

All: You can also find that video [here](#) along with other information about the study.

Thank you!

CB

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From: CHRIS BLUE <CBLUE@townofchapelhill.org>

Sent: Wednesday, October 23, 2024 3:15 PM

To: Town Email Users <alltown@townofchapelhill.org>

Subject: PLEASE READ AND WATCH: Class and Comp Orientation Video for Staff

Importance: High

Town team: I'm writing with some important information about the Pay and Classification Study that is just getting underway.

Our consultant, Evergreen Solutions, made a helpful video to introduce themselves and the Study process, how to take the Job Assessment Tool (JAT) questionnaire, and to tell us what will happen next. You can find that video here https://youtu.be/nas-T_KQGIg?si=961lZk3VfmynCmS7.

The next step is that all employees will receive their Job Assessment Tool early next week directly from Evergreen Consulting so **please be on the lookout for that**. You will have about **ten days** to complete the survey so please respond as soon as you get the link to make sure your voice is heard.

I know we are moving fast on this project and that you may have questions. But, I want to get this work done quickly (and well!) so we have the results in time to inform our budget preparation. So, if you do have any questions, please reach out to Cliff Turner (cturner@townofchapelhill.org, 919-969-5067), Sarah Poulton (spoulton@townofchapelhill.org, 919-969-5009) or Anita Badrock (abadrock@townofchapelhill.org, 919-969-5002). They will be glad to provide you with any additional information.

Thanks,

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