



CHAPEL HILL TRANSIT  
Town of Chapel Hill  
6900 Millhouse Road  
Chapel Hill, NC 27514-2401

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[www.townofchapelhill.org/transit](http://www.townofchapelhill.org/transit)

**CHAPEL HILL TRANSIT PUBLIC TRANSIT COMMITTEE**  
**NOTICE OF COMMITTEE MEETING AND AGENDA**  
**NOVEMBER 27, 2018 – 11:00 A.M. to 1:00 P.M.**  
**CHAPEL HILL TRANSIT – FIRST FLOOR CONFERENCE ROOM**

	<b>PAGE #</b>
1. Approval of October 23, 2018 Meeting Summary	1
2. Employee Recognition	
3. Consent Items	
A. October Financial Report	4
4. Discussion Items	6
A. FY2018-19 Program of Projects and Technology Grant	9
B. Short Range Transit Plan	
i. Review of Community Input on Preferred Alternative	
5. Information Items	
A. North South Bus Rapid Transit Update	10
B. Legislative Update	11
C. Bus Build and Project Updates	13
6. Departmental Monthly Reports	
A. Operations	15
B. Community Outreach	18
C. Director	23
7. Future Meeting Items	24
8. Partner Items	
9. Next Meeting – January 22, 2019 (11:00 a.m. – 1:00 p.m.)	
10. Adjourn	

**MEETING SUMMARY OF A REGULAR MEETING OF THE PUBLIC TRANSIT COMMITTEE  
CHAPEL HILL TRANSIT TRAINING ROOM**

**Tuesday, October 23, 2018 at 11:00 AM**

Present: Michael Parker, Chapel Hill Town Council  
Nancy Oates, Chapel Hill Town Council  
Bethany Chaney, Carrboro Alderman  
Donna Bell, Chapel Hill Town Council  
Than Austin, UNC Transportation & Parking  
Cheryl Stout, UNC Transportation Parking

Absent: Damon Seils, Carrboro Alderman, Brad Ives, UNC Associate Vice Chancellor for Campus Enterprises, Julie Eckenrode, Assistant to Carrboro Town Manager

Staff present: Brian Litchfield, Transit Director, Nick Pittman, Transit Planning Coordinator, Rick Shreve, Budget Manager, Tim Schwarzauer, Grants Coordinator, Matt Cecil, Transit Development Manager, Flo Miller, Deputy Town Manager, Kayla Seibel, Long Range and Transportation Planner, Bergen Watterson, Transportation Planning Manager, Zachary Hallock, Carrboro Transportation Planner

Guests: Thomas Wittman, Christina Barone – Nelson/Nygaard, Julia Suprock, Jeff Koontz & Dan Meyers - AECOM, Heidi Perov

1. The Meeting Summary of August 28, 2018 was received and approved.
2. Employee Recognition – Brian announced that CHT won the DOT Excellence Award this year. He also reported on the good work of Transit Operators and Supervisors in moving evacuees to shelters here in Chapel Hill and Winston Salem during the recent hurricane.
3. **Consent Items**
  - A. FY 2018-19 Budget Update and July Financial Report – Rick noted that the budget is on track for this time in the FY. He specifically mentioned that the BRT project funds are incorporated into the budget.
4. **Discussion Items**
  - A. Short Range Transit Plan Update – Nick introduced the item and Thomas Wittman provided the report on the Long Term Strategic Issues. Mr. Wittman reported that they are currently conducting Public Outreach and getting good feedback. There were some concerns from Carrboro regarding the F route that were shared and it was also noted that the system also needs to reach students/school system in Chapel Hill and Carrboro. There was discussion regarding the concerns with changes to the FCX/S and JFX/CPX routes. Included in this was the need for significant local funding for the BRT and there will be a need for additional East/West BRT service. Mr. Wittman presented one option for a Regional Fare Agreement as

a way to raise funds to help with overcrowding and delay the implementation of costly new service. Other options/issues to consider:

- Electric Vehicles would reduce emissions, but cost an extra \$300,000 per bus. He suggested looking at a Pilot Program and doing more research on them.
- Coordinating a Multi Modal Transit Network
- Light Rail may require increased bus services
- Integration of Light Rail and Bus Service – not enough Curb and Layover Space at this time.
- There is a need to evaluate the existing Park/Ride Lot model with implementation of Light Rail

He also reviewed the Policy and Financial Implications for these Long Term Strategic Issues. In November there will be a presentation of the recommended LPA.

B. North South Corridor Bus Rapid Transit Update – Matt reviewed the background on the NSBRT. Mr. Meyers made the presentation for the update. He presented the 2016 Local Preferred Alternative that was approved by the Chapel Hill Town Council and reviewed the progress to date. In August/September 2019 staff will request an FTA evaluation. The extension of the NSBRT to the Durham Technical Community College has been recommended to be eliminated and the 420 route is recommended to be improved as funds are available to fill the gap in service. He also reviewed the Northern Guideway Option in the 2016 LPA, the center running guideway option is recommended to be eliminated on the Northern Guideway. He presented the Northern Guideway Options which were approved by the Technical and Policy Committees and is scheduled to go to Council on November 14<sup>th</sup>. Ms. Suprock presented the Pedestrian and Bicycle Plan that is part of the NSBRT.

- Multi Use Path
  - a. Reviewed bike facilities and presented items to consider – are there ways to separate bicyclists and pedestrians from the travel lanes?
  - b. There is a need for more bicycle lanes.

She updated the members on the Public Engagement. Mr. Meyers then reviewed the NEPA progress and the EA Tasks. Next Steps – Going to the Council on November 14<sup>th</sup>, Technical and Policy Committee meetings will continue after the Council approval. Staff asked for Partners direction on this item. The Partners gave approval to present this to the Council on November 14<sup>th</sup>.

## 5. Information Items

- A. Bus Build & Project Update – Brian reported that we have ship dates on the 6 new buses. The dates are in January 2019.
- B. Halloween Update – Provided for the Partners information.

C. Safety Update – Provided for the Partners information.

6. **Departmental Monthly Reports**

A. Operations – This item was provided for the Partners information.

B. Director’s Report – Provided for the Partners information

7. **Future Meeting Items**

8. **Partner Items**

9. **Next Meeting** – November 27, 2018 at Chapel Hill Transit – Transit Training Room

10. Adjourn

The Partners set a next meeting date for November 27, 2018
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## 3A. October Financial Report

Prepared by: Rick Shreve, Budget Manager

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**October 2018**

- Expenses for the month of October were \$1,966,447. Along with the encumbrances, which are heavily weighted towards the beginning of the fiscal year, approximately 36.62% of our budget has been expended or reserved for designated purchase (e.g. purchase orders created for vehicle maintenance inventory supplies encumber those funds, and show them as unavailable for other uses).
- We will provide an update on the FY17-18 audited figures once we have final numbers; this will likely be available for the January Partners' meeting.

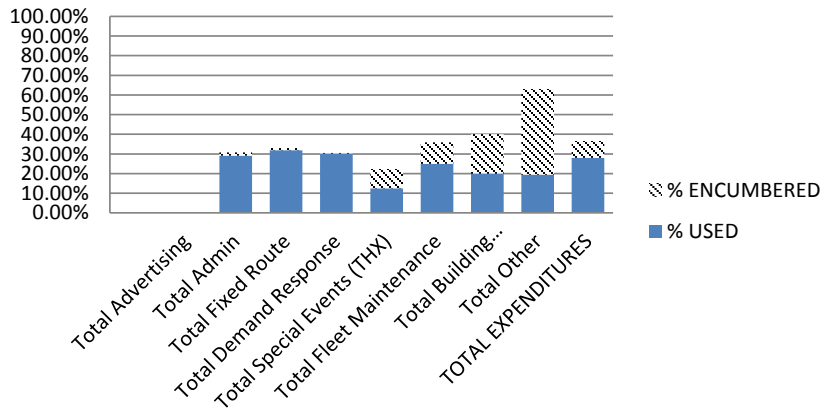
***Highlights***

- This aggregation of expenses and encumbrances for the first quarter of the fiscal year is consistent with years past, and is perfectly in line with what we would expect at this point in the year.
- The higher-than-typical encumbrances in the "Other" expense category are primarily associated with the North-South BRT work, largely funded by the Orange Transit Plan.
- The attached data exhibits the financial information by division within CHT, and should be a useful tool in monitoring our patterns as the year progresses, and is a high-level representation of the data used by our division heads.
  - It is worth noting that the "Special Events" line is mostly comprised of Tar Heel Express expenses, and the line labeled "Other" is comprised primarily of special grant-funded expense lines that are not permanent fixtures in the division budgets.

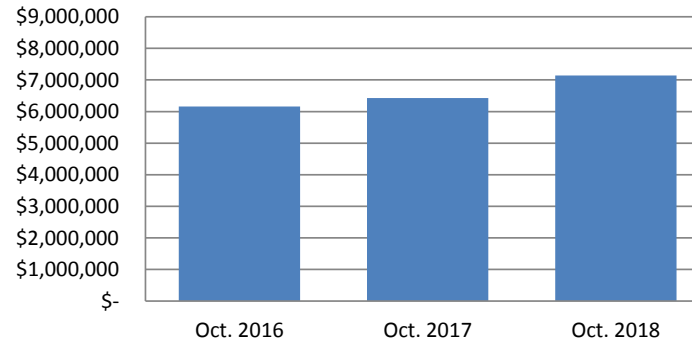
### Transit 640 Fund Budget to Actual at end of October 2018

	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL MONTH EXPENSES	ACTUAL YTD EXPENSES	CURRENT ENCUMBRANCES	BALANCE AVAILABLE	% USED OR ENCUMBERED Oct. = 33.33%
Total Advertising	\$ 91,916	\$ 91,916	\$ -	\$ 25	\$ -	\$ 91,891	0.03%
Total Admin	1,982,264	1,990,764	118,760	580,926	31,045	1,378,793	30.74%
Total Fixed Route	11,899,399	11,899,399	811,638	3,799,343	132,950	7,967,106	33.05%
Total Demand Response	2,381,391	2,381,391	154,935	720,738	6,792	1,653,861	30.55%
Total Special Events (THX)	336,905	336,905	30,457	41,880	33,423	261,601	22.35%
Total Fleet Maintenance	4,766,675	4,921,368	383,176	1,229,188	536,167	3,156,014	35.87%
Total Building Maintenance	929,054	993,717	62,704	199,063	198,268	596,386	39.98%
Total Other	1,380,691	2,927,685	404,778	568,395	1,276,445	1,082,844	63.01%
<b>TOTAL EXPENDITURES</b>	<b>\$ 23,768,295</b>	<b>\$ 25,543,145</b>	<b>\$ 1,966,447</b>	<b>\$ 7,139,558</b>	<b>\$ 2,215,090</b>	<b>\$ 16,188,497</b>	<b>36.62%</b>

#### CHT Oct. 2018 YTD Expenses as % of Budget



#### CHT Total YTD Expenses - Previous Years Comparison



- 4A. Public Forum on FY 2018-19 Program of Projects and Urban Technology Grant Application
1. Receive information and provide staff with feedback on Program of Projects.
  2. Receive information and provide staff with feedback on Urban Technology Grant

Prepared by: Tim Schwarzauer, Grants Coordinator

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### **Background – Program of Projects**

The Federal Transit Administration (FTA) requires recipients of urbanized area formula funds (5307) to publish a Program of Projects and hold a public forum on the proposed program. The FY2018-19 Chapel Hill Transit Program of Projects hearing will be held at 11:00 AM on November 27<sup>th</sup>, 2017 at Chapel Hill Transit - 6900 Millhouse Rd, Chapel Hill, NC 27516. Notice of the forum was published two weeks prior to the November 27<sup>th</sup> meeting. A summary of any public comments received by November 27<sup>th</sup> will be provided at the meeting.

### **Proposed Program of Projects**

- The following is a summary of the anticipated projects that Chapel Hill Transit will undertake in FY2018-19 utilizing FTA funding and the estimated amounts:
  - Preventive Maintenance/Capital Funds (5307) – \$1,900,000
  - State Maintenance Assistance Program (SMAP) funds – \$2,300,000
  - State Congestion Mitigation and Air Quality Improvement Program (CMAQ) funding for new night and weekend service, to offset loss of SMAP funding for one year – \$640,000
  - Purchase of seven light-duty Transit Vehicles for EZ Rider Fleet (5339) – \$364,000\*
  - Purchase of six fixed route replacement buses (FY17 CMAQ and FY15 STP-DA) – \$2,093,331\*
  - Purchase of three fixed route replacement buses (FY18 CMAQ) – \$1,093,015\*
  - Purchase of two fixed route replacement buses (FY18 STP-DA) – \$697,099\*
  - Purchase of two fixed route electric buses (5339c) – \$1,382,000
  - Continuation of evening service on the NS and G routes (Job Access and Reverse Commute) – \$21,269
  - Continuation of the Senior Shuttle Service (5310) – \$120,000\*
  - Americans with Disabilities Act (ADA) upgrades for existing bus stops (5307) – \$117,000\*
  - Completion of a 10-year strategic and financial plan (5307) – \$105,000 (short range transit plan and capital plan update)\*
  - Engineering and repair/construction of employee parking lot and bus yard (5339) – \$285,000\*
  - Preliminary engineering of safety gate for bus yard (5339) – \$72,229\*
  - Capital acquisition administration (5339) – \$40,000 (staff time)

\*Indicates project being continued from previous year(s) or buses/vehicles already on order.

### **Public Forum Procedures**

- Any participant(s) wishing to speak on the proposed subject should sign up in advance on the appropriate speakers list.
- If necessary, Chapel Hill Transit staff will make a brief presentation regarding the subject of the hearing prior to receiving comment.
- Speakers will be asked to state their:
  1. Name
  2. Address
  3. Affiliation (if any)
  4. Speakers will be asked to limit their remarks to 3 minutes.
  5. Written comments/emails received to date will be made available to anyone wishing to review them.

### **Recommendation**

- That the Partners Committee Receive information and provide staff with feedback on the FY2018-19 Program of Projects.

### **Proposed Urban Advanced Technology Grant Program Application**

The North Carolina Department of Transportation (NCDOT) now requires systems requesting funding through the Urban Advanced Technology Grant Program to hold a public hearing prior to submitting an application. Chapel Hill Transit has received funding through this competitive program for several years, including recently for park and ride security cameras and upgrades to NextBus. The program is intended to benefit transit systems in North Carolina utilizing a wide selection of technologies available today, enhancing both the passenger experience as well as enabling transit systems to improve safety and efficiencies in their operations.

Chapel Hill Transit intends to submit an application requesting funds to purchase solar powered realtime (NextBus) bus information signs (picture below) for up to 20 existing stops and solar-powered phone charging stations for installation at seven (7) existing bus stops – \$171,000 with a required local match of \$19,000.





### **Public Forum Procedures**

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- If necessary, Chapel Hill Transit staff will make a brief presentation regarding the subject of the hearing prior to receiving comment.
- Speakers will be asked to state their:
  6. Name
  7. Address
  8. Affiliation (if any)
  9. Speakers will be asked to limit their remarks to 3 minutes.
  10. Written comments/emails received to date will be made available to anyone wishing to review them.

**4B. Short Range Transit Plan Update**

Action: Receive presentation and provide staff and consultant team with feedback.

Staff Resource: Nick Pittman, Transit Planning Manager

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**Overview**

Following last month's meeting, when staff from Nelson\Nygaard presented the Long Term Strategic Issues previously reviewed with the Policy and Technical Committees, staff has continued to prepare the Draft of the Final Report from the Short Range Transit Plan.

During this month's meeting, the consultant team will be in attendance to provide a review of the public outreach efforts and review the key themes of comments related to the Preferred Alternative.

**Next Steps for Preferred Alternative**

- Review comments from the public outreach sessions and online survey.
- Prepare final adjustments, if needed.
- Review financial implications for Preferred Alternative (Partners Split)

**Next Steps for Overall Plan**

- Develop options to serve areas beyond the current route structure for Chapel Hill Transit. These options will likely require funding to be identified.
- Develop and present performance metrics and dashboard.

**Note**

- Any service change(s) coming out of this process would be implemented in Fall 2019.

**5A. North South Bus Rapid Transit Project Update**

Staff Resource: Matt Cecil, Transit Development Manager  
Brian Litchfield, Transit Director

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**Meeting Update**

Chapel Hill Transit Staff, with AECOM representatives, are scheduled to present the running way recommendation to Chapel Hill Town Council on December 5, 2018.

**Public Outreach**

- Chapel Hill Transit conducted an open house public input meeting at Carrboro Town Hall on November 7th from 5PM – 7PM. A summary of the input will be provided at the January Partners Meeting.

**Next Steps**

- Meeting with FTA staff in Washington prior to the end of the year.
- Present update on local match discussion at January Partners Meeting.
- Present final running way recommendation to council.

## 5B. Legislative Update

%Staff Resource: Brian Litchfield, Director

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**Federal Advocacy Trip, Washington, DC - November 13-15, 2018**

A small delegation of committee members travelled to Washington, D.C. to meet with our federal Congressional delegation and discuss NCPTA's federal legislative priorities (attached) earlier this month. During the trip we met with 14 of 15 Congressional offices and staff from the American Public Transportation Association and Community Transportation Association.

I was also able to provide Congressman Price and his legislative director a detailed update on the North South Bus Rapid Transit project and our funding needs, along with providing similar updates to Congressman Butterfield's Legislative Assistant and staff from Senator Tillis and Burr's offices.

**State Legislative Agenda**

NCPTA is developing legislative priorities for the upcoming session. A key priority will be to reestablish the funding that was eliminated this year from the State Maintenance Assistance Program (SMAP), which suffered a 26% cut and negatively impacted urban and rural transit systems throughout the State.

**Attachment**

- NCPTA Federal Legislative Priorities

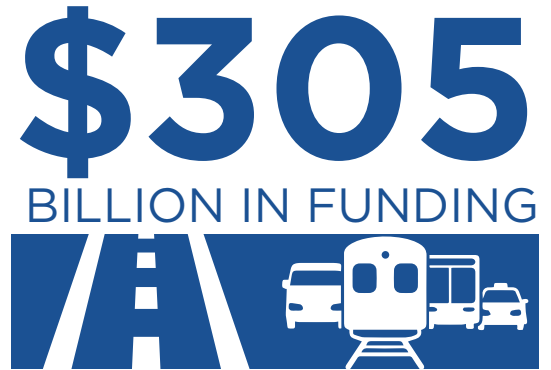


# NORTH CAROLINA NCPTA PUBLIC TRANSPORTATION ASSOCIATION

## 2018-2019 FEDERAL LEGISLATIVE PRIORITIES

### FAST ACT IMPLEMENTATION

The North Carolina Public Transportation Association appreciates the passage of the 2015 Fixing America's Surface Transportation (FAST) Act. The five-year bill allocates \$305 billion in funding for the nation's highways, railroads and transit and includes a very important capital replacement program, Bus and Bus Facilities (Section 5339). That program allocates an 89 percent increase in funding over the life of the bill and has a competitive grant component that will further help address fleet replacement needs. The FAST Act also provides additional critical New Starts and Small Starts funding for major bus and rail capital projects across the state. The NCPTA asks Congress to fully fund the FAST Act at annually authorized levels.



### FEDERAL FISCAL YEAR 2018-2019 BUDGET

The NCPTA supports congressional approval of a full federal fiscal year 2019 transit appropriation at FAST Act authorized levels.

### FLEET REPLACEMENT

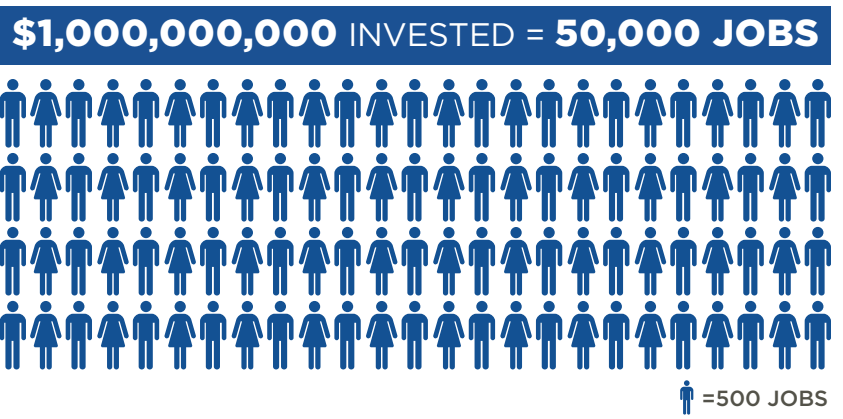
Many of North Carolina's public transit systems need to replace vehicles that have reached or exceeded their useful lives. The state's unfunded annual need to replace urban buses is about \$27.5 million and for rural buses about \$7.5 million. Aging vehicles in service are safe but require extensive maintenance, which increases cost, affects customer service, limits new service availability and reduces on-time performance.

URBAN NEED: \$27.5M    RURAL NEED: \$7.5M



### INFRASTRUCTURE INVESTMENT

The NCPTA supports congressional passage of a bipartisan multimodal transportation infrastructure package that invests in urban and rural public transportation. An investment in public transportation is an investment in American jobs and the economy and provides a strong taxpayer return on investment. According to the American Public Transportation Association, every \$1 billion the federal government invests in public transportation results in a net increase of 50,000 jobs, and every \$1 invested generates about \$4 in economic returns. (source: APTA 2014 Report, Economic Impact of Public Transportation Investment)



**5C. Bus Build and Project Updates**

Staff Resource: Tim Schwarzauer, Grants Coordinator

**Light Transit Vehicles (LTV) Purchase**

Maintenance and Procurement staff are working with the State to purchase seven (7) 20' Light Transit Vehicles (LTV) for the Demand Response Fleet/Senior Shuttle off an existing State contract. We anticipate being able to place the order before the end of the current calendar year.

**Gillig Bus Build Update**

Provided below is the tentative bus build schedule for Transit’s current Gillig order. The initial build is scheduled to go online January 3, 2019. Transit staff will continue to work with Gillig in monitoring progress and will update the Partners as new information is available:

Internal Name	Serial #	Tentative Start Date	Tentative Ship Date
Chapel Hill, NC	191857	1/3/2019	1/17/2019
Chapel Hill, NC	191858	1/7/2019	1/21/2019
Chapel Hill, NC	191859	1/8/2019	1/22/2019
Chapel Hill, NC	191860	1/9/2019	1/23/2019
Chapel Hill, NC	191861	1/10/2019	1/24/2019
Chapel Hill, NC	191862	1/11/2019	1/25/2019

**Jones Ferry Park and Ride Lot Repair**

Due to a lack of responses in our second bid attempt for this project, Transit staff are coordinating with the Town of Carrboro to provide a temporary repairs for the most severe damage to the bus-turnaround lane. We will rebid the full repair job in the Spring/Summer of 2019.

**ADA Bus Stop Review and Upgrades**

Due to a lack of viable bids on our initial request for bids, Transit will rebid the construction work on the following bus stops:

- South Columbia St at Abernathy Hall
- NC Hwy 54 at Kingswood Apartments
- South Columbia at Westwood Drive
- South Columbia at Purefoy Road
- Martin Luther King Jr. Blvd at Adelaide Apartments
- Willow Drive at Estes Drive
- Franklin St at Morehead Planetarium
- Manning Drive at Hibbard Drive
- Manning Drive at Gravely Drive
- South Columbia Street at Mason Farm Road
- Pittsboro Street at Credit Union

- Martin Luther King Jr. Blvd. at Ashley Forest
- East Franklin Street at Coffee Shop

### **Facility Upgrade Projects**

**Employee Parking Lot Expansion** – Transit staff are currently working with Town Procurement staff to finalize the Statement of Qualifications (SOQ) request to hire an outside engineering firm to design and manage the construction of our employee parking lot expansion. We expect the SOQ to hit the streets this December and to be awarded after the New Year.

**Security Fence Upgrades** – Transit Safety and Procurement staff are currently conducting stakeholder sessions with Demand Response, Fixed Route and Maintenance staff to best determine the needs of each division before writing a specification for bid of a new, automated entry gate and security fencing upgrades.

### **CMAQ Operations Grant**

Chapel Hill Transit was awarded \$641,930 in CMAQ (Congestion Mitigation and Air Quality) funds grant to offset the operations cost of new weekend service called for in the Short-Range Transit Plan and will offset some of the loss of SMAP funds.

### **New Grant Applications Submissions**

**Human Services Coordination Research (HSCR) Program and Mobility** – Transit staff have applied for \$177,600.00 (federal) to cover 50% of the operational costs to run a pilot micro-transit system along the Senior Shuttle route and to convert the route into a bi-directional service.

**State Urban Match** – Transit has requested a total of \$309,820.00 in state funds to offset the local match requirements for the purchase of two (2) diesel buses, two (2) electric buses and seven (7) LTVs for Demand Response.

6A. Operations

Staff Resource: Maribeth Lewis-Baker, Fixed Route Operations Manager  
 Travis Parker, Assistant Operations Manager – Demand Response  
 Peter Aube, Maintenance Manager  
 Katy Luecken, Training Coordinator  
 Mark Lowry, Occupational Health and Safety Officer

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**Fixed Route Operations Manager – Maribeth Lewis-Baker**

**Fixed Route Division – August 2018**

- Perfect Attendance - October 2018 - 40 Operators - 38% of the Fixed Route Operators had perfect attendance for the month
- Monthly Safety & Operations Meeting - Safety Officer Mark Lowry presented a training on Blood Borne Pathogens

**Catch us at our Best - October 2018**

On October 27, 2018 - Operator Patricia White received a commendation from customer Kenneth Brooks for holding her bus while he made his way in the rain with some bags. "This attention to circumstances exemplifies great service for a transit system, and is greatly appreciated."

On October 26, 2018 - Operator Tony Hatcher received a compliment from customer Ashley Ownbey "the CPX bus driver who is currently driving 0909 is very courteous and kind and is a great driver".

On October 5, 2018 - Operator Terrence Gentry received a compliment from customer Eric Johnson "The driver of this route this afternoon on the U Route was very calm and polite. He was also a safe driver and not in a rush."

**Demand Response – Travis Parker**

October 2018 Monthly Reports
• Total Trips - 5,602 trips
• On-Time Performance (OTP) – 85%
• Cancellations – 25.9%
• Missed Trips - 0



**• Perfect Attendance – 38%**

EZRAC as a Partners Subcommittee: Discussion Points:

- A. Helen Clark was an alternate member selected to serve on the EZRAC as a replacement for Katherine Shipman.
- B. New Demand Response vehicles will be ordered soon.
- C. Allen reported that the new fillable EZ Rider application is not working properly when downloaded. Will work with staff to correct any issues.
- D. Certification question? If you were permanently disabled your EZ Rider application would automatically be extended for four years. Travis will check to see if that procedure has been implemented and report back at the next meeting.
- E. Ellen Perry stated that the after-hours phone system is not working properly. Travis will look into it. Not giving dispatch #.
- F. Travis will check on the cost for the following: to add a feature that will give a 3 min. reminder call to customers when the shuttle is arriving; GPS tracking for customers to check the location of the shuttle.
- G. EZ Rider online application is now fillable, before had to be printed out to complete.
- H. Mark Rodgers was promoted to Lead Supervisor and Tiffanie Tapp was promoted to Supervisor. Lillian Graves was promoted from Apprentice to Full Time Operator.

**Safety Officer – Mark Lowry**

- Accidents for December
- Fixed Route Operator of the Year: **Ricky Myler**  
 Demand Response Operator of the Year: **Marvin McGee**  
 Maintenance Mechanics of the Year: **Edward Bunker Zachary Dodson**

**October 2018**

<b>TOTAL ACCIDENTS</b>	<b>Oct-17</b>	<b>Oct-18</b>	<b>Year to Date</b>
<b>Fixed Route</b>			
Preventable	3	5	28
Non-Preventable	1	1	16
<b>Demand Response</b>			
Preventable	2	0	1
Non-Preventable	1	0	1

<b>Maintenance</b>			
Preventable	1	0	1
Non-Preventable	0	0	0
		<b>Total YTD</b>	<b>37</b>

**Training Coordinator – Katy Fontaine**

1. Training Classes
  - a. Fixed Route:
    - i. July 30<sup>th</sup>: Four trainees completed training
    - ii. September 24<sup>th</sup>: One trainee in independent driving
    - iii. October 8<sup>th</sup>: One trainee in behind the wheel training
    - iv. October 22<sup>nd</sup>: Two trainees in routes training
  - b. Demand Response:
    - i. October 8<sup>th</sup>: One trainee in independent driving
    - ii. November 12<sup>th</sup>: Two trainees in classroom training
  - c. Future:
    - i. Next Training Class: January 7<sup>th</sup>
2. Projects
  - a. Update policies and procedures
  - b. Plan trainings for December 31<sup>st</sup> Training Day

**Maintenance Manager – Peter Aube**

- Demand response ran 40,469 miles in October
- Non-revenue vehicles ran 26,558 miles in October
- Fixed route ran 219,550 miles in October
- Maintenance performed 53 Preventive Maintenance Inspections in October (100% on-time).
- Six (6) Maintenance Employees completed the month of October with Perfect attendance
- Maintenance performed ten (10) road calls in October (21,955) miles per road call for fixed route
- Maintenance performed one (1) road call in October (40,469) miles per road call for demand response

6B. Community Outreach

Staff Resource: Anita Hackney, Community Outreach Manager

Chapel Hill Transit provides transportation services to our community partners throughout the service area. Below are some community events Chapel Hill Transit participated in mid-October - November.

- UNC Employee Appreciation October 19, 2018, from 9am-2pm. Provided an information table for the event.



- Parks and Rec. Haunted Hill Trunk or Treat October 20, 2018 from 3:30pm-7:30pm. Provided a bus for the event.



- GoChapel Hill 2018 TMP Conference October 24, 2018. Annual event to promote alternate transportation – bus, bike, commute. Provided an information table, presentation of transit services along with a bike demo and bus ride.





## Town of Chapel Hill Peoples Academy – Transit

- November 10, 2018 – Provided transportation to graduation ceremony for the Peoples Academy.



## Upcoming Events

- November 24, 2018 – Provided bus for Orange County ‘Fill the bus’ toy drive.

6C. Director

Staff Resource: Brian Litchfield, Transit Director

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- The Director's Report will be provided at the meeting on November 27, 2018.





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**CHAPEL HILL TRANSIT PUBLIC TRANSIT COMMITTEE  
 FUTURE MEETING ITEMS  
 NOVEMBER 27, 2018**

<b>December, 2018 – No Meeting</b>	
Action Items	Informational Items
<b>January 22, 2019</b>	
Action Items	Informational Items
Customer Survey Results Short Range Transit Plan North South BRT	FY2019-2020 Budget
<b>February 26, 2019</b>	
Actions Items	Informational Items
Short Range Transit Plan North South BRT	

<u>Key Meetings/Dates</u>
MPO Board- <b>December 12, 2018</b> , 9-11AM Committee Room, Durham City Hall
MPO Technical Committee Meeting – <b>December 19, 2018</b> , 9-11AM Committee Room, Durham City Hall