

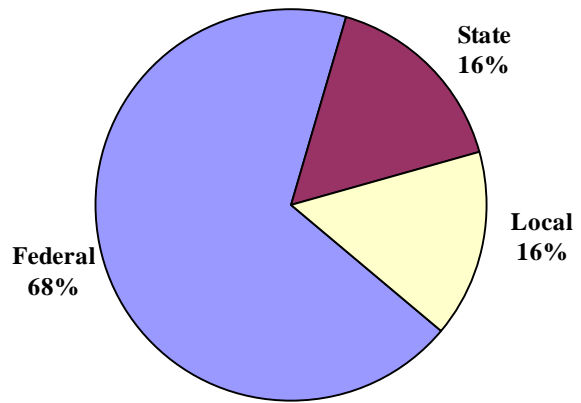
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GRANTS FUND

The Grants Fund was established to account for miscellaneous small grants that would otherwise be accounted for in the General Fund.

Grant Sources - Historical Trend



GRANTS FUND

BUDGET SUMMARY

The Grants Fund was established in 2004-05 to account for grants previously included in the General Fund. The grants already included for 2010-11 provide continued funding for firefighter positions. Three Planning grants are also included in 2010-11 to provide personnel and operating funding for transportation planning.

EXPENDITURES

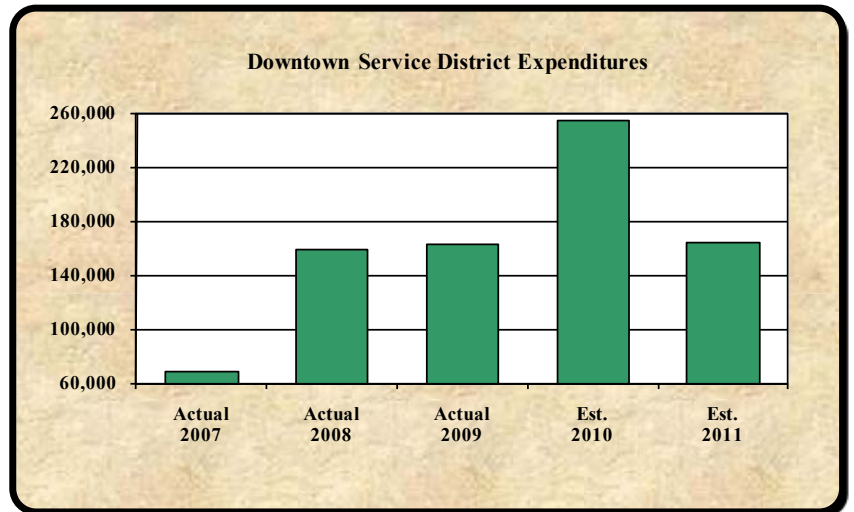
	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Police Grants	\$ 153,193	\$ -	\$ 531,769	\$ 431,454	\$ -	N/A
Fire Grants	539,411	551,883	842,968	509,331	564,206	2.2%
Planning Grants	233,980	-	401,715	341,715	312,538	N/A
Other Grants	50,796	-	31,204	6,213	-	N/A
Total	\$ 977,380	\$ 551,883	\$ 1,807,656	\$ 1,288,713	\$ 876,744	58.9%

REVENUES

	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Grants	\$ 653,759	\$ 198,720	\$ 1,176,817	\$ 842,975	\$ 310,318	56.2%
Charges for Service	25,973	-	25,000	25,000	-	N/A
Transfer from General Fund	281,997	353,163	580,016	394,915	554,423	57.0%
Transfer from Transit	8,300	-	18,731	18,731	12,003	N/A
Appropriated Fund Balance	7,351	-	7,092	7,092	-	N/A
Total	\$ 977,380	\$ 551,883	\$ 1,807,656	\$ 1,288,713	\$ 876,744	58.9%

DOWNTOWN SERVICE DISTRICT FUND

The Downtown Service District Fund accounts for the programs and capital improvements for the downtown service district established by the Town Council.



DOWNTOWN SERVICE DISTRICT FUND

Major Revenue Sources – Descriptions and Estimates

The revenue source for the Downtown Service District is the special district property tax. The tax rate of 7.1 cents is unchanged from FY 2009-10, and is expected to yield a total of about \$163,000 in FY 2010-11.

Adjustments to the Downtown Service District border were last made for the 2006-07 fiscal year to take into account changes in business status between commercial and residential uses.

Major Expenditures and Estimates

The budget provides for continued funding for the Chapel Hill Downtown Partnership of about \$116,000. The Chapel Hill Downtown Partnership brings the resources of the Town, University and downtown community together to maintain, enhance and promote downtown as the social, cultural and spiritual center of Chapel Hill through economic development. The budget for FY11 continues funding for a groundskeeper (\$46,924) dedicated to the downtown area.

<i>DOWNTOWN SERVICE DISTRICT FUND</i>			
<i>STAFFING COMPARISONS - IN FULL-TIME</i>			
	2008-09 ADOPTED	2009-10 ADOPTED	2010-11 ADOPTED
Groundskeeper*	1.00	1.00	1.00
Downtown Service District Fund Totals	1.00	1.00	1.00
*Position supervised by Parks and Recreation			

DOWNTOWN SERVICE DISTRICT FUND BUDGET SUMMARY

The Downtown Service District Fund tax rate of 7.1 cents for 2010-11 provides for continued funding of the groundskeeper position dedicated to the downtown area, including a 13.9% increase in medical insurance. The balance of revenues is allocated to the Chapel Hill Downtown Partnership.

EXPENDITURES

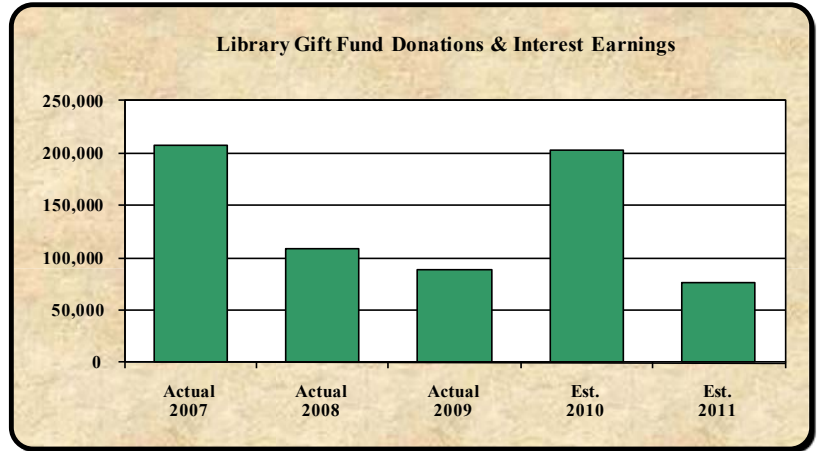
	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Personnel	\$ 43,032	\$ 44,861	\$ 44,861	\$ 43,897	\$ 46,924	4.6%
Professional Services	-	50,000	50,000	50,000	-	-100.0%
Contracted Services	119,305	120,000	120,000	120,000	116,376	-3.0%
Grants/Deferred Loans	-	-	40,000	40,000	-	N/A
Reserve	-	-	-	-	-	N/A
Total	\$ 162,337	\$ 214,861	\$ 254,861	\$ 253,897	\$ 163,300	-24.0%

REVENUES

	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Property Taxes	\$ 160,921	\$ 163,300	\$ 163,300	\$ 163,300	\$ 163,300	0.0%
Interest Income	1,284	-	-	494	-	0.0%
Gifts and Donations	-	-	-	20,000	-	
Appropriated Fund Balance	132	51,561	91,561	70,103	-	-100.0%
Total	\$ 162,337	\$ 214,861	\$ 254,861	\$ 253,897	\$ 163,300	-24.0%

LIBRARY GIFT FUND

The Library Gift Fund accounts for private contributions to the Town's library.



LIBRARY GIFT FUND

BUDGET SUMMARY

The adopted budget for the Library Gift Fund for 2010-11 reflects 19.1% decrease in expected donations. The Library Gift Fund continues to budget a transfer to the General Fund to support Library operations, at an amount of \$45,000 for FY11.

EXPENDITURES

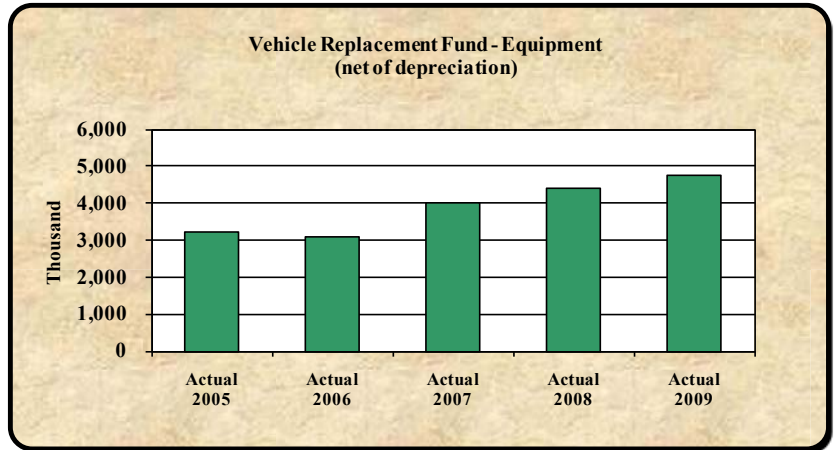
	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Other Expense	\$ 3,699	\$ -	\$ -	\$ -	\$ 24,400	N/A
Contribution to Reserve	-	19,000	10,000	9,169	6,600	-65.3%
Transfer to General Fund	124,000	75,000	175,000	175,000	45,000	-40.0%
Transfer to Multi-Year Capital Project Fund	-	-	71,025	71,025	-	N/A
Total	\$ 127,699	\$ 94,000	\$ 256,025	\$ 255,194	\$ 76,000	-19.1%

REVENUES

	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Interest Income	\$ 2,858	\$ -	\$ -	\$ -	\$ -	N/A
Gifts and Donations	85,485	94,000	204,000	203,169	76,000	-19.1%
Appropriated Fund Balance	39,356	-	52,025	52,025	-	N/A
Total	\$ 127,699	\$ 94,000	\$ 256,025	\$ 255,194	\$ 76,000	-19.1%

VEHICLE REPLACEMENT FUND

The Vehicle Replacement Fund accounts for the purchase and financing of motor vehicles and related costs to other Town departments.



VEHICLE REPLACEMENT FUND BUDGET SUMMARY

The revised budget for 2009-10 for the Vehicle Replacement Fund includes the purchase of capital equipment which includes an air sweeper, three dump trucks, four garbage trucks and a bucket truck. Purchases planned for FY 2010-11 include dump trucks, an excavator, a street roller and a backhoe.

EXPENDITURES

	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Lease Purchase Payments	\$ 1,350,213	\$ 1,350,730	\$ 1,350,730	\$ 1,350,730	\$ 1,240,000	-8.2%
Other Expense	13,182	25,000	25,000	5,000	25,000	0.0%
Capital Equipment	1,495,635	1,624,200	1,663,700	1,604,000	1,600,000	-1.5%
Contribution to Reserve	-	374,270	374,270	202,089	485,000	29.6%
Total	\$ 2,859,030	\$ 3,374,200	\$ 3,413,700	\$ 3,161,819	\$ 3,350,000	-0.7%

REVENUES

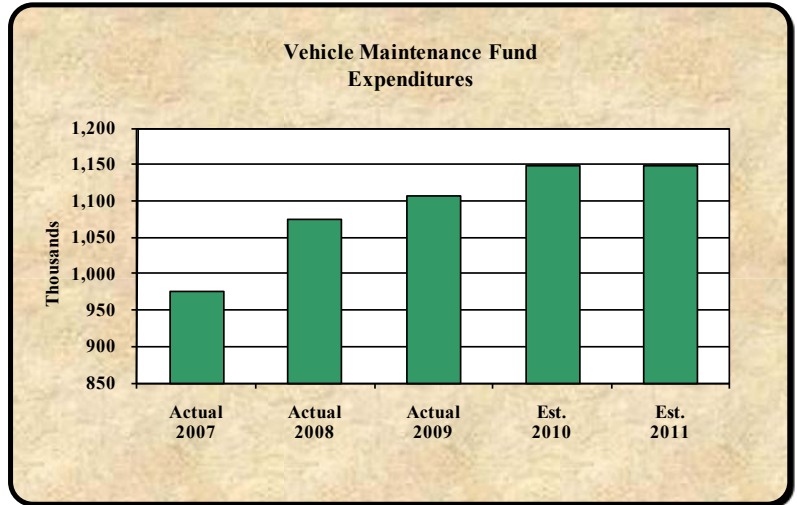
	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Vehicle Use Fees	\$ 1,639,243	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	\$ 1,650,000	0.0%
Interest Income	13,822	-	-	3,000	-	N/A
Sale of Fixed Assets	163,947	100,000	100,000	20,000	100,000	0.0%
Insurance Claims	-	-	-	22,173	-	N/A
Financing Proceeds	-	1,624,200	1,624,200	1,604,000	1,600,000	-1.5%
Clean Fuels Grant	-	-	35,260	-	-	N/A
Transfer from On Street Parking Fund	-	-	4,240	-	-	N/A
Transfer from General Fund	137,354	-	-	(137,354)	-	N/A
Appropriated Fund Balance	904,664	-	-	-	-	N/A
Total	\$ 2,859,030	\$ 3,374,200	\$ 3,413,700	\$ 3,161,819	\$ 3,350,000	-0.7%

VEHICLE MAINTENANCE FUND

The Vehicle Maintenance Fund accounts for the repair and maintenance of all the Town's cars, trucks, and heavy equipment, excluding those used in public transportation operations.

Vehicle maintenance is an internal service fund; its cost is charged out to other Town departments based on actual repairs.

The division is supervised by Public Works.



VEHICLE MAINTENANCE

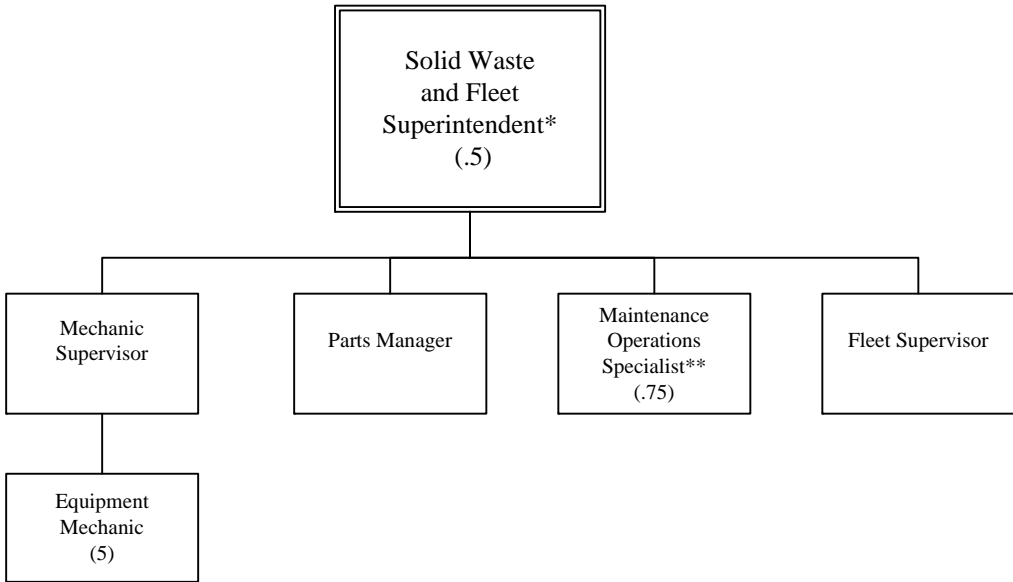
MISSION STATEMENT:

The overall mission of the Fleet Maintenance Fund is to ensure safe, reliable fleet and equipment essential for provision of public services, with an emphasis on sustainability, efficiency and effectiveness.

Summary of services provided in support of department's mission:

- Full-service automotive garage, including refueling station.
- Use of state-of-art fuel efficiency techniques.
- Comprehensive preventive maintenance program for vehicles and equipment.
- Major repair program, including both in-house and outside vendors.
- Around-the-clock emergency road services.
- Overall management of the Town's vehicle replacement program with emphasis on greening our fleet.

VEHICLE MAINTENANCE



*Position is split with Solid Waste division of Public Works.

*Position is split with Building Maintenance.

VEHICLE MAINTENANCE FUND
STAFFING COMPARISONS - IN FULL-TIME

	2008-09 ADOPTED	2009-10 ADOPTED	2010-11 ADOPTED
Superintendent-Solid Waste ¹	0.50	0.50	0.50
Supervisor-Mechanic	1.00	1.00	1.00
Parts Manager	1.00	1.00	1.00
Mechanic (I-III)	5.00	5.00	5.00
Manager-Fleet	1.00	1.00	1.00
Maintenance Operations Specialist ¹	0.50	0.75	0.75
Unit Totals	<u>9.00</u>	<u>9.25</u>	<u>9.25</u>

¹ Superintendent and Maintenance Operations Specialist positions are split between Solid the Vehicle Maintenance Fund.

Note: Vehicle Maintenance is supervised by the Public Works Department.

VEHICLE MAINTENANCE FUND BUDGET SUMMARY

Despite the increases in medical insurance costs and retirement, the Vehicle Maintenance Fund's adopted budget for personnel reflects a slight decrease from the prior year due to turnover and the transfer of retiree health care costs to Non-Departmental. There is no significant change in the operating budget and there are no planned capital expenditures.

EXPENDITURES

	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Personnel	\$ 572,168	\$ 654,606	\$ 654,606	\$ 627,371	\$ 654,181	-0.1%
Operating Costs	490,680	494,194	498,194	464,350	494,350	0.0%
Capital Outlay	-	-	-	-	-	N/A
Total	\$ 1,062,848	\$ 1,148,800	\$ 1,152,800	\$ 1,091,721	\$ 1,148,531	0.0%

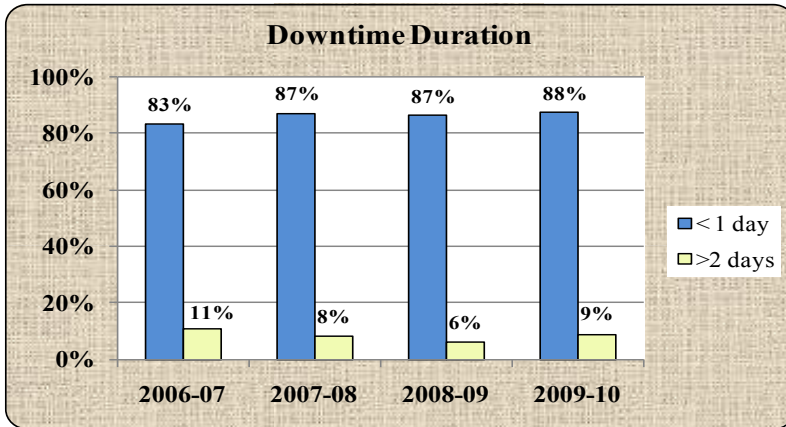
REVENUES

	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Vehicle Maintenance Fees	\$ 968,988	\$ 1,148,800	\$ 1,148,800	\$ 1,087,721	\$ 1,125,805	-2.0%
Transfer from General Fund	25,314	-	-	-	-	N/A
Insurance Claims	7,157	-	-	-	20,000	N/A
Appropriated Fund Balance	61,389	-	4,000	4,000	2,726	N/A
Total	\$ 1,062,848	\$ 1,148,800	\$ 1,152,800	\$ 1,091,721	\$ 1,148,531	0.0%

VEHICLE MAINTENANCE TRENDS

COUNCIL SERVICE GOALS : Maintain basic Town services.

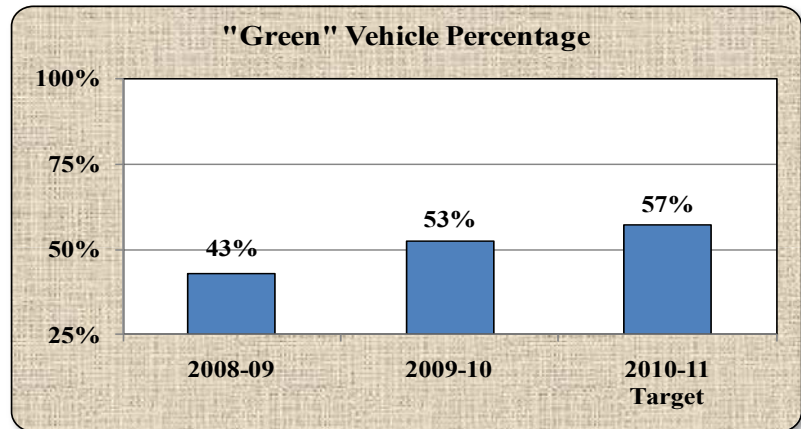
GOAL : To complete 85% of repair orders within 1 day, with no more than 10% requiring in excess of 2 days.



In 2009-10, 87.6% of work orders were completed in less than one day, with 9% in excess of two days, as compared to 86.7% and 6% respectively in 2008-09.

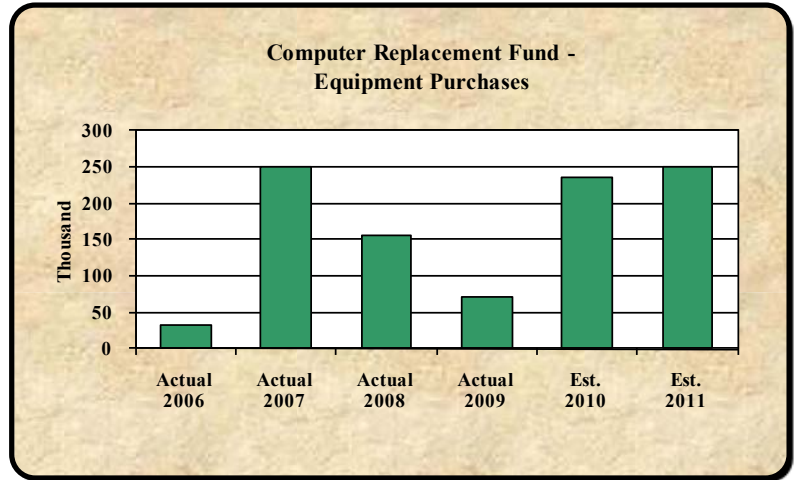
GOAL : Achieve 100% replacement of unleaded vehicles with "green" vehicles—hybrids, alternative fuels, etc.—by 2016

In 2009-10, the percentage of "green" vehicles in the Town's fleet increased by 9.5% from the previous year, from 43% to 52.5%.



COMPUTER REPLACEMENT FUND

The Computer Replacement Fund accounts for the purchase and financing of computer equipment and software to the Town departments.



COMPUTER REPLACEMENT FUND

BUDGET SUMMARY

The adopted budget for 2010-11 provides for replacement of computer equipment on a pay-as-you-go basis. \$100,000 is included in the Adopted Budget to purchase standard desktop software.

EXPENDITURES

	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Small Equipment	\$ 72,538	\$ 160,000	\$ 238,460	\$ 235,400	\$ 150,000	-6.3%
Other Expense	189	500	500	326	100,000	19900.0%
Reserve	82,495	-	-	-	-	N/A
Total	\$ 155,222	\$ 160,500	\$ 238,960	\$ 235,726	\$ 250,000	55.8%

REVENUES

	2008-09 Actual	2009-10 Original Budget	2009-10 Revised Budget	2009-10 Estimated	2010-11 Adopted Budget	% Change from 2009-10
Computer Use Fees	\$ 150,084	\$ 160,000	\$ 160,000	\$ 160,159	\$ 150,000	-6.3%
Interest Income	2,608	500	500	1,250	-	-100.0%
Sale of Equipment	2,530	-	-	4,348	-	N/A
Appropriated Fund Balance	-	-	78,460	69,969	100,000	N/A
Total	\$ 155,222	\$ 160,500	\$ 238,960	\$ 235,726	\$ 250,000	55.8%
