



Easy Rider Advisory Board Action Minutes

Meeting Date/Time: Wednesday, June 14, 2023 @ 4 pm virtually via Zoom

Members Present: Hugh (Skip) Proctor, Bob Warren, Ellen Perry, Al Green, and Kim Tyler

Members Absent: Helen Clark, Claire Miller

Transit Staff Members: Melissa Patrick, Angie Steele, Cheonna Boyd

TOCH Staff Members: None

Visitor(s): Margaret Rundell

Agenda Item	Discussion Point	Motions	Votes/Actions
CALL TO ORDER	<ul style="list-style-type: none">Kim Tyler called the meeting to order at 4:12 pm after a quorum was verified.	<ul style="list-style-type: none">Bob Warren moved to accept the May minutes. The motion was seconded by Skip Proctor. The motion passed.	Skip Proctor, Bob Warren, Al Green, and Kim Tyler voted with a verbal yes.

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EZ RIDER SUPERVISOR'S REPORT	<ul style="list-style-type: none"> • Numbers for May: <ul style="list-style-type: none"> Total Scheduled Trips: 5265 Cancellations: 1219 No Shows: 180 Total Actual Trips: 3866 90.14% OTP • Melissa is preparing a letter to the customers that have a high number of habitual cancelled trips within the last six months. • Monthly Performance- May 2023 		

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<p>OTHER BUSINESS</p>	<ul style="list-style-type: none"> • Trapeze Update <ul style="list-style-type: none"> ○ Staff scheduled to do inhouse training on June 20. ○ Testing for internal staff scheduled for the following week. ○ Melissa will check in the testing phase to see if customers will get notifications when their reservation is made/cancelled, and when their ride is near or delayed. • EZRAC application review <ul style="list-style-type: none"> ○ EZRAC candidate Margaret Rundell joined the meeting and introduced herself to the group. • Kim thanked Cheonna and Melissa for attending the Low Vision group meeting. • Bob wanted to know if there is a status on extending the EZ Rider service area. Melissa talked to the planning manager, and they said that they would have to research the number of people affected and present findings to the Town Council. 	<ul style="list-style-type: none"> • A motion was made by Bob Warren to reappoint Hugh (Skip) Proctor and Kim Tyler and to appoint Margaret Rundell to the EZRAC. The motion was seconded by Ellen Perry. The motion passes. The Partners will now have to vote on these appointments. 	<p>Skip Proctor, Bob Warren, Al Green, Ellen Perry, and Kim Tyler voted with a verbal yes.</p>

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	This project is low on the Transit project development list. Bob offered to send a letter of support to the Transportation & Connectivity Advisory Board (TCAB).		
ADJOURNMENT		The meeting was adjourned at 5 pm.	
NEXT MEETING		July 12, 2023	