



**Action Minutes
Cultural Arts Commission**

Meeting Date/Time: Jan 17, 2024, 5:30 pm. Chapel Hill Public Library Room C

Members Present: Jenni Lawson(Chair), Diane Pledger (Vice Chair), Annetta Streater, Laurie Hinzman White, Meredith Graham, Nic Johnson, Xilong Zhao

Liaisons Present: Elizabeth Sharp, Council Liaison; Kelli Crispin, Carrboro Liaison; Lydia Kivihya-Ndugga, CH Parks & Greenways Liaison; Holly Burnham, guest.

Staff Present: Meeghan Rosen, Interim Library Director; Anita Badrock, Town Ombuds; Susan Brown, Executive Director for Strategic Communications & Marketing; Steve Wright, Public Art Coordinator.

Agenda Item	Discussion Point	Motion/Votes	Action
Call to Order	Meeting called to order at 5:35	None	None
New Business	Members welcomed Council Member Elizabeth Sharp as new liaison to the Commission.	None	None
New Business	<ul style="list-style-type: none"> Susan Brown and Anita Badrock shared information about staff’s work to assess and standardize Town Boards and Commissions. The Commission’s petition to change its name, meeting schedule, membership, and role is in line with broader Town efforts and is likely to be formally approved in the months ahead. Meeghan will email members a link to the 11/13/23 Council work session and staff presentation on proposed changes to standardize boards & commissions. 	None	None
Old/Ongoing Business	<ul style="list-style-type: none"> Vote to approve action minutes from April 2023 and October 2023 meetings. 	Motion to Approve Pledger/Streater.	Approved unanimously
Interim Director’s Report	<ul style="list-style-type: none"> Recruitment for Director of Library and Community Arts & Culture is underway. Please share the job posting with your networks. Recruitment for Assistant Director of Library and Community Arts & Culture will be posted around January 22. Please share the job posting with your networks. Staff are finalizing the 2024 calendar of events and preparing marketing materials. Staff will issue many calls for artists in 2024. Calls are promoted via many channels, including social media, newsletter, direct invitations, and website. Call for storm drain muralists is now open. The Town’s July 4, 2024, event will be a fireworks show again this year. Staff are investigating the desirability and feasibility of transitioning to a drone show in the future. Drone shows are more expensive, though less dangerous. 	None	None
Report from Carrboro Arts Committee	<ul style="list-style-type: none"> Carrboro Arts Committee meets virtually every month on Zoom (2nd Tuesdays). 	None	None

Agenda Item	Discussion Point	Motion/Votes	Action
	<ul style="list-style-type: none"> • Would welcome a liaison from the Chapel Hill Arts Commission. Carrboro Committee's liaison to the Commission is a non-voting member. • Lots of murals going up in Carrboro now. Film Festival sold out. Received report from The Arts Center. 203 Project is tentatively scheduled to open in Sept 2024. 		
Report from Parks & Greenways Commission	<ul style="list-style-type: none"> • Excited about upcoming project to paint Bolin Creek Owasa pipes. Looking forward to completing first basketball mural when the weather warms up. 	None	None
Old/Ongoing Business	<ul style="list-style-type: none"> • Arts & Culture Award Program Update. 11 diverse applications received. Applicants asked for different amount of money. Town has allocated \$43,500 to Award Program this year. If all funds are not awarded, Council could consider reallocating the balance remaining. Staff are compiling review packets. Review team will include 3 CA&C staff, a local artist, Town DEI Officer, Town Community Relations Manager, and 3 Commission members. Annetta Streater, Xilong Zhou, and Meredith Graham volunteer to participate. Steve Wright will schedule next steps. Review team will score applications based on uniform rubric then recommend winning agencies. Council will vote on recommendation in April/May. Funds will be awarded in June 2024. • Discussion about making meetings more accessible to all. Members would like to further discuss hybrid/virtual Commission meeting options at March 20 in-person meeting. 	None	None
Adjournment	Meeting adjourned at 6:50	Motion to Adjourn: Streater/Zhou	Unanimously approved
	Next Meeting March 20 th , 2024		