FY 2024-25 Outside Agencies Funding Application Orientation Workshop

What is the Outside Agencies' Funding Process?

- Each fiscal year, non-profit organizations that deliver community programs/services to the residents throughout Orange County, have the ability to apply for funding.

- 8th year of the joint application

New This Year!

Upfront Payments

Racial Equity questions incorporated in the Scoring Rubric

Target Population Demographics

New! Online Application Portal

https://chapelhillnc.portal.opengov.com

My Account   Search   Jeff ▾

Town of Chapel Hill, NC

Form Application Center

Welcome to the form application center for the Town of Chapel Hill.

Apply Online

Solid Waste Yard Waste Roll Carts	Select
Solid Waste Yard Trimmings Dumpster	Select
Solid Waste Garbage Roll Carts	Select
Solid Waste Bulky Item & Electronics Collection Form to request Bulky Item and/or Electronics pickup service.	Select
ARPA Quarterly Reporting	Select
Climbing Wall Release Form	Select
Human Services/Outside Agencies Funding Application Fiscal Year 2025	Select

Town of Chapel Hill, NC

My Account   Search   JH Jeff ▾

Apply Online

Human Services/Outside Agencies Funding Application Fiscal Year 2025

Thank you for your interest in the Human Services/Outside Agency Common Funding Application for Carrboro, Chapel Hill, and Orange County.

The Human Services/Outside Agencies Award program is for funding requests to support vital community services throughout Orange County. This is a very competitive process and typically awards are made to organizations that have been in operation for at least one year.
Eligible proposals:

- Are from established 501c3 organizations, with current documentation of their nonprofit status.
- Are in good standing with the Towns and County and do not have unresolved performance or compliance   issues.
- Align with at least one of the three strategic objectives of the Towns Human Services Result Framework (for Towns of Chapel Hill and Carrboro only).
- Align with at least one of the Board of County Commissioners Goals and Priorities (for Orange County only).
- Request $2,000 or more (for Town of Chapel Hill only).
- Are submitted on time and are complete.

Scroll Down to read all of the information and requirements.

Town of Chapel Hill, NC

My Account   Search   Jeff ▾

Have a project #?

Human Services/Outside Agencies Funding Application Fiscal Year 2025

Step 1 of 8 ·

Save Draft and Exit

Confirm your contact information

Ensure your contact information is up-to-date so that we can get in touch with you if needed.

First Name

Jeff

Last Name

Henighan

Email address

jhenighan@townofchapelhill.org

Phone Number

919-969-5047

Address 1

405 M.L.K. Blvd

Address 2 (Optional)

City

Chapel Hill

State

NC

ZIP/Postal Code

27514

Next ›

Have a project #?

Human Services/Outside Agencies Funding Application Fiscal Year 2025

Save Draft and Exit

Agency Information

Agency's Legal Name

Agency's Mailing Address (Street, City, State & Zip Code)

Agency's Physical Address (Street, City, State & Zip Code)

Agency's Web Address

Tax ID:

99-9999999

Date of Incorporation (Month/Year)

Executive Director Name

E-Mail Address

Telephone Number

Agency's Purpose/Mission Statement

Have a project #?

Human Services/Outside Agencies Funding Application Fiscal Year 2025

Program Funding Request

Add Program Funding Request

< **Back**

Next >

Funding Totals

Carrboro

1,000

Chapel Hill

1,000

Orange County

1,000

Total

3,000

< **Back**

Next >

Program Funding Request

Please list all of the current Fiscal Year Human Services (HS) funding requested for all programs and the proposed use of funds.

Program Name

TS Department

Town of Carrboro

1000

Town of Chapel Hill

1000

Orange County

1000

Total

Short description of proposed use of funds.

Cancel   Save

Program Information

Please submit for each program if applying for funding for more than one program.

Add Program Information

Back

Next >

Strategic Goals, Objectives & Results

Performance Indicators

Strategic Objective *
[Select your option ▾]

Intermediate Result *
[Select your option ▾]

If applying to Orange County, please select the funding area that best aligns with your program.
[Select your option ▾]

Based on the strategic objective, intermediate result, and/or funding area selected above, what are the performance indicators related to this program? ⊙

[   ]

Actual Outcomes 2022-2023
[   ]

Projected Outcomes 2023-2024
[   ]

Projected Outcomes 2024-2025
[   ]

Cancel   **Save**

Strategic Objective *   Intermedia
[Select your option ▾]   [Select ▾]

Select your option
1. Children improve their education outcomes
2. Residents increase their livelihood security
3. Residents improve their health outcomes

Intermediate Result *
[Select your option ▾]

Select your option
1.1 Children birth-to-k access early childhood development opportunities
1.2 Children demonstrate new grade-level-appropriate skills
2.1 Residents access the most appropriate social safety new services
2,2 Residents increase job skills appropriate for the local economy
3.1 Residents access basic health care services (primary, behavioral, dental)
3.2 Residents demonstrate new healthy lifestyles behaviors

If applying to Orange County, please select the funding area that best aligns with your program.
[Select your option ▾]

Select your option
Behavior Health
Food & Nutritional Services
Housing
Human Rights & Community Services
Juvenile & Adult Justice Services
Public Health & Health Education
Recreatonal
Senior Services
Youth Services

If you request more than $30 thousand from The Town of Chapel Hill, you will be applying for the Community Impact Award as well.

Please complete this section

Community Impact Award

If you are applying for the Town of Chapel Hill's Community Impact Award, please provide responses to the questions below. All other applicants, please skip these questions. (Responses should not exceed 100 words per question)

Please describe the impact the proposed programs will have on the target population. Please include specific quantitative and qualitative data in your response.

What methods/tools will your organization use to evaluate the proposed program's effectiveness? Please include specific examples, such as a logic model.

Please briefly describe how your proposed programs aligns with evidence-based approaches to addressing human service need(s).

Please describe one to three key partnerships/collaborations that add the most value to the success of the proposed programs.

If you are not awarded a Community Impact Award, what would your agency's funding request be?

‹ **Back**

Next ›

Applicant Statement

Disclosure of Conflicts of Interest

Are any board members or agency employees, including their immediate relatives and business associates, current beneficiaries of the proposed program for which funds are being requested?

Select your option

Are any board members or agency employees, including their immediate relatives and business associates, members of or related to members of the governing bodies of Chapel Hill, Carrboro, or Orange County?

Select your option

Are any board members or agency employees, including their immediate relatives and business associates, paid providers of goods or services to or have other financial interest in the proposed program?

Select your option

Are any board members or employees, including their immediate relatives and business associates, related to employees of that Town of Chapel Hill, Town of Carrboro, or Orange County?

Select your option

If the answer to any of the above is yes, please provide an explanation.

Non-discrimination Clause

Provider agrees as part of consideration of the granting of funds by funding agencies to the parties hereto for themselves, their agents, officials, employees and servants agree not to discriminate in any manner of these basis of race, color, gender, national origin, age, handicap, religion, sexual orientation, gender identity/expression, familial status or veterans status with reference to any activities carried out by the grantee, no matter how remote. The parties hereto further agree in all respects to conform to the provision and intent of Orange County Civil Rights Ordinance, as amended, and the Orange County Anti-discrimination Policy. This provision is enforced by action for specific performance, injunctive relief, or other remedy as by law provided; this provision shall be binding on the grantees, the successors and assigns of the parties hereto with reference to the above subject manner.

Applicant Statement

To the best of my knowledge and belief all of the above information is true and current. I acknowledge and understand that the existence of a potential conflict of interest does not necessarily make the program ineligible for funding, but the existence of an undisclosed conflict may result in the termination of any grant awarded.

Name of Person Submitting the Application

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Agency Role of Person Submitting the Application

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Agency Representative Signature

☐

By submitting this application, the agency representative noted above affirms they are either the Executive Director, or, if someone other than the Executive Director is submitting this application, they affirm the Executive Director has reviewed the application for accuracy and approved it for submittal.

**Enter your Full Name and check the box for Agency Representative Signature to sign the application.**

You will not need to physically sign.

Attachments

Include any additional files with your submission. Any box marked "Required" is required to submit your application. Please note the maximum allowed file size for any upload is 100 MB.

Attachment	File	
FY2024-2025 Program Demographics **Required**	No file uploaded	**Upload**
Agency Budget **Required** Attach a completed Final Agency Budget Worksheets FY2024-25.xlsx. If you're using a different budget file, it must contain the same information and have a similar format to the agency budget worksheet. Please explain **other** in your budget. Only PDFs will be accepted.	No file uploaded	**Upload**
Program Budget **Required** Attach a completed Final Program Budget Worksheets FY2024-25.xlsx. If you're using a different budget file, it must contain the same information and have a similar format to the program budget worksheet. Please explain **other** in your budget. Only PDFs will be accepted.	No file uploaded	**Upload**
List of Board of Directors **Required** Provide the following information about each member of the board of directors: • name, • telephone number, • address, • occupation or affiliation, • identify if principal officers of the governing body, • and length of term.	No file uploaded	**Upload**

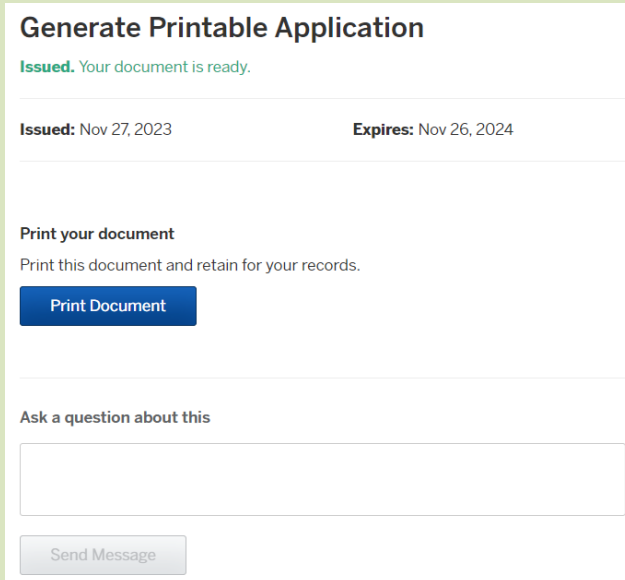All of the attachments are Necessary for the application, but only the Required Documents will prevent submission.
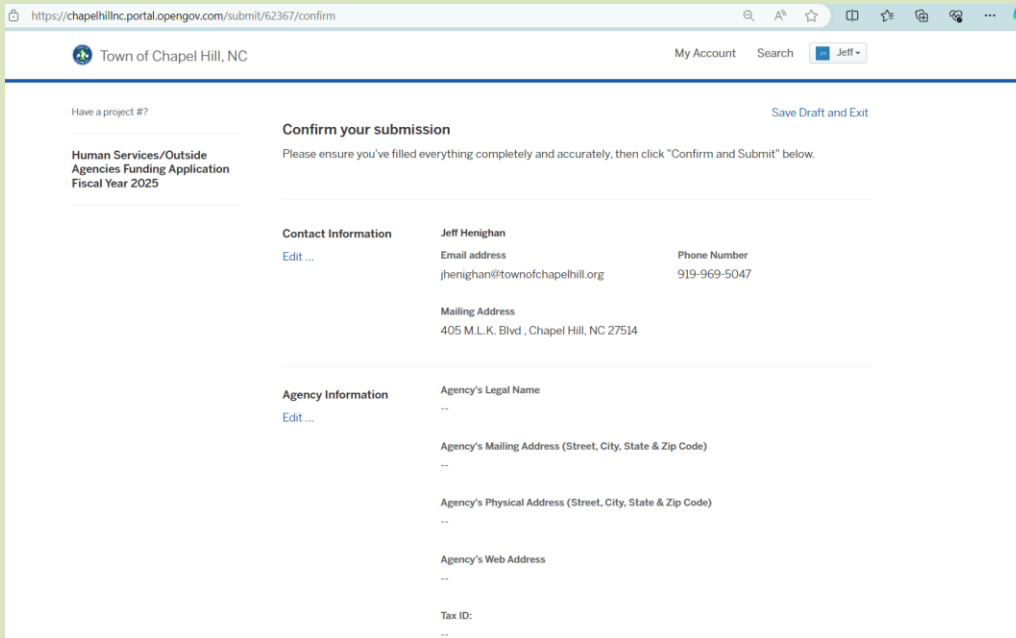
Review your submitted information.

To Print: Selct Ctrl + P on your keyboard or got to File > Print to print the screen.

Then Click Next.

This screen confirms that your application has been submitted.

You do not need to Print the Document as you will do so on the previous screen.

FY 2024-25 Outside Agency Funding Application
Reference Material

Human Services Program Results Framework

The Town of Chapel Hill and the Town of Carrboro's Human Services Program funds programs that improve education, livelihood security, and health outcomes for all residents. The program's overarching goal is to achieve economic and social wellbeing and opportunities to thrive for all residents, particularly those who are low-income or otherwise disenfranchised.

Goal: All Chapel Hill and Carrboro residents experience economic and social well-being & opportunities to thrive.

Strategic Objective 1: Children improve their education outcomes

Strategic Objective 2: Residents increase their livelihoods security

Strategic Objective 3: Residents improve their health outcomes

Intermediate Result 1.1: Children birth-to-K access early childhood development opportunities

Intermediate Result 1.2: Children demonstrate new grade-level-appropriate skills

Intermediate Result 2.1: Residents access the most appropriate social safety net services

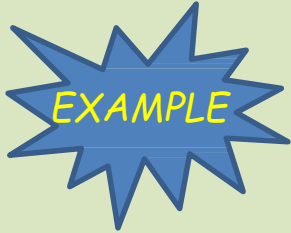**Intermediate Result 2.2:** Residents increase job skills appropriate for the local economy

Intermediate Result 3.1: Residents access basic health care services (primary, behavioral, dental)

Intermediate Result 3.2: Residents demonstrate new healthy lifestyle behaviors

FY 2024-25 Outside Agency Funding Application
Program Info Continued

EXAMPLE

Strategic Objective 1 (please choose one from the Results Framework)	☐ Children improve their educational outcomes		
	☐ Residents Increase their livelihood security		
	X Residents improve their health outcomes		

Intermediate Result (please choose one from the Results Framework)	IR3.2: Residents demonstrate new healthy lifestyle behaviors		
RESULTS		Actual 2017-18	Estimated 2018-19	Projected 2019-20

| Performance Indicators (Please choose at least one performance indicator to report on from the Results Framework, and add additional performance indicators that you would like to report to the Towns. Please insert additional rows as needed, listing one per row).	# of parents that engage their kids in recreational activities they organize at home	Actual 2017-18	Estimated 2018-19	Projected 2019-20
		0	0	100

The above example was covered as part of the Performance Measures Workshop held on November 3, 2021.
A recording of this workshop is available here:
https://chapelhill.granicus.com/MediaPlayer.php?clip_id=5246 Keep this link?

FY 2024-25 Outside Agency Funding Application
Program Info Continued Opengov screen

Remember
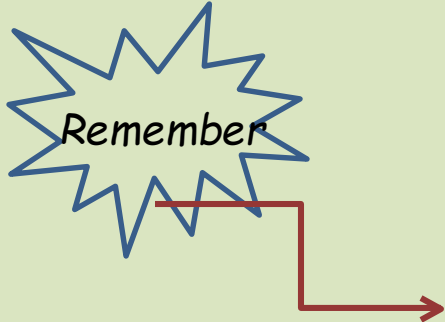
Please use the drop down menu below to select which function area best aligns with your agency and program(s) in which you are requesting funding. **Please select only one from the drop-down menu below.**

Please select a function area
Choose an item.

- Arts and Culture Services
- Behavior Health
- Food and Nutritional Services
- Housing
- Human Rights and Community Services
- Juvenile and Adult Justice Services
- Other
- Public Health and Health Education
- Recreational
- Senior Services
- Youth Services

...hat function area best aligns with your organization:

...performance measures below.

...e put the actual number equivalence.
...nce measures are outcome based and not outputs.

Program Goal # 1	
Performance Measure *(How will you accomplish your goal?)*	
Actual Results (Outcome) *Ending FY19-20*	
Projected Results (Outcome) *Ending FY2021*	
Projected Results (Outcome) *Ending FY2022*	

Program Goal # 2	
Performance Measure *(How will you accomplish your goal?)*	
Actual Results (Outcome) *Ending FY19-20*	
Projected Results (Outcome) *Ending FY2021*	

FY 2024-25 Outside Agency Funding Application
Program Info Continued

The County is requesting 3 performance measures per program.

Program Goal # 1	Increase # of youth ages 12-14 who replace screen time with physical activity
Performance Measure *(How will you accomplish your goal?)*	# of parents that engage their kids in recreational activities
Actual Results (Outcome) *Ending FY19-20*	70
Projected Results (Outcome) *Ending FY2021*	75
Projected Results (Outcome) *Ending FY2022*	100

OR

Program Goal # 2	Increase # of participants ages 18-50 who obtain employment and keep employment (> 1 year)
Performance Measure *(How will you accomplish your goal?)*	% of participants will secure stable employment
Actual Results (Outcome) *Ending FY19-20*	88 % (24 out of 27)
Projected Results (Outcome) *Ending FY2021*	90 % (26 out of 29)
Projected Results (Outcome) *Ending FY2022*	95% (29 out of 30)

Please use Outcome based performance measures instead of output.

EXAMPLE

YOUR PERFORMANCE MEASURES SHOULD BE BRIEF AND CONCISE.
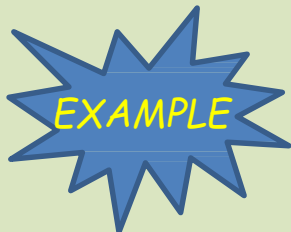
Flow: Mission > Goal > Objective > Measure (outcome)

FY 2024-25 Application Process Timeline

DATE	ACTIVITY
November 2023	Funding Application Posted on Website
November 30, 2023 (9:00am-11:00am)	Application Orientation Workshop ➤ **Southern Human Services Center**
November 2023 – January 2024	Agency Prepares Application
December 14, 2023 (9:00am –10:00am) *Registration will open one week prior to the event. Please register here on the Town of Chapel Hill's Calendar page.*	Virtual Q&A Session
January 5, 2024 (9:00am-10:00am) *Registration will open one week prior to the event. Please register here on the Town of Chapel Hill's Calendar page.*	Virtual Q&A Session
January 12, 2024	Application Deadline 5:00 pm
February – May 2024	Application Review & Agency Presentations *No Agency Presentation will be required for Town of Chapel Hill requests in the amount of $5,000 or less.* **Agency Presentations for Town of Carrboro requests in the amount of $5,000 or less are optional.*
June 2024	Agency Funding Approval by Board/Council
July 2024	Contracts Executed & Programs Begin

NOTE: The Orientation and Q & A sessions will be held virtually.

FY 2024-25 Outside Agency Submission Information

The Online Application Submittal Deadline for the Fiscal Year 2025 is: Friday, **January 12, 2024 at 5:00 PM**

https://chapelhillnc.portal.opengov.com

Please note that late, handwritten, or incomplete applications will not be accepted.

Questions are to be submitted electronically to:

Town of Chapel Hill: humanservices@townofchapelhill.org
Town of Carrboro: humanservices@townofcarrboro.gov
Orange County: outsideagencies@orangecountync.gov

Questions?

THANK YOU!