Action Minutes
Library Board of Trustees

Meeting Date/Time: November 8, 2021 at 5:30 pm, Virtual Meeting - Zoom
Members Present: Tiffany Allen (Chair), Blaine Schmidt (Co-chair), C. Lucas Beal, Nicole Klett, Ruth Morgan, Judson Williamson, June Dunnick, Alison Smith
Members Absent: Dawn Rivers
Liaisons Present: Martha Brunstein (Friends of the Library), Tom Wiltberger (Foundation Chair)
Council Members Present: Jess Anderson (Council Liaison)
Staff Present: Susan Brown (Library Director) Meeghan Rosen (Library Assistant Director)

Agenda Item	Discussion Point	Motion/Votes	Action
Call to Order	Meeting called to order at 5:30 pm	N/A	N/A
Approval of Minutes	Approve September Action Minutes	Beal motioned Schmidt seconded	Unanimously approved
Foundation Update	Tom Wiltberger – Reviewing proposals from website designers. Preparing for annual board meeting. Investment funds are doing well in the market. Donation has been approved = $150,000 to library for new furnishings for lower level.	N/A	N/A
Friends Update	Martha Brunstein – Concluded book sales - 4 weekends in a row - brought in $18,950. Membership is back up to pre-pandemic levels.	N/A	N/A
Director's Report	Susan Brown – Making some key hires. Adding some great programs (especially for kids). Launching new innovative community driven services.	N/A	N/A
Old or Ongoing Business	Susan Brown – Update on COVID Operations: we are in step 4 = open for public computing and browsing and taking incremental steps towards full reopening. Update on OC Funding Taskforce - The Board voted to move forward with the task force but did not vote to fund a facilitator.	N/A	N/A
New Business	Susan Brown – Memorial Plaque Program – working on one plaque now as a prototype. Majority of the board showed approval of the framework of the program and for moving forward with developing the program. Susan Brown presented – 2021-22 Business Plan Overview Meeghan Rosen presented – Library Technology Systems Overview Susan Brown - CIPA Compliance – "Children's Internet Protection Act" = ties federal funding for technology to filtering software in public libraries and other places. We are not currently CIPA compliant. Would like to revisit our CIPA compliance so we can go after more grants and funding for technology. Next meeting Feb. 14th	N/A	N/A

Adjournment	Meeting adjourned at 7:03pm	Schmidt motioned Morgan seconded	Unanimously approved