



Draft-Joint Human Services Advisory Board Action Minutes

Meeting Date/Time September 7, 2021, at 6:30pm

Chape Hill Members Present: Carolyn Fanelli (Chair), Mary Andrews, Amy Liu (Vice-Chair), and Kit Stanley

Chapel Hill Members Absent: Josh Ravitch, Mychal Weinert and Katina Welch

Chapel Hill Staff and Others: Council Member Karen Stegman, Jackie Thompson, and Sarah Vinas

Carrboro Members Present: Janet Archer and Wes Knepper

Carrboro Members Absent: Quentin Harper, Lisa Hazirjian, Vijay Vsivaram and Vicki Cruz

Carrboro Staff and Others: Zequel Hall, Anne-Marie Vanaman, Earleen Burch, Ronni Zuckerman and Josie Hartman

Agenda Item	Discussion Point	Motions	Votes/Actions
OPENING			
Call to Order	The Chair called the meeting to order at 6:31 p.m.		
Roll Call	All members were present except Josh Ravitch, Mychal Weinert, Katina Welch, Quentin Harper, Lisa Hazirjian, Vijay Vsivaram and Vicki Cruz.		
Approval of Agenda		Mary Andrews made, and Kit Stanley seconded a motion to approve the agenda.	The motion was adopted (4-0).
Petitions from the Public	None		
Approval of Minutes - August 3, 2021		Mary Andrews made, and Kit Stanley seconded a motion to approve the August 3, 2021, minutes.	The motion was adopted (4-0)
Staff Updates	None		
Old Business	None		

New BUSINESS			
Agenda Items	Discussion Point	Motions	Votes/Actions
Discussion on 2021 Public Hearing Process	<p>Carolyn Fanelli thanked the Boards for their participation in the virtual hearing process. This is our annual meeting to reflect and discuss any changes that may need to be made for the next hearing process.</p> <p>Things that worked well and should be continued or things that should be changed:</p> <p>What worked well -</p> <ol style="list-style-type: none"> 1. Grouping the agencies by objective. 2. We are all getting better with the zoom process. Chapel Hill and Carrboro staff checked with the agency to make sure they were comfortable with the zoom process. 3. Some agencies had a PowerPoint presentation and others used an oral presentation only. Sometimes there were issues with the PowerPoint. Jackie Thompson stated that the agencies were encouraged to present their PowerPoint in advance, so that the boards could review prior to the meeting and be prepared with questions. 4. Submitting questions from board members to agency in advance of hearing. 		

<p>Discussion on Human Services Funding Recommendation</p>	<p>Chapel Hill or Carrboro have not received guidance on when advisory boards will resume meeting in-person.</p> <p>Councilmember Stegman mentioned that there have been conversations about how we can all apply an equity lens to the Human Services Program. Residents have brought feedback to her and she wants to make sure that we consider and address the feedback we have received.</p> <p>Carolyn Fanelli reported that we have on the agenda an update on the diversity research that was initiated a few months ago. We will be gathering and looking at information, so that we will know how to inform future decisions.</p> <p>Carolyn thanked the Carrboro Human Services Commission for attending tonight's meeting.</p> <p>After much discussion and review of the proposed draft recommendation the board moved forward with recommending as prepared.</p>	<p>Kit Stanley made and Mary Andrews seconded a motion to approve the funding recommendation as compiled at the August 3rd meeting.</p>	<p>The motion was adopted (4-0)</p>
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<p>Discussion of Community Impact Award Recommendation</p>	<p>Amy Liu gave an overview of the committee members discussion points and questions for the board.</p> <p>After much discussion the board has decided the following:</p> <ol style="list-style-type: none"> 1. Community Impact Award recipients will be required to make a report before the board. 2. Community Impact Award recipients will have priority for funding the next year and then will not be eligible for the award for two years. 3. Adding the following question to the application: if you are not awarded a Community Impact Award, what would your agency's funding request be? 	<p>Mary Andrews made and Kit Stanley seconded a motion to approve the three-funding request discussion points.</p>	<p>The motion was adopted (4-0)</p>
<p>Update on Non-profit Diversity Research.</p>	<p>Sarah Vinas gave a brief update that we have done some preliminary research around what other communities are doing around nonprofit leadership and diversity. We recognize there is a real connection around this topic and how we center equity around the human services process and funding.</p>		

	<p>Staff is proposing to look more broadly at the Human Services Program overall and explore ways that center racial equity in the program and other potentially Town funding programs. Our staff has been working with Town of Carrboro and Orange County and we would like to do a racial equity analysis of the program. And following the racial equity analysis, the next steps would be to do some training for staff, board members, and agency partners around racial equity. Based on what we learn from the racial equity analysis we may make adjustment to the application or an addendum that would be a racial equity tool that agencies could fill out. Looking at working with GARE and getting assistance from other outside experts. The most immediate next step would be to survey agencies around the process, what some of the pain points are, and what inequities they are seeing in our process.</p>		
ADJOURNMENT	The meeting adjourned at 7:53pm.	Kit Stanley moved, and Amy Liu seconded a motion to adjourn.	The motion was adopted unanimously. (4-0)
Next Virtual Meeting –October 5, 2021			