



**Action Minutes  
Library Advisory Board**

**Meeting Date/Time:** February 12, 2024, Chapel Hill Public Library Room

**Members Present:** Tiffany Allen (Chair), Blaine Schmidt (Vice Chair), Ruth Morgan, Samantha Kaplan, Patrick Gunsch, Michael Delafield, Kulwadee Yung

**Liaisons Present:** Council Liaison; Matt Nash, Foundation Liaison

**Staff Present:** Meeghan Rosen, Interim Library Director

<b>Agenda Item</b>	<b>Discussion Point</b>	<b>Motion/Votes</b>	<b>Action</b>
<b>Call to Order</b>	Chair called the meeting order at 5:32	None	None
	Reviewed Draft November meeting minutes. Correct the spelling of Sami Kaplan’s name. Minutes approved.	Gunsch/Schmidt	Unanimously approved
<b>Liaison Reports</b>	<p>Foundation Report. Introduction to Matt Nash, new Chair of the Foundation Board. The Foundation stewards the Love Trust and Rohrbacher fund. Recent rebranding, website, focused on raising legacy funds. Foundation is working with the Friends and staff to create new lobby sign about how to give to support the library.</p> <p>Friends Report. Ruth Morgan reports that book sales, operations, and memberships are going well. Revenues are ahead of schedule this fiscal year. Planning to purchase new technology in support of sales. Updating their bylaws to allow electronic voting. Online auction after April 2024 Big Book Sale. New focus on Facebook and Instagram.</p> <p>The Advisory Board is interested in hearing more about social media from Hannah Olson, Library Marketing &amp; Communications Coordinator, and Julie Daniels, FCHPL.</p>	None	None
<b>Director Report</b>	Director presented an overview of Library mission, operations, staffing, divisions, funding. Recruitment for new Director and Assistant Director of Library and Arts & Culture is on schedule and going well.	None	None
<b>Old/Ongoing Business</b>	Mayor & Town Manager recently met with Board Chairs to discuss work to assess and improve Town Boards & Commissions. Staff task force led by Susan Brown is working on recommendations for Council.	None	None
<b>New Business</b>	None		
<b>Adjournment</b>	Meeting adjourned at 6:52	Kaplan/Gunsch	Unanimous