

**PARKS, GREENWAYS, AND RECREATION COMMISSION  
AGENDA**

**7:00 P.M., Tuesday, March 19, 2024**

**Virtual Meeting  
Chapel Hill, NC**

Roll Call: Renuka Soll, Chair, Marcella Twamley, Vice Chair, Shane Brogan, Holly Burnham, Jane Harris, Orange County Representative, Margaret Moore, Lydia Kivihya-Ndugga, and Christopher Worrell

- 7:00 p.m. 1. Welcome and Roll Call – Chair
- 7:05 p.m. 2. Approval of Minutes (January 16, 2024, and February 20, 2024)
- 7:10 p.m. 3. Communications and Petitions from Commission, Council Liaisons, and Staff
- 7:20 p.m. 4. Questions and Petitions from the Public in Attendance
- 7:30 p.m. 5. Carrboro Recreation, Parks and Cultural Resources Department – Capital Improvement Program Projects Overview – Marcia Purvis, Principal Planner, Charles Harrington, Town of Carrboro Recreation Administrator and Brandi Brinker, Town of Carrboro Facilities Administrator
- 7:50 p.m. 6. Morgan Creek Greenway East Extension Project - Update and Technical Report – Marcia Purvis, Principal Planner, Nia Rodgers, McAdams Senior Project Manager
- 8:10 p.m. 7. Boards and Commissions Review and Realignment – Atuya Cornwell, Director of Parks and Recreation Department, Susan Brown, Executive Director of Strategic Communications & Marketing, and Anita Badrock, Director of Employee Engagement and Organizational Development
- 8:30 p.m. 8. Cemetery Update - Kevin Robinson, Manager Parks Operations and Planning
- 8:45 p.m. 9. Liaison reports  
Liaisons may make reports on topics of interest to the entire Commission:
- Community Design Commission Margaret Moore
  - Community Tree Committee Marcella Twamley
  - Cultural Arts Commission Kivihya-Ndugga

PARKS, GREENWAYS, AND RECREATION COMMISSION  
AGENDA  
Tuesday, March 19, 2024  
Chapel Hill, NC

- Environmental Stewardship Advisory Board Christopher Worrell
- Friends of Chapel Hill Parks & Recreation Shane Brogan
- New Hope Creek Corridor Advisory Committee TBD
- Orange County Department of Aging TBD
- Orange County Parks/Recreation Council Jane Harris
- Planning Commission Holly Burnham
- Transportation & Connectivity Advisory Board Renuka Soll
- Youth Council TBD
- Racquet Sports (Tennis & Pickleball) Stakeholders Committee Renuka Soll
- Inclusive Playground Work Group Marcela Twamley

9:00 p.m. 10. Adjourn

**AGENDA NOTES**

3. Communications and Petitions:

**EVENTS**

Parks and Recreation Department Summer Camp registration begins today, March 19 for residents and Thursday, March 21 for non-residents. More information can be found here.

[Registration for Spring and Summer Camp Recreation Programs](#)

Parks and Recreation staff are conducting a series of community engagement meetings with sports and recreation program participants and user groups to highlight recent program accomplishments and share 2024 plans. Meetings will take place through early April. Full schedule is available here: [2024 Community Engagement Opportunities | Town of Chapel Hill, NC](#) and is posted at recreation facilities. Meeting summaries are also being posted to the respective program and facility webpages via [www.chapelhillparks.org](http://www.chapelhillparks.org).

## PROJECTS

**Teen Center:** Painting and repairs to enhance the rooms, floors, and lighting within the facility are continuing with a Soft Opening and Ribbon Cutting being scheduled for Spring 2024.

**Installation of Outdoor Automated External Defibrillator (AED):** AEDs will be installed outdoors adjacent to athletic fields and courts at several parks. Parks and Recreation staff will coordinate high level overview sessions on CPR and AED use. Schedule of over sessions and a full listing of the park locations where the outdoor AEDs will be shared in early April.

Greenways, Sidepaths, and Parks Projects Progress: Following are brief updates. Commission members should contact the staff if they have questions or comments.

*Bolin Creek Greenway Umstead to Estes Drive Extension Planning, Community Engagement, and Design Project:* \$500,000 American Rescue Plan Act funding is in place. The Transportation Planning Division manages this project, which will be planned in conjunction with the Estes Drive Extension Project. A planning and engineering firm has been selected and award is expected Spring 2024.

*Hargraves Park Tennis Courts:* Construction is in progress to resurface the three existing tennis courts. Staff is working with the construction contractor, the project engineers and landscape architect to see if additional work can be done to prolong the pavement cracking that occurs due to existing soil conditions. Work is scheduled to be complete Spring 2024 and a ribbon cutting event will be scheduled.

*Comprehensive Systemwide Master Plan:* \$300,000 from the Penny for Parks funding is in place for this project. The Request For Qualifications (RFQ) have been received from architecture, engineering, and landscape architect firms to update the 2013 Master Plans for Parks and Greenways. Town team members are reviewing the Statement of Qualifications received with award is expected to occur Spring 2024.

*Homestead Skate Park:* \$500,000 in American Rescue Plan Act funding is in place for the skate park upgrades 5th Pocket Skateparks is working on the design documents after receiving input from the public as part of the Community Engagement Phase. 5th Pocket Skateparks has recently worked with a neighboring jurisdiction on their skatepark project.

*Inclusive Playground Equipment at Chapel Hill Community Center Park:* \$500,000 and Systemwide Playground Accessibility (\$285,000) in American Rescue Plan Act funding is in place for this project. Community Engagement meetings were held on February 11 and 15. Plans are being updated to incorporate input received as part of the Community Engagement process. Plans are scheduled to be complete Summer 2024.

PARKS, GREENWAYS, AND RECREATION COMMISSION  
AGENDA  
Tuesday, March 19, 2024  
Chapel Hill, NC

*Teen Center Study:* \$65,000 American Rescue Plan Act funding is in place. Staff anticipates proceeding with the project shortly after the Comprehensive Systemwide Master Plan firm is selected.

*Morgan Creek Trail Project*

**West Section:** The selection process for hiring planning, landscape architecture, and engineering firm to finish the planning design, community engagement, permitting, and construction documents for the West Section of Morgan Creek Greenway is complete. A fee proposal has been received from the selected firm, and a contract should be awarded this month. The Community Engagement Phase will commence Summer 2024.

For more information, please visit the project webpage:

<https://www.townofchapelhill.org/government/departments-services/parks-and-recreation/planning-and-development/morgan-creek-trail-phase-3>

*Tanyard Branch Trail:* \$200,000 in American Rescue Plan Act funding is in place for creating a trail connector to the Tanyard Branch Affordable Housing Project. Transportation Planning Division is managing this project.

4. Questions and Petitions from the Public in Attendance

5. Carrboro Recreation, Parks and Cultural Resources Department – Capital Improvement Program Projects Overview - Marcia Purvis, Principal Planner, Charles Harrington, Town of Carrboro Recreation Administrator and Brandi Brinker, Town of Carrboro Facilities Administrator will share information on Carrboro Recreation, Parks and Cultural Resources Department Capital Improvement Program and Projects being planned, designed and constructed.

6. Morgan Creek Greenway East Extension Project - Technical Report and Update – Marcia Purvis, Principal Planner, Nia Rodgers, McAdams Senior Project Manager will share information on the community engagement portion of the project and review the preliminary engineering technical report results and next steps.

7. Boards and Commissions Review and Realignment – Atuya Cornwell, Director of Parks and Recreation Department, Susan Brown, Executive Director of Strategic Communications & Marketing and Anita Badrock, Director of Employee Engagement and Organizational Development, will review and discuss the Town's Boards and Commissions Realignment process, including;

- How this work was initiated
- Interests that have informed the proposed framework

## PARKS, GREENWAYS, AND RECREATION COMMISSION

### AGENDA

Tuesday, March 19, 2024

Chapel Hill, NC

- Explain more about the proposed framework
- Hear Commission member's thoughts and answer questions about it
- Review the next steps

8. Cemetery Update - Kevin Robinson, Senior Manager of Planning and Park Operations, will present information on cemetery improvements.

9. Liaison Reports– Receive reports from Commission members who liaise with Advisory Boards.

### **FUTURE MEETING ITEMS**

1. Morgan Creek Greenway East Extension Project – Feasibility Report Update  
✓ March 19, 2024
2. Parks and Recreation Department Programs and Camps 2024 - Overview  
✓ April 16, 2024
3. Sponsorships and Parks Donation Program – Review and Update  
✓ April 16, 2024
4. Volunteer Program  
✓ April 16, 2024
5. Orange County Capital Improvement Program Projects - Orange County Parks and Recreation Division  
✓ May 21, 2024
6. Commission Interviews  
✓ May 21, 2024
7. Inclusive Playground Design Options – Review  
✓ May 21, 2024
8. Comprehensive Parks and Recreation Master Plan – Content Review  
✓ May 21, 2024
9. Parks and Recreation Project Expenditures – Review and Update  
✓ June 18, 2024 (in-person meeting)