

Town of Chapel Hill
2023-2024 Income Verification Form

Last updated: 6/15/2023

Organization: _____ Program: _____

Name of Program Participant: _____

Name of Parent (if Participant is under 18 years old): _____

Home Phone Number: _____ Cell Phone Number: _____

Street Address: _____

City, State, Zip Code: _____

Required Demographic Information

Please fill out the following information - **completed all three (3) questions.**

1. Is the head of your household a **female single parent**? _____yes _____no

2. **Race:** _____ White _____ Black or African-American
 _____ Asian _____ American Indian or Alaska Native
 _____ Native Hawaiian or Other Pacific Islander
 _____ Other: *please list* _____

3. **Ethnicity** (please check one): _____ Hispanic or Latino _____ Not Hispanic or Latino

Calculating Household Income

In order to calculate your household's income, please fill out the worksheet on the following page.

The following sources of income should be considered when calculating total household income:

1. Wages, salaries, tips, commissions, etc. (except full-time students);
2. Self-employment income from own non-farm business, including proprietorships and partnerships (except full-time students);
3. Interest, dividends, net rental income, or income from estates or trusts;
4. Social Security or railroad retirement;
5. Supplemental Security Income, Aid to Families with Dependent Children, or other public assistance or public welfare programs;
6. Retirement, survivor, or disability pensions; and
7. Any other sources of income received regularly, including Veterans' (VA) payments, unemployment compensation, child support and alimony.

Turn to the next page for the Household Income Worksheet



Household Income Worksheet

List <u>ALL</u> Household Members	Income Source	Monthly Income	Annual Income
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
			Total Annual Income:

Household members are those who live in the same home as their primary residence.

Household Income Level

Using the number of household members listed above and the household's total annual income from above, please identify the correct income level. If the household's total annual income is between levels, circle the income level that is **greater** than the household's total annual income.

<i>Income Level</i>	1 person	2 people	3 people	4 people	5 people	6 people	7 people	8 people
30% area median income	\$21,250	\$24,300	\$27,350	\$30,350	\$35,140	\$40,280	\$45,420	\$50,560
50% area median income	\$35,400	\$40,450	\$45,500	\$50,550	\$54,600	\$58,650	\$62,700	\$66,750
80% area median income	\$56,650	\$64,750	\$72,850	\$80,900	\$87,400	\$93,850	\$100,350	\$106,800

Source: U.S. Department of Housing and Urban Development. FY2023 AMI = \$116,200 for a four (4) person household.

Does your total household income **exceed 80% of the area median income** by household size?
_____yes _____no

I hereby certify that the above information is complete and accurate to the best of my knowledge. The income estimate includes **income for all household members**. I agree to submit additional support documentation if requested by the Town. I understand that the information provided to the Town of Chapel Hill will become part of the public record and therefore will be open to public examination.

Participant's Signature (or Parent's Signature if participant is under 18 years old) _____
Date

Program Administrator's Signature _____
Date