINESS			
Agenda Items	Discussion Point	Motions	Votes/Actions
Discussion on 2021 Public Hearing	Carolyn Fanelli thanked the Boards		
Process	for their participation in the virtual		
	hearing process. This is our annual		
	meeting to reflect and discuss any		
	changes that may need to be made		
	for the next hearing process.		
	Things that worked well and should		
	be continued or things that should be		
	changed:		
	What worked well -		
	1. Grouping the agencies by		
	objective.		
	2. We are all getting better with the		
	zoom process. Chapel Hill and		
	Carrboro staff checked with the		
	agency to make sure they were		
	comfortable with the zoom process.		
	3. Some agencies had a PowerPoint		
	presentation and others used an oral		
	presentation only. Sometimes there		
	were issues with the PowerPoint.		
	Jackie Thompson stated that the		
	agencies were encouraged to present		
	their PowerPoint in advance, so that		
	the boards could review prior to the		
	meeting and be prepared with		
	questions.		
	4. Submitting questions from board		
	members to agency in advance of		
	hearing.		

Chapel Hill or Carrboro have not received guidance on when advisory boards will resume meeting inperson. Councilmember Stegman mentioned that there have been conversations about how we can all apply an equity lens to the Human Services Program. Residents have brough feedback to her and she wants to make sure that we consider and address the feedback we have received. Carolyn Fanelli reported that we have on the agenda an update on the diversity research that was initiated a few months ago. We will be gathering and looking at information, so that we will know how to inform future decisions. Carolyn thanked the Carrboro Human Services Commission for attending tonight's meeting. Discussion on Human Services Funding Recommendation Kit Stanley made and Mary After much discussion and review of the proposed draft recommendation Andrews seconded a motion to approve the funding				
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recommending as prepared. recommendation as compiled at		recommending as prepared.	recommendation as compiled at	
the August 3 rd meeting.			the August 3 rd meeting.	

Discussion of Community Impact	Amy Liu gave an overview of the	Mary Andrews made and Kit	The motion was adopted
Award Recommendation	committee members discussion points and questions for the board.	Stanley seconded a motion to approve the three-funding	(4-0)
	After much discussion the board has	request discussion points.	
	decided the following:		
	Community Impact Award recipients will be required to make a		
	report before the board.		
	Community Impact Award recipients will have priority for		
	funding the next year and then will		
	not be eligible for the award for two years.		
	3. Adding the following question to		
	the application: if you are not awarded a Community Impact		
	Award, what would your agency's		
	funding request be?		
Update on Non-profit Diversity	Sarah Vinas gave a brief update that		
Research.	we have done some preliminary		
	research around what other communities are doing around		
	nonprofit leadership and diversity.		
	We recognize there is a real connection around this topic and		
	how we center equity around the		
	human services process and funding.		

broadly at the Human Services Program overall and explore ways that center racial equity in the program and other potentially Town funding programs. Our staff has been working with Town of Carrboro and Orange County and we would like to do a racial equity analysis of the program. And following the racial equity analysis, the next steps would be to do some training for staff, board members, and agency partners around racial equity. Based on what we learn from the racial equity analysis we may make adjustment to the application or an addendum that would be a racial equity tool that agencies could fill out. Looking at working with GARE and getting assistance from other outside experts. The most immediate next step would be to survey agencies around the process, what some of the pain points are, and what inequities they are seeing in our process. ADJOURNMENT The meeting adjourned at 7:53pm. Kit Stanley moved, and Amy Liu seconded a motion to adjourn. The motion was adopted unanimously. (4-0)		Staff is proposing to look more		
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