



CHAPEL HILL TRANSIT
Town of Chapel Hill
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CHAPEL HILL TRANSIT PUBLIC TRANSIT COMMITTEE

NOTICE OF COMMITTEE MEETING AND AGENDA

AUGUST 27, 2019 – 11:00 A.M. to 1:00 P.M.

CHAPEL HILL TRANSIT – FIRST FLOOR CONFERENCE ROOM

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9. Adjourn	

**MEETING SUMMARY OF A REGULAR MEETING OF THE PUBLIC TRANSIT COMMITTEE
CHAPEL HILL TRANSIT TRAINING ROOM**

May 28, 2019 at 11:00 AM

Present: Michael Parker, Chapel Hill Town Council
Nancy Oates, Chapel Hill Town Council
Donna Bell, Chapel Hill Town Council
Damon Seils, Carrboro Alderman
Brad Ives, UNC Associate Vice Chancellor for Campus Enterprises
Cheryl Stout, UNC Transportation & Parking

Absent: Anne-Marie Vanaman, Town of Carrboro Management Specialist, Than Austin, UNC Transportation & Parking, Bethany Chaney, Carrboro Alderman

Staff present: Brian Litchfield, Transit Director, Rick Shreve, Budget Manager, Nick Pittman, Transit Planning Coordinator, Tim Schwarzauer, Grants Coordinator, Matt Cecil, Transit Development Manager, Flo Miller, Deputy Town Manager, Bergen Watterson, Transportation Planning Manager, Zachary Hallock, Carrboro Transportation Planner, Maggie Bailey- Intern

Guests: Fred Lampe, Renuka Saull

1. The Meeting Summary of April 23, 2019 was received and approved.
2. **Employee Recognition**
 - A. Regional and State Bus and LTV Rodeo Contestants- Brian recognized staff who participated and placed in this year's regional and state Rodeo Competition. Brian also recognized staff for their participation in the International Rodeo for Fixed Route and LTVS.
 - B. State Safety Award – At the April NCPTA Conference, Chapel Hill Transit received a Safety Award for their participation in Hurricane Florence evacuation. A video of CHT efforts during Hurricane Florence was presented to the Partners Committee.
3. **Consent Items**
 - A. April Financial Report – Rick Presented information.
 - B. Holiday Schedule – Staff presented new Holiday Schedule.
4. **Discussion Items**
 - A. Future Meeting Schedule – New schedule was presented for FY 2019 – 2020. Discussion was open on meeting for June 2019. Partners agreed to cancel June meeting. Future Meeting Schedule was approved.

- B. FY 2019-2020 Budget Development – No significant changes to information previously presented.
- C. Title VI Program – Title VI program was recently updated as part of FTA requirements. Staff have presented program changes in English and Spanish but plan to translate information to simplified Chinese and Karen. Partners approved new program.
- D. Solar Energy Development Evaluation Requests for Qualifications – RFQ was presented for Partners Committee Review. Committee members provided recommendations on additions to the scope of work such as adding reporting requirements on emission savings and cost benefits.

5. Information Items

- A. Short Range Transit Plan – Staff presented the new round of events starting in September to January 2020.
- B. Project Update – Provided for the Partners information.
- C. NSBRT – Provided for the Partners information.
- D. Recruitment Update – Katy Fontaine and Anita Badrock provided an update on Transit’s recruitment effort over the last year. They highlighted some of the struggles in recruiting viable candidates and future plans to attract job seekers.

6. Departmental Monthly Reports

- A. Community Outreach – Provided for the Partners information.
- B. Directors Report – Provided for the Partners information.

7. Future Meeting Items

8. Partner Items

9. **Next Meeting** – August 27, 2019 at Chapel Hill Transit – Transit Training Room

10. Adjourn

The Partners set a next meeting date for August 27th, 2019
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3A. FY2019-20 Budget Update and July Financial Report

Prepared by: Rick Shreve

July 2019

- Expenses for the month of July were \$1,629,320. Along with the encumbrances, which are heavily weighted towards the beginning of the fiscal year, approximately 17.85% of our budget has been expended or reserved for designated purchase (e.g. purchase orders created for vehicle maintenance inventory supplies encumber those funds, and show them as unavailable for other uses).
- One significant caveat to note is that these data are subject to some changes, pending the Town of Chapel Hill’s audit process for FY18-19. This process allows for identifying invoices that have been charged to the previous year that more accurately fall in the current fiscal year, as well as current year charges that will revert to the previous year.
- We will provide an update on the FY18-19 audited figures once we have final numbers; this will likely be available for the November Partners’ meeting.

Budget Update

- On June 12, 2019, the Town of Chapel Hill Council adopted the budget for FY2019-20, and approved the budget recommended by the Chapel Hill Transit Partners Funding Committee. The individual Partner contributions are the same as outlined in previous presentations in recent months:

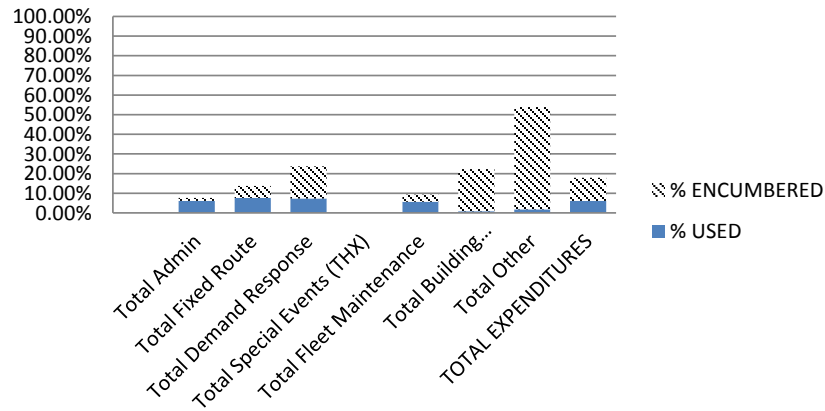
Approx. Total Share per partner	FY19-20 Contribution	FY18-19 Contribution	FY19-20 Δ
Chapel Hill	5,434,336	5,388,052	46,284
UNC	8,719,868	8,575,736	144,132
Carrboro	1,835,146	1,808,945	26,201
Total Local Funding	15,989,350	15,772,733	216,617

- The budget ordinance and related items can be found at:
<https://chapelhill.legistar.com/LegislationDetail.aspx?ID=3976300&GUID=FDA65867-7D88-435F-B423-7BE945FE1B04&Options=&Search=>
- Contracts will be sent to Legal for review and should be available early next month.

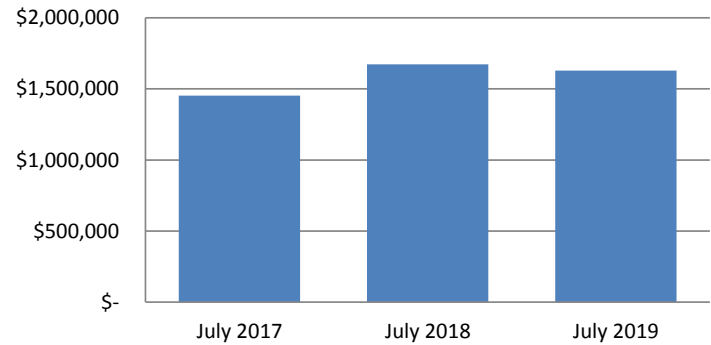
Transit 640 Fund Budget to Actual at end of July 2019

	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL MONTH EXPENSES	ACTUAL YTD EXPENSES	CURRENT ENCUMBRANCES	BALANCE AVAILABLE	% USED OR ENCUMBERED July = 8.33%
Total Admin	1,925,656	1,925,656	116,850	116,850	28,868	1,779,938	7.57%
Total Fixed Route	12,313,207	12,921,710	987,625	987,625	792,793	11,141,292	13.78%
Total Demand Response	2,310,518	2,708,021	197,945	197,945	442,439	2,067,637	23.65%
Total Special Events (THX)	340,605	340,605	-	-	-	340,605	0.00%
Total Fleet Maintenance	4,788,402	4,797,253	270,787	270,787	172,329	4,354,137	9.24%
Total Building Maintenance	920,005	936,927	7,535	7,535	200,804	728,588	22.24%
Total Other	2,194,098	2,775,920	48,578	48,578	1,447,932	1,279,410	53.91%
TOTAL EXPENDITURES	\$ 24,792,491	\$ 26,406,092	\$ 1,629,320	\$ 1,629,320	\$ 3,085,166	\$ 21,691,606	17.85%

CHT July 2019 YTD Expenses as % of Budget



CHT Total YTD Expenses - Previous Years Comparison



4A. North South Corridor Bus Rapid Transit (NSBRT)

Staff Resource: Matt Cecil, Transit Development Manager
Brian Litchfield, Transit Director

Traffic Analysis

- Representatives from Kimley-Horn and AECOM will present the preliminary findings from the NSBRT corridor traffic analysis (convert v. construct).
- The preliminary traffic analysis is for the segment of the corridor spanning from Estes Drive to Manning Drive, focusing on the opportunity to convert lanes. NCDOT staff has provided guidance that if a convert option does not meet their priorities in this segment of the corridor, it would likely not meet their priorities north of Estes Drive, as traffic counts increase towards Eubanks and I-40.

Financial Update

- Formal requests have been approved to acquire additional funding for the project through the Orange County Transit Plan, increasing the local commitment from \$6M to \$14.1M.
- In our work with FTA on submitting a project rating request, we have been informed that \$100M is the maximum in federal funds that can be requested if we want the project to stay in the Small Starts category. To date our budget has assumed \$112M (80% of \$140M) in federal contributions for the project. In reviewing our options, we do not believe it would be in our best interest to move the project out of the Small Starts category. In order not to delay the application process we have increased our estimated project funding from the State.
 - Our current capital cost estimate for the project is \$140M (this will be undated as 30% design is finalized.) The current estimated funding summary is as follows:
 - Federal: \$100M
 - Local: \$14.1M (may be adjusted based on grant awards).
 - State: \$25.9M (we have requested up to \$35M).
- We have adjusted our State funding request from \$25M to \$35M as part of the SPOT process based on the adjustment in federal funding.
 - Note: SPOT 6.0 application deadline has been moved to May of 2020, with awards around October 2020 (funding would likely be available in 2023).

Project Rating Request

- We submitted a ratings application for the project to FTA's Small Starts program on August 23, 2019.
- Based on prior years, we anticipate a ratings report around January 2020.

4B. Orange County Transit Plan Update

1. Receive information and provide staff with feedback.

Prepared by: Brian Litchfield, Transit Director

Background

The Orange County Transit Plan (https://gotriangle.org/sites/default/files/publications/orange-county-transit-plan_170424_app.pdf) was updated in 2017. However, due to the discontinuation of the Durham-Orange Light Rail Transit project, an update to the plan is needed. The plan directs the spending of four dedicated revenue streams:

- Article 43: Half-Cent Sales and Use Tax
- Article 50: Five-Percent Vehicle Rental Tax for Regional Transit Authority
- Article 51: Three-Dollar increase to GoTriangle Regional Vehicle Registration Fee
- Article 52: Seven-Dollar County Vehicle Registration Fee

The revenue sources in the plan were expected to generate around \$9.2M in FY19 and \$9.6M in FY20.

Orange County staff will manage the plan update and is coordinating an effort with the municipalities in the County, DCHC MPO, GoTriangle and Triangle J Council of Governments to develop a framework for the update. The framework will include:

- Technical and Policy Guidance
- Public Engagement
- Coordination with Durham County Plan
- Consultant Duties and Selection Process
- Possible Modification to Implementation Agreement

An update on the framework, schedule and necessary resources will be scheduled for Orange County municipalities in October/November.

4C. Public Forum on Urban Technology Grant Application

1. Receive information and provide staff with feedback on Urban Technology Grant Application

Prepared by: Tim Schwarzauer, Grants Compliance Manager

Background

Chapel Hill Transit is developing a grant for the North Carolina Department of Transportation (NCDOT) – Public Transportation Division’s FY 2021 Urban Advanced Technology Grant Program. Intended to benefit transit systems in North Carolina utilizing a wide selection of technologies available today, enhancing both the passenger experience as well as enabling transit systems to improve safety and efficiencies in their operations, Chapel Hill Transit will be requesting funds to purchase additional realtime information signs and updates to the vehicle location system to make it compatible with current cellular technology.

NCDOT requires systems requesting funding through the Urban Advanced Technology Grant Program to hold a public hearing prior to submitting an application. Chapel Hill Transit has received funding through this competitive program for several years, including recently for park and ride security cameras and for the purchase of NextBus signs. The program is intended to benefit transit systems in North Carolina utilizing a wide selection of technologies available today, enhancing both the passenger experience as well as enabling transit systems to improve safety and efficiencies in their operations.

Chapel Hill Transit intends to submit an application requesting funds to purchase additional solar powered realtime (NextBus) bus information signs (picture below) for up to 20 existing stops, and funding to update the cellular modems in existing NextBus signs and all of our Fixed-Route vehicles. Our cellular provider is preparing to phase out 3G cellular technology, and these updates will be necessary to continue using this technology. We estimate that the total cost will be \$176,000 (\$158,400.00 in grant funds and \$17,600.00 in local match).



Public Forum Procedures

- Any participant(s) wishing to speak on the proposed subject should sign up in advance on the appropriate speakers list.
- If necessary, Chapel Hill Transit staff will make a brief presentation regarding the subject of the hearing prior to receiving comment.
- Speakers will be asked to state their:
 1. Name
 2. Address
 3. Affiliation (if any)
 4. Speakers will be asked to limit their remarks to 3 minutes.
 5. Written comments/emails received to date will be made available to anyone wishing to review them.

Recommendation

- That the Partners Committee Receive information and provide staff with feedback on the Urban Technology Grant Application.

5A. Project and Grant Update

Staff Resource: Tim Schwarzauer, Grants Compliance Manager

Bus Stop Improvements and Assessments: Transit staff completed the bid process for construction on the below stops and awarded a contract to Browe Construction. We are currently working on a timeline for construction:

- Manning Drive at Hibbard Drive
- Manning Drive at Gravely Drive
- South Columbia Street at Mason Farm Road
- Pittsboro Street at Credit Union
- Martin Luther King Jr. Blvd at Ashley Forest
- East Franklin Street at Coffee Shop
- South Columbia Street at Abernathy Hall
- Martin Luther King Jr. Blvd at Timber Hollow Apartments
- South Road at Fetzer Gym
- NC Hwy 54 at Kingswood Apartments
- South Columbia Street at Purefoy Road
- Martin Luther King Jr. Blvd at Adelaide Apartments
- Willow Drive at Estes Drive
- Franklin Street at Morehead Planetarium

Ramey-Kemp will undertake ADA reviews of additional stops this fall.

Employee Parking Lot Project: Transit staff are working with our engineering firm and Town Planning staff to design the new parking lot in accordance with the existing Special Use Permit.

Solar Power RFQ: Transit staff have incorporated comments from Transit Partners into the RFQ. We will be releasing the RFQ once we have a settled and approved design for the employee parking lot expansion so that we can include those plans in the solar review.

Demand Response Bus Purchase: Seven 20' Cutaway Light Transit Vehicles for Demand Response are expected to be delivered late September. An order of an additional six 20' Cutaway Light Transit Vehicles was placed on June 28th. Anticipated delivery is at least six months away.

Fixed Route Bus Purchase: Five 40' Gillig buses went online the week of August 19th. Transit staff will be onsite Monday, August 26th to inspect the build. We anticipate delivery and acceptance of all five by the end of September. An additional five are scheduled to be built at the end of January, with an expected delivery in February.

Volkswagen Settlement: Transit staff attended a workshop at NC State in July, hosted by the Department of Environmental Quality. We currently plan to request funding for the difference in cost between a 40' diesel bus and a 40' zero-emission, electric bus. This would allow us to add a fourth electric bus to the fleet at the cost of a standard diesel bus. We will also be submitting a grant to request funding for electric car charging stations to be installed at the Southern Village and Eubanks Road Park and Ride lots.

Electric Bus Procurement: Transit staff has been working for the past several months on the procurement of electric buses. The bid submission deadline has been delayed due to requests from potential bidders to allow additional time to prepared bid responses and a pre-bid protest from a potential bidder. Bid submissions are currently scheduled for September 13, 2019 at 2 pm with final award scheduled for September/October.

<https://www.townofchapelhill.org/Home/Components/RFP/RFP/308/1130>

5B. Short Range Transit Plan Update

Staff Resource: Nick Pittman, Transit Planning Manager

Overview

As we presented during the May 2019 meeting, staff is continuing to work with the consultant team from Nelson\Nygaard to refine the Final Report (Preferred Alternative) of the Short Range Transit Plan (<https://www.townofchapelhill.org/Home/ShowDocument?id=41968>). In addition to the Final Report, the Nelson\Nygaard team is preparing Performance Measures for our system and draft route schedules that will be used for implementation of the Final Plan.

Next Steps for Preferred Alternative

- Host Public Information sessions related to the final plan (September 2019).
 - In addition to public meetings we will use the following efforts to provide information related to the final plan from September 2019 – January 2020. We will also develop an additional marketing/communication plan for January 2020 – August 2020.
 - Information cards and hanger signs placed on buses and EZ Rider vehicles
 - Email notifications to Chapel Hill Neighborhood Associations
 - Flyers for multi-family housing complexes along routes
 - Issue the final plan information through the University's Transportation and Parking Coordinators (which includes UNC Hospital)
 - Post notices on NextBus signs and the NextBus Application
 - Signage at Park and Rides
 - Issue information via the Town of Chapel Hill eNews and Town of Carrboro will issued through Town wide News email updates
 - Videos
 - Traditional media and social media.
- Present to Chapel Hill Town Council and Carrboro Board of Aldermen (November 2019)

Next Steps for Overall Plan

- Finalize hours and estimated costs consistent with the Partner funding formula (October 2019).
- Develop options to serve areas beyond the current route structure for Chapel Hill Transit (December 2019). These options will likely require funding to be identified.
- Develop and present performance metrics and dashboard (March 2020).
- Implement final plan (August 2020).

5C. August Service Adjustment Updates

Staff Resource: Nick Pittman, Transit Planning Manager

On Monday, August 12, 2019, Chapel Hill Transit implemented fall service changes in response to ridership trends, changing traffic patterns and growth in the area. The following changes were implemented.

More Bus Service (funded by the Orange County Transit Plan):

- **NS Route:** added AM peak trips (7:00 a.m. – 9:00 a.m.) between Eubanks Park and Ride and UNC Hospital, to ease overcrowding and increase travel options.
- **CM and CW Routes:** extended all evening trips (7:00 p.m. – 9:30 p.m.) on both routes to operate in both directions between Chapel Hill, Campus and Carrboro.
- **HS Route:** new routing serving Rogers Road, High School Road and Homestead and extend to serve the University, UNC Hospital, Campus, Smith Level Road and Culbreth Road, to provide better access to employment, community facilities and schools along the route. The route operates weekdays from 6:00 a.m. to 7:45 p.m., 60-minute frequency.

Service Adjustments:

- **A Limited:** eliminated due to lower ridership demand on Hillsborough Street and increased service on the NS route. The A, NU and HS routes will serve Hillsborough Street.
- **D Route:** to improve frequency and eliminate overcrowding in a high-ridership corridor, the route now terminates at UNC Hospitals. This improvement allowed for additional D trips serving the University, UNC Hospital, Franklin Street, Elliott Road and Blue Hill District between 6:30 a.m. to 9:30 p.m. The route does not serve Culbreth Road (served by extension of new HS route) and Smith Level Road (served by J route and new HS route extension).
- **NU Route:** weekday and weekend service resumed on Monday, August 12, 2019.
- **U Route:** weekend service resumed on Saturday, August 17, 2019.
- **Safe Rides:** resumed on Thursday, August 22, 2019, and will operate on Thursday, Friday and Saturday evenings when the University is in session.

5D. Tar Heel Express Update

Staff Resource: Brian Litchfield, Director

Background

Chapel Hill Transit provides express bus service from Park and Ride locations around Chapel Hill and Carrboro to University of North Carolina at Chapel Hill home football games, home men's basketball games and other special events (<https://www.townofchapelhill.org/town-hall/departments-services/transit/tar-heel-express>). Park and Ride locations vary based on the event; however, they generally consist of Friday Center, Southern Village, Jones Ferry and Airport Drive (103 Airport Drive). Similar to previous years, University Place will not operate as a park and ride location.

Maribeth Lewis-Baker, Operations Manager – Fixed Route, will continue to serve as the Tar Heel Express liaison to the University. Maribeth and her team will continue to work with the University to provide the quality service our customers expect for this service.

Next Steps

Chapel Hill Transit staff and University of North Carolina at Chapel Hill staff are preparing for the upcoming season and are working together on marketing materials for this service.

6A. Operations

Staff Resource: Peter Aube, Maintenance Manager
Maribeth Lewis-Baker, Fixed Route Operations Manager
Mark Lowry, Occupational Health and Safety Officer
Travis Parker, Assistant Operations Manager Demand Response
Katy Fontaine, Training Coordinator

Fixed Route – Maribeth Lewis-Baker

- Perfect Attendance – July 2019 – 38 or 34.5% of the Fixed Route Operators had perfect attendance for the month
- July Operations/Safety Meetings – Safety Officer Mark Lowry presented a refresher Drug and Alcohol Awareness and Testing program training.
- We assisted Flip4Kids, a Foreign Language Immersion Camp, with multiple field trips to coordinate their large group along our existing bus routes throughout the month.
- Our newest supervisors in the Fixed Route Division, Tommy Hall and Monica Richard, completed their Streets and Dispatch training.

Catch us at our Best – July:

On July 8, 2019 – Customer Davje Neville sent in the following feedback regarding the S Route and Operator James Bradsher:

"Mr. James Bradsher is a joy to have as a bus driver. He is one that always has a smile on his face and always in a great spirit so much so that it's contagious. Not only is he pleasant but he is also reliable, he comes at the scheduled time every day in any weather. Mr. Bradsher's bus compliments his personality in that it is welcoming, for it is always clean and smells of a nice clean environment every bus ride. It is truly a pleasure to be on this bus after a long days hard work."

On July 10, 2019 – Customer Alicia sent in the following feedback regarding the V Route and Operator Kaila Vick:

"Southern Village was an obstacle course yesterday - tractor trailers in the road, cars parked along both sides of the street, construction debris in the road, etc. - and the driver made it look easy to navigate!"

On July 26, 2019 – Customer Jenessa McElrath sent in the following feedback regarding the CW Route and Operator Angela Baxter:

“Hello, I have recently moved to the area from Seattle. I was on my first night route and I had the great fortune of getting a ride with Angela. She was a great driver and provided me with information about the area. I valued her thoughts and appreciated the time she spent with me, especially as a young woman who is naturally apprehensive about being alone. Angela made me feel welcome and safe with Chapel Hill Transit!”

Demand Response – Travis Parker

June 2019 Monthly Reports
• Total Trips - 5,390 trips
• On-Time Performance (OTP) – 85%
• Cancellations – 19.9%
• Missed Trips - 0
• Perfect Attendance – 60%

July 2019 Monthly Reports
• Total Trips – 5,016 trips
• On-Time Performance (OTP) – 88%
• Cancellations – 22.9%
• Missed Trips - 0
• Perfect Attendance – 50%

1. EZRAC Initiatives June Meeting held on 06-12-19
 - a. Katherine Shor from Renaissance Planning, in coordination with AECOM, is supporting the Town of Chapel Hill and Chapel Hill Transit to spread awareness and educate the public about the planned North-South Bus Rapid Transit (N-S BRT) line.
 - b. Report on ridership: OTP 85% for the month of May 2019 with a total of 5,390 trips.
 - c. No Show Statistics: 239 (4.4%) no shows were recorded for the month of May.

2. EZRAC Initiatives July Meeting held on 07-10-19
 - a. Kevin Shields and Helen Clark were reappointed to the EZRAC Committee.
 - b. Time to elect EZRAC officers: Chair and Vice Chair
 - c. Chapel Hill Transit's policy of being dementia friendly.

- d. Report on ridership: OTP 88% for the month of June 2019 with a total of 5,016 trips.
- e. No Show Statistics: 237 (4.3%) no shows were recorded for the month of June.
- f. No Show Statistics: 245 (3.5%) no shows were recorded for the month of March.

Katy Fontaine – Training Coordinator

- 1. Training Classes
 - a. Fixed Route:
 - i. July 15th: One trainee in BTW training
 - ii. July 29th: Three trainees in BTW training
 - iii. August 19th: Two trainees in skills training
 - b. Demand Response:
 - i. August 19th: Two trainees in skills training
 - c. Future:
 - i. Next Training Class: September 3rd
- 2. Projects
 - a. Update policies and procedures
 - b. Smith System Defensive Driving Retraining
 - c. Hiring and Recruitment

Safety Officer – Mark Lowry

- Accidents for June and July

<u>DIVISION</u>		Jun-19	Jun-18	Jul-19	Jul-18	Year to Date
<u>FIXED ROUTE</u>						
Preventable		3	2	0	2	11
Non Preventable		2	3	3	2	12
<u>DEMAND RESPONSE</u>						
Preventable		1	0	1	0	3
Non Preventable		0	0	0	0	0
<u>MAINTENANCE</u>						
Preventable		0	0	1	1	3
Non Preventable		0	0	0	0	0
					TOTAL YTD	29

Maintenance Manager – Peter Aube

June Maintenance Report

- Demand response ran 37,463 miles in June
- Non-revenue vehicles ran 24,131 miles in June
- Fixed route ran 185,071 miles in June
- Maintenance performed 45 Preventive Maintenance Inspections in June (100% on-time).
- Ten (10) Maintenance Employees completed the month of June with Perfect attendance.
- Maintenance performed (10) road calls in June, (18,507) miles per road call for fixed route.
- Maintenance performed (0) road calls in June, (37,463) miles per road call for demand response.
- Maintenance technicians received Kidde fire suppression maintenance and troubleshooting training
- Maintenance technicians received Davco filter diagnostic and maintenance training
- Maintenance Admin staff received Voith Transmission warranty administrative training
- Completed FY19 year-end inventory

July Maintenance Report

- Demand response ran 37,339 miles in July
- Non-revenue vehicles ran 26,335 miles in July
- Fixed route ran 201,256 miles in July
- Maintenance performed 42 Preventive Maintenance Inspections in July (100% on-time).
- Nine (9) Maintenance Employees completed the month of July with Perfect attendance.
- Maintenance performed (10) road calls in July, (20,126) miles per road call for fixed route.
- Maintenance performed (2) road calls in July, (18,670) miles per road call for demand response.
- Maintenance technicians received Diesel force Engine Cleaning training
- Maintenance staff received Diversity training

6B. Director

Staff Resource: Brian Litchfield, Transit Director

- The Director's Report will be provided at the meeting on August 27, 2019.



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**CHAPEL HILL TRANSIT PUBLIC TRANSIT COMMITTEE
 FUTURE MEETING ITEMS
 AUGUST 27, 2019**

September 24, 2019	
Action Items	Informational Items
Orange County Transit Plan North South BRT	Short Range Transit Plan
October 22, 2019	
Action Items	Informational Items
Short Range Transit Plan Orange County Transit Plan	North South BRT Safety Update
November 19, 2019	
Actions Items	Informational Items

<u>Key Meetings/Dates</u>
MPO Board Meeting – September 11 , 9-11AM Committee Room, Durham City Hall
MPO Technical Committee Meeting- September 25, 2019 , 9-11AM Committee Room, Durham City Hall
MPO Board Meeting – October 9, 2019 , 9-11AM Committee Room, Durham City Hall
MPO Technical Committee Meeting- October 23 , 9-11AM Committee Room, Durham City Hall